

Report for Resolution

Report to Council
14 July 2009

Report of Head of Legal and Democratic Services

Subject Appointment of Electoral Registration Officer and
Returning Officer

ITEM

7

Purpose

To appoint the Chief Executive Officer as interim Electoral Registration Officer and Returning Officer until the appointment of a new Head of Legal, Regulatory and Democratic Services.

Recommendations

1. That the Chief Executive Officer be appointed Electoral Registration Officer and Returning Officer, as from 7 September 2009 until the new Head of Legal, Regulatory and Democratic Services is in post.
2. That the post of Head of Legal, Regulatory and Democratic Services be designated Electoral Registration Officer and Returning Officer.

Financial Consequences

Budgetary provision exists for the appointment to this post.

Corporate Objective/Service Plan Priority

This appointment if required by law and the post-holder contributes to the Corporate Governance of the Council.

Contact Officers

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Background Documents

None

Report

1. The Council is required to appoint an Electoral Registration Officer and Returning Officer to discharge the authority's registration duties and to act as Returning Officer at elections.
2. The current Electoral Registration Officer and Returning Officer leave the Council's employment on 4 September 2009 and it is recommended that the Chief Executive Officer takes on the responsibilities of these statutory duties until the new Head of Legal, Regulatory and Democratic Services is in post.