

**Report to** Council  
25 June 2013  
**Report of** Executive head of strategy, people and democracy  
**Subject** Appointment of representatives to outside bodies 2013/14

**Item**

**7**

### **Purpose**

To consider appointments to outside bodies for the current civic year.

### **Recommendations**

- (1) To make appointments to outside bodies for 2013/14 as set out in the appendix to this report;
- (2) To devolve authority to the Head of law and governance, in consultation with the leaders of the political groups, to agree nominations to any outstanding vacancies together with any vacancies arising during the year.

### **Corporate and service priorities**

The report helps to meet the corporate priority value for money services.

### **Financial implications**

There are no direct financial implications of the report.

**Ward/s:** All wards

**Cabinet member:** Councillor Waters – Deputy leader and resources

### **Contact officers**

Russell O'Keefe - Executive head of strategy, people and democracy 01603 212908

Philip Hyde, Head of law and governance 01603 212440

Andy Emms, Democratic services manager 01603 212459

### **Background documents**

None

## **Report**

1. There are a large number of outside bodies to which the Council appoints representatives. A list of nominations for 2013/14 is appended to this report (Appendix A) along with support and reporting arrangements.

## Integrated impact assessment



**NORWICH**  
City Council

The IIA should assess **the impact of the recommendation** being made by the report

Detailed guidance to help with completing the assessment can be found [here](#). Delete this row after completion

### Report author to complete

<b>Committee:</b>	Cabinet
<b>Committee date:</b>	25 June 2013
<b>Head of service:</b>	Executive head of strategy, people and democracy
<b>Report subject:</b>	Appointment of representatives to outside bodies 2013/14
<b>Date assessed:</b>	16 June 2013
<b>Description:</b>	To consider appointments to outside bodies for the current civic year.

	Impact			
Economic (please add an 'x' as appropriate)	Neutral	Positive	Negative	Comments
Finance (value for money)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Other departments and services e.g. office facilities, customer contact	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
ICT services	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Economic development	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Financial inclusion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Social (please add an 'x' as appropriate)	Neutral	Positive	Negative	Comments
Safeguarding children and adults	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<u>S17 crime and disorder act 1998</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Human Rights Act 1998	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Health and well being	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Equality and diversity (please add an 'x' as appropriate)	Neutral	Positive	Negative	Comments
Relations between groups (cohesion)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

	Impact			
Eliminating discrimination & harassment	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Advancing equality of opportunity	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Environmental (please add an 'x' as appropriate)	Neutral	Positive	Negative	Comments
Transportation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Natural and built environment	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Waste minimisation & resource use	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Pollution	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Sustainable procurement	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Energy and climate change	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
(Please add an 'x' as appropriate)	Neutral	Positive	Negative	Comments
Risk management	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Recommendations from impact assessment	
Positive	
Negative	
Neutral	
Issues	

## REPRESENTATION ON OUTSIDE BODIES 2013/14

### Advice and guidance

For each outside body a relevant senior officer/ head of service have been identified who is available to the councillor(s) to provide advice and guidance if required. Depending on the nature of the enquiry they may take further advice such as from the council's chief executive, monitoring officer or section 151 officer.

### Reporting back

Councillors on outside bodies are asked to report back on the work being done by their organisations. A proforma report form is available for this purpose on e-councillor. Completed report forms will then be publicised through e-councillor for the information of all councillors. Councillors are asked to complete at least one report no later than December 2013.

### Outside bodies

Organisation	Representation	Relevant senior officer / Head of service
Active Norfolk	Cllr Mike Sands	Nikki Rotsos
Broads Authority	Cllr Julie Brociek-Coulton	Andy Watt
Forum Trust Board	Cllr Brenda Arthur	Nikki Rotsos
Lilian Armitage Charity (4 year term of office)	Jill Surridge David Fullman Cllr Viv Thomas	Tracy John
Norfolk Archaeological Services Advisory Committee	Cllr Sally Button	Graham Nelson
Norfolk (County) Community Safety Partnership Scrutiny Panel	Cllr Jo Storie Substitute: Cllr Lucy Galvin (Agreed by Scrutiny Committee June 2013)	Bob Cronk
Norfolk Health Scrutiny Committee	Cllr David Bradford Substitute: Cllr Patrick Manning (Agreed by Scrutiny Committee June 2013)	Russell O'Keefe
Norwich Access Group	Cllr Deborah Gihawi	Russell O'Keefe
Norwich Airport	Cllr Kevin Barker	Andy Watt

<b>Organisation</b>	<b>Representation</b>	<b>Relevant senior officer / Head of service</b>
Consultative Committee		
Norwich Airport Joint Advisory Committee	Cllr Kevin Barker Cllr Price	Andy Watt
Norwich Consolidated Charities (4 year term of office)	Pam Scutter Jeanne Southgate Roy Blower Cllr Amy Stammers Jeremy Hooke Cllr Brenda Arthur	Bob Cronk
Norwich Fringe Countryside Management Project	Cllr Sarah Grenville	Adrian Akester
Norwich Historic Churches Trust	Cllr Blunt Cllr Deborah Gihawi Cllr Mike Stonard	Graham Nelson
Norwich Preservation Trust	Cllr Ralph Gayton Cllr Bremner Cllr Blunt Cllr Judith Lubbock	Graham Nelson
Twinning Committee	Cllr Bert Bremner, Cllr Marion Maxwell Cllr Sarah Grenville Cllr Julie Brociek-Coulton. Cllr Galvin Cllr Howard Cllr Price	Russell O'Keefe
<b>Liaison boards</b>		
<b>Board</b>	<b>Representation</b>	<b>Relevant senior officer/ head of service</b>
NPS (Norwich) Liaison Board	Cllr Waters Cllr Kendrick Cllr Blunt Cllr Wright	Andy Watt
Norwich NORSE (Environmental) Liaison Board	Cllr Kendrick Cllr Button Cllr Stammers Cllr Lubbock	Adrian Akester



Norwich NORSE  
(Building)  
Liaison Board

Cllr Bremner  
Cllr Storie  
Cllr Haynes  
Cllr Ackroyd

Tracy John

### **Appointments by the Cabinet to specific groups**

Association of Retained  
Council Housing

Cllr Bert Bremner  
One officer (*currently  
Paul Sutton*)

Tracy John

CNC Consultancy  
Services Partnership /  
Joint Committee

Cllr Mike Stonard

Anton Bull

CNC Consultancy  
Services Company Board

Cllr Mike Stonard

Anton Bull

Greater Norwich  
Development Partnership

Cllr Brenda Arthur  
Cllr Alan Waters  
Cllr Mike Stonard

Jerry Massey

LGSS Partner Liaison  
Board

Cllr Brenda Arthur  
Cllr Alan Waters

Anton Bull

Local Government  
Association  
(Norfolk Branch)

Cllr Brenda Arthur  
Cllr Alan Waters

Laura McGillivray

Local Government  
Association – General  
Assembly

Cllr Brenda Arthur

Laura McGillivray

Local Government  
Information Unit

Cllr Brenda Arthur

Russell O'Keefe

Joint Norfolk Waste  
Partnership

Cllr Mike Stonard

Adrian Akester

NP Law Board

Cllr Alan Waters

Philip Hyde

Norwich International  
Airport Board

Cllr Brenda Arthur

Andy Watt

Norwich BID

Cllr Brenda Arthur

Nikki Rotsos

Norfolk Health and  
Wellbeing Board

Cllr Brenda Arthur

Russell O'Keefe

Norfolk Police and Crime

Cllr Paul Kendrick

Bob Cronk

Panel	Cllr Waters (substitute)	
Strategic Board of the Norwich and HCA Strategic Partnership	Cllr Brenda Arthur Cllr Alan Waters Cllr Bert Bremner	Jerry Massey
War Memorials Trust	Richard Jewson Roy Blower Ernie Green Canon Peter Nokes  <i>(4 of 7 the trustees are council appointments the other 3 are appointed by them)</i>	Russell O'Keefe
NPS Norwich Company Board	Cllr Alan Waters	Andy Watt
Norwich NORSE (Environmental) Company Board	Cllr Paul Kendrick	Adrian Akester
Norwich NORSE (Building) Company Board	Cllr Bert Bremner	Tracy John