

Norwich City Council

SCRUTINY COMMITTEE

BRIEFING PAPER for meeting to be held on 20th May 2010

Title – the Safer Norwich Partnership terms of reference and partnership plan

Purpose - A look at the structure of the Safer Norwich Partnership (CDRP) and the partnership plan for the year 2010/2011 and to assess if the partnership is sufficiently shaped to enable it to deliver what it is tasked to do

Background

The Crime and Disorder Act (1998) established statutory crime and disorder reduction partnerships (CDRP's) in each district or unitary local authority area. In Norwich the CDRP is referred to as the Safer Norwich Partnership. The partnership includes representatives from a range of organisations alongside the statutory or responsible partners.

Recent guidance and legislation has changed the work and approach of CDRP's as follows:

- the duty to produce a triennial audit and strategy is repealed
- a requirement to undertake an annual strategic assessment and produce a 3 year rolling partnership plan which is updated annually is introduced
- a new duty is placed on certain agencies to disclose certain sets of depersonalised information at least quarterly in electronic form to partners
- to hold one or more public meetings during each year, and be attended by all senior RAP members
- to have a county group to help coordinate the work of the CDRP's in two tier local authority areas
- a set of "hallmarks" for effective partnership working are introduced
- a duty on partnerships to reduce re-offending
- probation services are now a responsible authority

In addition CDRP's will now be referred to as community safety partnerships from April 2010.

The Safer Norwich Partnership Responsible Authorities Partnership (RAP) has recently been re-established and the terms of reference have been reviewed and updated including a number of areas which are now good practice for public authorities.

The Responsible Authorities have recently endorsed the partnership plan which identifies three priorities for 2010-11 of

1. Reducing all crime
2. Reducing ASB
3. Improving public confidence.

Detailed work plans will now be developed for the specific actions.

The terms of reference are included as appendix 1 and the adopted partnership plan for 2010-11 as appendix 2.

Recommendation

Scrutiny committee are asked to comment on the Safer Norwich Partnership plan and structure and to assess if the partnership is sufficiently shaped to enable it to deliver what it is tasked to do. Comments from Scrutiny Committee will be reported to the Responsible Authorities Partnership.

Contact Officers:

Bob Cronk – Head of Local Neighbourhood Services – 01603 212373

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Appendix 1

Safer Norwich Partnership - terms of reference - amended

Background

1. The Crime and Disorder Act (1998) established statutory crime and disorder reduction partnerships (CDRPs) in each district or unitary local authority area. In Norwich the CDRP is referred to as the Safer Norwich Partnership. The partnership includes representatives from a range of organisations alongside the statutory or responsible partners. From 2010 onwards CDRPs are now known as Community Safety Partnerships (CSPs)

The Responsible Authorities Partnership (RAP)

2. The statutory responsibility is discharged by the RAP which is a strategic group composed of the responsible authority partners identified under the legislation (Crime and Disorder Act 1998, Police Reform Act 2002, Police and Justice Act 2006 and Policing and Crime Act 2009) together with a small number of key partners where close working is prescribed. The responsible authorities are:
 - Norwich City Council
 - Norfolk County Council
 - Norfolk Constabulary
 - Norfolk Police Authority
 - Norfolk Fire Authority
 - Norfolk Primary Care Trust
 - Norfolk Probation Area

Role and functions:

3. The RAP will:
 - ensure compliance with all relevant legislation and guidance
 - agree strategic priorities for community safety encompassing crime, disorder, anti-social behaviour, behaviour adversely affecting the environment, substance misuse and actions required
 - commission and consider regular strategic intelligence assessments informed by community consultation and engagement and develop a partnership plan to deliver the strategic priorities
 - inform and be informed by the priorities and targets contained within the Norfolk wide crime and disorder strategic assessment, Norfolk Local Area Agreement (LAA) and Norwich Sustainable Communities Strategy
 - commission action to tackle priorities using funds allocated from the Safer and Stronger LAA block together with any resources made available by the partner organisations
 - use an agreed performance management framework, to oversee performance, the implementation of the three year rolling partnership plan and remove barriers to performance improvement
 - ensure there is liaison with other partnerships and organisations with shared areas of responsibility. The RAP are required to work in co-

operation with a variety of organisations including NHS Trusts, proprietors of independent schools and governing bodies of an institution within the further education sector and to work closely with the Drug and Alcohol Action Team in two tier local authority areas. Liaison will also be required with the Norfolk Local Criminal Justice Board, City of Norwich Partnership, County Strategic Group (community safety) and Norfolk Youth Offending Team amongst others.

- champion the implementation of partners responsibilities under section 17 of the Crime and Disorder Act 1998 to carry out their various functions with due regard to the need to do all they reasonably can to prevent crime and disorder
- monitor and evaluate the implementation of projects and activities and their impact on crime and anti-social behaviour

Membership

4. Member organisations will determine the most appropriate representative but attendees should be chief officer level or attend with delegated authority from chief officers to ensure effective strategic leadership and compliance to legislation.
5. The Norwich city council portfolio holder responsible for community safety will have a seat on the RAP.
6. The membership of the RAP has been limited to ensure that it is able to act as an effective leadership group. This will not, however, preclude other organisations attending when specific issues relevant to them are being addressed.

POG

7. A Partnership Operations Group (POG) will be established to ensure that issues that affect the city as a whole are managed and resolved. The POG will:
 - plan and implement events and activities from the annual diary based on predictive analysis
 - manage issues that cannot be resolved at the neighbourhood level and require consideration by a broader range of partners.
8. POG will have a standing membership and will meet when required but at least quarterly.

Safer Neighbourhood working

9. A range of organisations have moved to a locality of neighbourhood based approach to the delivery of services. This provides the opportunity for multi-disciplinary and partnership teams to work collaboratively, problem solve and resolve issues at the local level.

10. Neighbourhood Managers and Safer Neighbourhood Inspectors will co-ordinate the work of teams to ensure effective local working and community focused priority setting through the work of the safer neighbourhood action panels, walk-about, street surgeries etc.
11. If partners are unable to resolve problems at the neighbourhood or operational level, partners will be able to request a meeting of the Safer Norwich Partnership Operations Group (POG).

Accountability

12. New national standards have been developed for CSP's, which set out to deliver consistently high performing partnership work. These are referred to as the hallmarks for effective partnership working. The RAP will be responsible for ensuring that the national standards are adhered to. These require the RAP to:
 - provide strategic leadership for the Safer Norwich Partnership
 - prepare and implement a strategic assessment and a partnership plan
 - have a clear meeting structure
 - involve other bodies and agencies
 - have clear governance arrangements defining roles and responsibilities
 - at least annually test whether the Safer Norwich Partnership has the necessary skills and knowledge to meet the statutory duties and where necessary take corrective action e.g. training and development
 - be signed-up to and comply with an information sharing protocol
 - identify other parties who could/should sign up to, and comply with the protocol
 - share personal information when necessary and appropriate
 - hold one or more public meetings attended by senior officers to listen to issues from the public and report back on actions that have or will be taken to tackle crime and disorder priorities
 - ensure all sections of the community, including minority and hard to reach groups are engaged
 - incorporate information collected from community engagement in the partnership action plan
 - provide regular feedback to communities
 - have access to analytical support to develop the strategic assessment
 - embed a problem solving approach and evaluate its work
 - work to identify those most vulnerable and at risk
 - ensure that work is undertaken and performance managed at the appropriate level e.g. neighbourhood, city, county

Decision Making

13. The RAP will as far as possible be run on consensual lines, should there be a requirement when unanimity is not available, only those members recognised in Appendix A will be entitled to vote. Decisions made by RAP partners will be identified clearly within the relevant documentation.

Procedure for allocation of area based grant funding (safer and stronger communities' fund)

14. The RAP will agree the priorities, targets and desired outcomes and the programmes and activities to be put in place to deliver these in the three year rolling partnership plan, using funding allocated by the County strategic group (community safety) from the area based grant. These will be based on the priorities identified in the strategic assessment.
15. Where funding is provided from the area based grant, the RAP will commission projects in accordance with guidance provided by the county strategic group and which is consistent with Norfolk County Council's responsibilities as the accountable body.
16. Where funds are awarded to the safer norwich partnership, the delivery partner will manage this locally on behalf of and in line with the guidance provided by Norfolk County Council.
17. Where other sources of funding are made available, the appropriate agencies guidance will be used. Progress on projects will be plotted through SPARK, the Norfolk wide project management system.

Governance

RAP

18. The RAP will be chaired by a chief officer from one of the responsible authorities and will be elected on an annual basis. A vice chair will also be appointed from amongst the partners on an annual basis. The terms of reference will be reviewed on annual basis to ensure compliance with obligations and purpose.
19. The RAP will meet at least four times a year and the meetings will be coordinated with the availability of quarterly performance monitoring data. Additional meetings may be held as the need arises and these will be agreed by the Chair.
20. The meetings will be integrated into the CoNP Delivery Board. Some activity may require the involvement of statutory partners between meetings and the responsible authorities would still retain their individual and collective responsibilities.

Quorum and decision making

21. The quorum for a meeting of the RAP shall be that at least four of the seven statutory partners be present
22. The majority of decisions will be reached through consensus, rather than a voting procedure. A voting procedure based on a simple majority, will be used unless regulations or legislation stipulates otherwise, if it is required when:

- a decision is required that will commit finance; or
- a consensus cannot be reached; or
- in exceptional circumstances to be decided by the chair

23. When the RAP meets, this voting procedure will be a show of hands. When voting takes place, there will be one vote per statutory partner present. In case of a tied vote on any question, the chair of the meeting will have a second casting vote.

The role of individual RAP members

24. Members of the RAP will be expected to:

- ensure effective two-way communication between RAP and their host organisations, at both a strategic and operational level
- ensure relevant issues / developments from their area of work are added to the agendas of the relevant RAP meetings, particularly where members can identify gaps, overlaps or conflicts in service provision locally
- use their personal skills, experience and networks to ensure that the partnership is effective and is addressing local needs, and to promote the city wherever possible
- demonstrate a strong commitment to the city and communities within Norwich.

Nolan principles of public life and code of conduct

25. All members of the RAP are required to act in accordance with the following Nolan principles:

- **Selflessness:** take decisions solely in terms of the public interest. Partners should not do so in order to gain financial or other material benefits for themselves, their family, or their friends.
- **Integrity:** not place themselves under any financial or other obligation to outside individuals or organisations that might influence them in the performance of their official duties.
- **Objectivity:** in carrying out public business, including making public appointments, awarding contracts, or recommending individuals for rewards and benefits, partners should make choices on merit.
- **Accountability:** be accountable for their decisions and actions to the public and must submit themselves to whatever scrutiny is appropriate to their role.
- **Openness:** be as open as possible about all the decisions and actions that they take. They should give reasons for their decisions and restrict information only when the wider public interest clearly demands.
- **Honesty:** have a duty to declare any private interests relating to their public duties and to take steps to resolve any conflicts arising in a way that protects the public interest.
- **Leadership:** promote and support these principles by leadership and example.

26. In addition and where applicable, RAP members should have regard to their own internal codes of conduct, particular to the organisation they represent.

Declarations of interest

27. At the outset of any RAP meeting, members will declare any conflict of interest they may have with any specific agenda item(s). If necessary and/or appropriate, the Chair will ask that individual member to abstain from the discussion and/or leave the room for any decisions required.

Openness

28. Membership of the RAP is published and contact details of partners are held and maintained by the Norwich City Council Partnerships Team.
29. All meetings will be open to the public as observers (i.e. no speaking or voting rights) and minutes of the meeting (subject to confidential items) are available on the Norwich City Council website: www.norwich.gov.uk

Performance management and accountability

30. The RAP is responsible for delivery of the targets contained in the Safer Norwich Partnership plan and as such must ensure appropriate mechanisms for performance management and accountability. The RAP must also ensure it actively contributes to the Norfolk LAA, in particular as this relates to effective delivery within the city.
31. The Safer Norwich Partnership plan sets out local activity which contributes to delivery of the local crime and disorder targets, Norwich Sustainable Community Strategy and Norfolk LAA. The RAP will receive on a quarterly basis, performance information on crime targets and progress on the implementation of the Safer Norwich Partnership plan.

Risk and opportunity management

32. A robust and effective partnership governance structure and performance management arrangements are essential elements in managing risk. The RAP will apply risk management principles to its work and will analyse and review risk on an ongoing basis.
33. Norwich City Council's scrutiny committee currently undertakes a review of performance on a six monthly basis. A joint scrutiny panel has been formed at a county level to hold partners to account with regard to the LAA and all eight Norfolk local authorities have a place on this panel.

Secretariat for the Safer Norwich Partnership RAP

34. Norwich City Council will provide the secretariat for the RAP, primarily via the Partnerships Team. Support will include (but is not limited to):
- organising events and meeting venues
 - distributing agendas and taking minutes
 - developing a range of documents, from drafting papers for consideration

35. Agenda and supporting papers will be circulated one week prior to meetings. Minutes will be distributed one week following meetings. All papers will be posted in the CoNP section of Norwich city council's website.

Conflict resolution

36. By virtue of its executive role, the CoNP strategic board shall act as the final arbiter in instances where conflict has arisen between partners, operating within the context of the CoNP, and its decision will be final.

Partnership Operations Group (POG)

37. POG will exist as the operational arm of the Safer Norwich Partnership and will co-ordinate activity that requires to be managed on a citywide basis that has been agreed by the RAP or issues that cannot be resolved at a neighbourhood level.

38. The Chair of POG will be agreed annually from amongst the POG members.

39. Membership of POG will be drawn from all relevant organisations that can contribute resources to issues and activities.

40. POG will:

- translate and monitor operationally high level strategic priorities agreed by RAP in the strategic assessment into local action plans/control strategy.
- arrange projects within agreed resource allocated or at the request of the RAP
- arrange and consider day to day 'operational' intelligence assessments to identify immediate priorities for action
- co-ordinate community safety services and deployment of resources – on either a locality or thematic basis.

Method of operation

41. POG and Safer Neighbourhood Teams will:

- use the national intelligence model and a problem solving approach to task agencies to take appropriate action, coordinate activity, chase progress, and review action.
- use predictive analysis to identify potential actions that will provide a sustainable multi-agency response.
- invite other potential partners to problem solve issues.
- make recommendations to the RAP on the allocation of funds to deliver on outcomes.
- meet as required to discharge its functions, but at least quarterly.

42. Safer Neighbourhood working/Neighbourhood management

Neighbourhood level working will focus on local delivery and engagement with the community and provide access to local partners through a named point of contact.

43. Collaboration is key to resolve most community safety priorities. The SNT, local authorities, other partners, voluntary and community organisations such as Neighbourhood Watch and individuals may play a direct part in delivering agreed actions. Others may contribute financial or physical resources, or less tangible but equally important resources such as time, commitment, knowledge and experience.

44. SNT's/NM will problem solve at a community level and if possible agree joint action/interventions both by partner agencies and the community themselves. They will give feedback on results and will promote sustainable actions.

45. SNT's/NM will be able to refer issues to the POG if extra support is needed.

46. As the need arises, thematic and/or task and finish groups may be created.

Information Sharing

47. Data, including personal data where it is necessary to achieving the required outcomes, will be shared by all partner organisations. Confidentiality statements will be used as appropriate to remind members at meetings of their responsibilities. All data sharing will be carried out in compliance with the Norfolk CSP information sharing protocol or such subsequent protocols as may be established. Section 115 of the Crime and Disorder Act will be complied with by all partners.

Section 115 of the Crime & Disorder Act

48. Section 115 of the crime and disorder strategy states that “any person who [apart from this section] would not have power to disclose information to a relevant authority or to a person acting on behalf of such an authority, shall have power to do so in any case where the disclosure is necessary or expedient for the purposes of any provision of this Act.” Public bodies can only disclose information if they have the power to do so.

49. Section 115 provides a power to exchange information where disclosure is necessary to support the local crime and disorder strategy or objectives outlined within it, which must be primarily aimed at reducing crime and disorder in accordance with the Act's provisions.

50. The police have an important and general power at common law to disclose information for policing purposes, which includes the prevention, detection and reduction of crime.

51. However, some other public bodies, which collect information, may not previously have had power to disclose it to the police and others. This section puts beyond doubt the power of any organisation to disclose information to Chief Officers of Police, police authorities, local authorities, probation committees, health authorities, or to persons acting on their behalf. These bodies also have the power to use this information.
52. It should also be noted that Section 115 provides a power to share information - it does not contain an overriding requirement to disclose. Nor, does this power override other legal obligations such as the common law duty of confidence, the requirements of the Human Rights Act, compliance with the 1998 Data Protection Act or other relevant legislation governing disclosures.

Equal opportunities

53. The Safer Norwich Partnership has a duty and is committed to:
- eliminating unlawful discrimination on the grounds of race, disability, gender, age, sexual orientation or religious belief
 - promoting equality of opportunity
 - promoting cohesive communities.
54. We will ensure that the different needs of members are taken into account (eg, physical access, ensuring participation) and that all participants are regarded as equal. We will make sure that we are open and as informed as possible, by all members of our communities.
55. The partnership is committed to meeting the needs of individuals and their communities. We are working to ensure that all groups, particularly minority groups, are secure, respected, valued and equal members of the partnership and the whole community of Norwich. If any partner or member of the community believes that the Safer Norwich Partnership is not living up to this commitment, s/he should contact the chair of the RAP via email: cityofnorwichpartnership@norwich.gov.uk.

APPENDIX A

Safer Norwich Partnership – Responsible Authorities Partnership

RAP members hold voting rights and a statutory responsibility

Sole SNP members hold no voting rights

Surname	First Name	Position	Organisation	Role	Nominated deputy
Arthur	Simon	Interim Area manager	Norfolk Youth Offending Team	SNP	Gavin Tempest
Blackman	Judith	Assistant Chief Officer	Norfolk Probationary Area	RAP/SNP	
Bremner	Bert	Portfolio holder for community safety	Norwich City Council	SNP	
Dean	Nick	Superintendent	Norfolk Constabulary	RAP/SNP	
Herrell	Richard	Group Manager	Norfolk Fire and Rescue Service	RAP/SNP	
Hillen	Karen		GO East safer communities team	SNP	
McGillivray	Laura	Chief Executive	Norwich City Council	RAP/SNP	
McKibben	Jenny	Independent Member	Norfolk Police Authority	RAP/SNP	
			Norfolk Drug & Alcohol Action Team	SNP	
Price	Richard	Strategy Manager	Norfolk Primary Care Trust	RAP/SNP	
There is currently no official nominated representative			Norfolk County Council	RAP/SNP	
There is currently no official nominated representative					

Appendix 2



Safer Norwich Partnership

Partnership Plan 2010/11

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DRAFT

Introduction

The Crime and Disorder Act of 1998 required the establishment of statutory Crime and Disorder Reduction Partnerships (CDRP's) in each local authority area. In Norwich the CDRP is referred to as the Safer Norwich Partnership..

Subsequent new Government guidance and legislation have been issued and includes:

- Repealing the duty to produce a triennial audit and strategy
- A requirement for an annual Strategic Assessment
- A requirement to produce a 3 year rolling Partnership Plan updated annually
- Placed a new duty on certain agencies to disclose certain sets of depersonalised information at least quarterly in electronic form to partners
- To hold one or more public meetings during each year, and be attended by all senior RAP members
- To have a county group to help coordinate the work of the CDRP's in two tier local authority areas
- CDRP's to be referred to as community safety partnership's from April 2010

This is the final annual refresh of the current 2008-11 three year plan

Priorities

National Priorities

The Home Office paper Cutting Crime: A New Partnership 2008-2011 (the Crime Strategy) provides a strategic framework for crime and community safety. In October 2007 the government published a new set of public service agreements (PSA's) to cover the period 2008/09 and 2010/11. These set out the government's high level objectives for public service delivery, including PSA 23 ("Making Communities Safer" (and PSA 25 (reduce the harm caused by alcohol and drugs).

The National Community Safety Plan 2008-11 has been published in line with these PSA's and The Crime Strategy and identifies community safety priorities on a national level.

PSA23 – Making Communities Safer

Priority Action 1 - Reduce the most serious violence

Priority Action 2 – Reduce serious acquisitive crime

Priority Action 3 – Tackling local priorities – Increasing public confidence

Priority Action 4 – Reduce reoffending

PSA25 – Reduce the Harm Caused by Alcohol and illegal Drugs

PSA13 Improve Children & Young Peoples' safety

PSA14 Increase the number of young people on the path to success

PSA26 Reduce the risk to the UK and its interests overseas from international terrorism

Norfolk Priorities – Local Area Agreement Outcome 6: Safer communities

Local priority setting within national guidance is carried out through Local Area Agreements at which in Norfolk is undertaken at the county level. The Norfolk LAA is organised in to themed outcome areas and the community safety priorities are contained within Outcome 6. Some priorities are responded to at Norfolk level and undertaken at district level enabling a local tailored response. Coordination of County-wide activity is carried out by the County Strategic Group (Community Safety) in line with the Norfolk County Community Safety Agreement ([Hyperlink in electronic version?](#))

Norfolk Level Priorities are to:

- Raise the confidence of communities in the safety of their local area
- Reduce the incidence of crime and anti-social behaviour
- Protect vulnerable people, particularly young people, older people and people vulnerable to domestic abuse
- Improve support to offenders to prevent them from re-offending, particularly prolific and priority offenders
- Reduce the harm caused by the misuse of drugs and alcohol
- Continue to reduce the number of people killed and seriously injured on Norfolk's roads

Safer Norwich Partnership Long Term Priorities 2008-11

As required by the Crime and Disorder Act Review the partnership carried out its first collaborative Strategic Assessment in 2008. This presented a strategic overview of the issues affecting Norwich. The priorities for this three year plan were drawn from current crime and anti social behaviour trends, intelligence and the community.

1. To improve the level of public confidence
2. To reduce the incidence of anti-social behaviour
3. To reduce the level of criminal damage
4. To reduce the levels of violent crime (this includes domestic violence)
5. To reduce the adverse effects of alcohol and drug misuse on communities
6. To reduce the adverse effects of prolific and priority offenders on communities

This plan sets out how the latest strategic assessment impacts on these long-term priorities and how the Safer Norwich Partnership will adjust and deliver on these priorities in the coming financial year:

Safer Norwich Partnership Short Term Priorities 2010-11

The partnership has set three key priorities on which the action plan will focus:

1. To reduce volume crime in line with the “all crime local target” ensuring a 12.5% reduction on the baseline of 55,686 crimes to a maximum of 48,749 crimes in 2010/11
2. To reduce the level of ASB by focussing on areas of high impact. NI21 - Dealing with local concerns about anti-social behaviour and crime issues by the local council and police – target 35.2%
3. To improve the level of public confidence. NI21 - Dealing with local concerns about anti-social behaviour and crime issues by the local council and police – target 35.2%

In addition to the above, the partnership recognises its statutory responsibility for the following which are delivered through County-wide agreements and which it will monitor and support locally:

1. To reduce the adverse effects of alcohol and drug misuse on communities. (led by the Norfolk Drug and Alcohol Partnership (NDAP) and the Norfolk Nightsafe initiative.)
2. To reduce the adverse effects of prolific and priority offenders on communities (led by the Norfolk PPO scheme)
3. To reduce the levels of domestic violence (led by the Norfolk Domestic Abuse and Sexual Violence Strategic Partnership)
4. To focus on the wellbeing of children and young people with a particular focus on them as victims and perpetrators of crime and disorder (led by the Norfolk Children and Young People's Partnership Trust).

<u>Priority Mapping</u>			Indicators	Partnership Actions
National	Norfolk	Norwich		
<u>PSA23 – Making Communities Safer</u>	Raise the confidence of communities in the safety of their local area	To improve the level of public confidence	NI21	Safer Neighbourhoods Partnership Tasking and Coordination Youth Offending Team
Priority Action 1 - Reduce the most serious violence	Protect vulnerable people, particularly young people, older people, and people vulnerable to domestic abuse	To reduce the levels of violent crime (this includes domestic violence)	All Crime Local Target	MARAC Domestic Violence Advocacy Workers, Night Time Economy, Taxi Marshalls
			NI32	
Priority Action 2 – Reduce serious acquisitive crime	Reduce the incidence of crime and anti-social behaviour	County Level delivery via Norfolk County Community Safety Agreement	All Crime Local Target	PPO Scheme
Priority Action 3 – Tackling local priorities – Increasing public confidence	Reduce the incidence of crime and anti-social behaviour	To reduce the incidence of anti-social behaviour	NI17 NI21	ASB Analyst Youth Offending Team Challenge & Support, Youth Inclusion Support Panel ABC Worker
		To reduce the level of criminal damage	All Crime Local Target	Safer Neighbourhoods, Partnership Tasking & Coordination
Priority Action 4 – Reduce reoffending	Improve support to offenders to prevent them from re-offending, particularly prolific and priority offenders	To reduce the adverse effects of prolific and priority offenders on communities	NI18	PPO Scheme, Deterring Young Offenders (DYO); Integrated Offender Management Scheme; Drug Interventions Programme,
			NI19	
			NI30	
<u>PSA25 – Reduce the Harm Caused by Alcohol and Illegal Drugs</u>	Reduce the harm caused by the misuse of drugs and alcohol	To reduce the adverse effects of alcohol and drug misuse on communities	NI115	County Level delivery via Norfolk Drug and Alcohol Partnership (N-DAP), Nightsafe
<u>PSA14 Increase the number of young people on the path to success</u>	Protect vulnerable people, particularly young people, older people, and people vulnerable to domestic abuse	To reduce the incidence of anti-social behaviour	NI17	Challenge and Support Project, ABC Worker, Families Unit, Safer Schools Partnerships, YISP
			NI110	
			NI111	
			NI115	
<u>PSA26 Reduce the risk to the UK and its interests overseas from international terrorism</u>	Local Delivery of National Plan	Local Delivery of National Plan	NI117	Local implementation of "Contest Strategy"
			N/A	

Performance

LAA INDICATOR: 6.1 (NI 18):

Adult re-offending rates for those under Probation supervision (Local)

Lead partner: Norfolk Probation Area

Baseline: Norfolk 10.7% (2008)

Improvement Targets	
2009/10	2010/11
9.72%	TBC

LAA INDICATOR 6.2 (NI 19):

Rate of proven re-offending by young offenders (Local)

Lead partner: Norfolk Youth Offending Team

Baseline: Norfolk Frequency rate - 108.66 (cohort used for baseline – Jan to Mar 2005)

Improvement Targets	
2009/10	2010/11
107.8	107.4

LAA INDICATOR 6.3 (NI 21):

Dealing with local concerns about anti-social behaviour and crime issues by the local council and police (Designated)

Lead partner: Police

Baseline: Norfolk 27.2% (Place survey 2008)

Improvement Targets	
2009/10	2010/11
31.2% (using proxy data from Citizens Panel, British Crime Survey and Safer Neighbourhood Team data)	35.2%

LAA INDICATOR 6.4 (NI 30):

Re-offending rate of prolific and priority offenders (Local)

Lead partner: Norfolk Constabulary

Baseline: Norfolk 2008-2009 Proven offences count = 335

Improvement target - to be established

LAA INDICATOR 6.5 (NI 32):

Repeat incidents of domestic violence (Designated)

Lead partner: Norfolk Constabulary

Baseline - to be established

Improvement target - to be established

INDICATOR 6.7 (NI 60):

Percentage of core assessments for children's social care that were carried out within 35 working days of their commencement (Designated)

Lead partner: Norfolk County Council

Baseline: Norfolk 71.3% (2007/08)

Improvement Targets	
2009/10	2010/11
80%	85%

INDICATOR 6.8 (NI 111):

First time entrants to the Youth Justice System aged 10 - 17 (Designated)

Lead partner: Norfolk Youth Offending Team

Baseline Norfolk 2,060 rate per 100,000 (2000/01 to 2007/08)

Improvement Targets	
2009/10	2010/11
1,980 - 2,000	1,940

INDICATOR 6.9 (NI 115):

Substance misuse by young people (Designated)

Lead partner: Norfolk Drug and Alcohol Action Team

Baseline Young people surveyed via the national, annual TellUs Survey of school children - Norfolk baseline 2008/09 - 11.0%

Improvement Targets	
2009/10	2010/11
10.0%	9.0%

INDICATOR 6.11:

Reduction in overall crime (Local)

Lead partner: Norfolk Constabulary

		Improvement Targets	
		2009/10	2010/11
Norfolk	55,686	51,315	48,749
Norwich	17,890	16,338	15,427

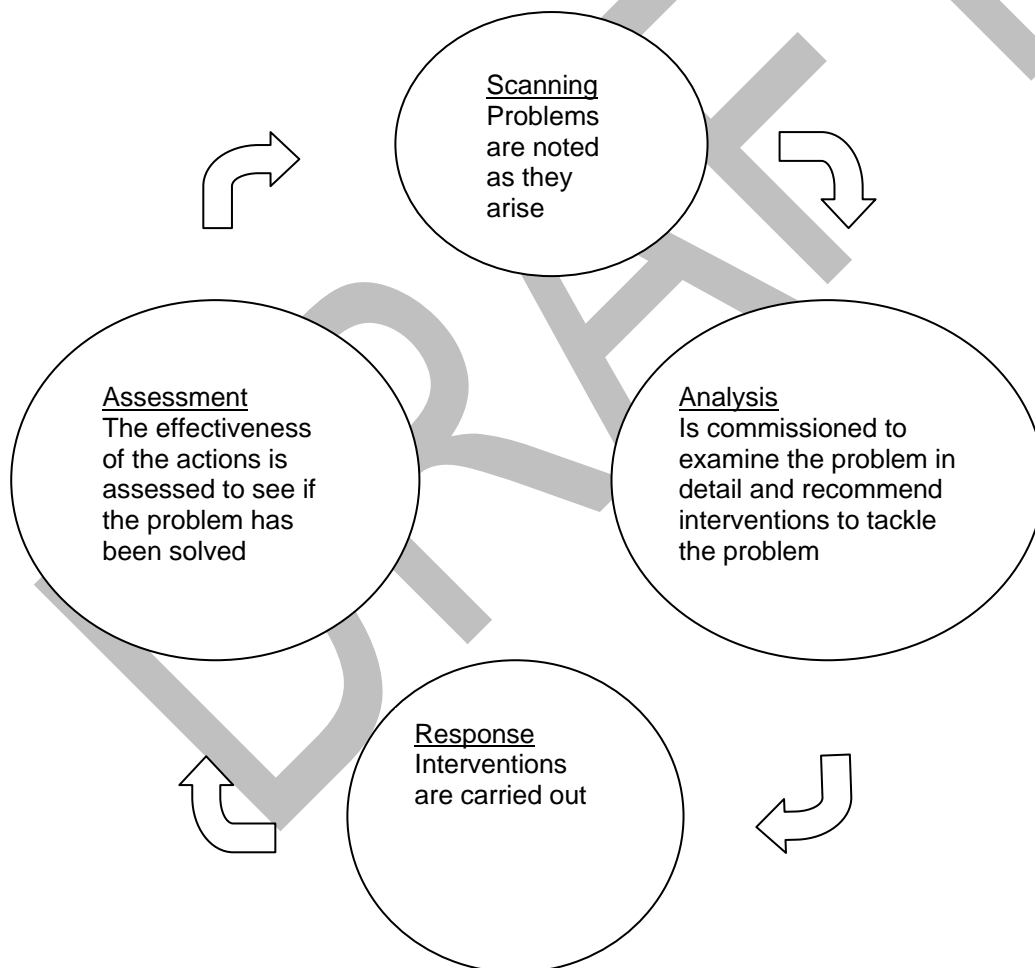
Analysis / Strategic Assessment

Crime and Disorder reduction is an evidence-led discipline.

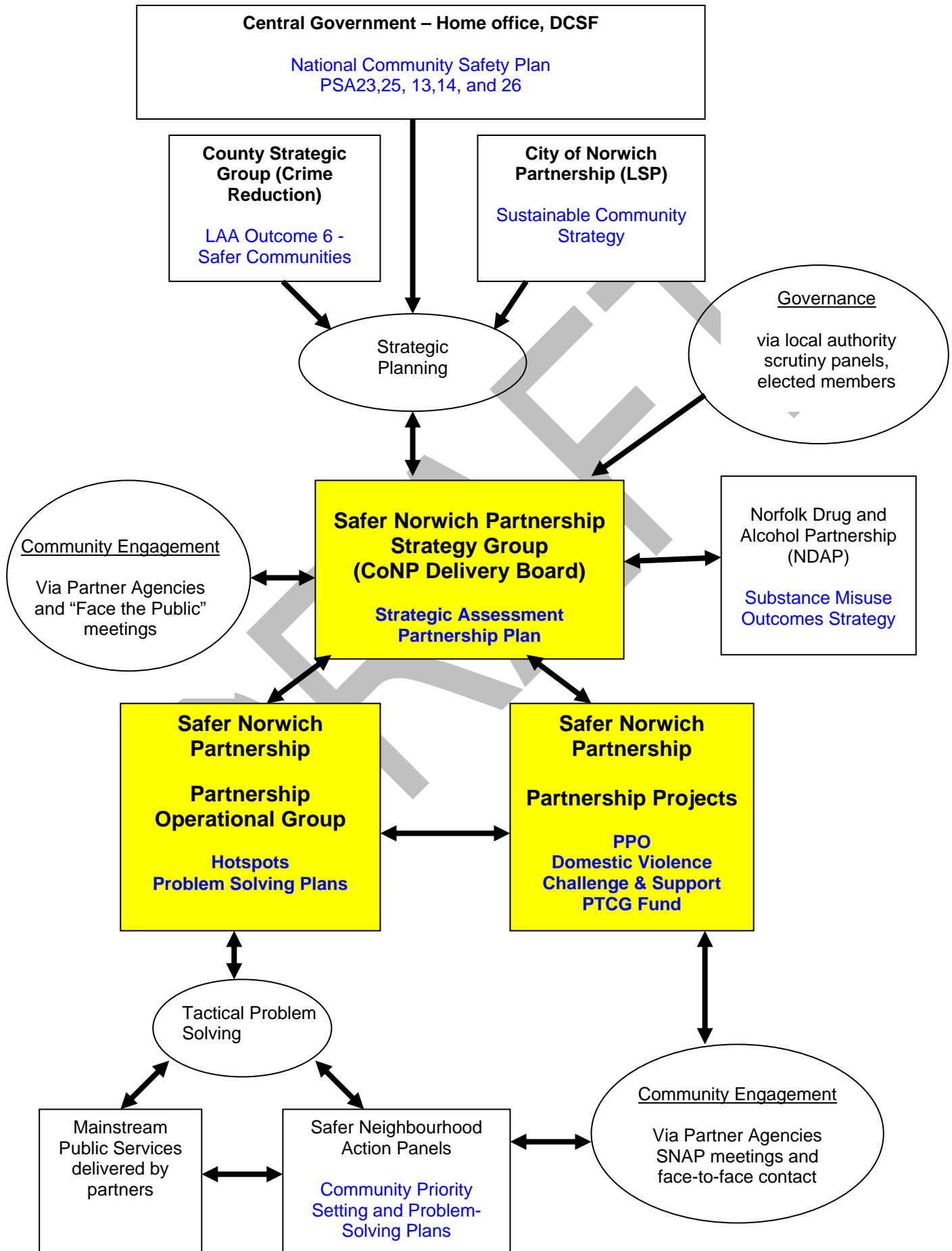
The Safer Norwich Partnership is required to produce an annual strategic assessment and have a 3-year partnership plan, updated annually, to address the priorities which are indicated by the strategic assessment.

In addition, the partnership has access to crime analysis and performance data provided to it by Norfolk Constabulary. This takes the form of

1. Quarterly performance report of progress against strategic priorities
2. Monthly tactical products at neighbourhood level
3. Bespoke problem-solving products commissioned to tackle known issues. This uses a process known as SARA and the analysts provide data mainly at analysis and assessment stages although products 1 & 2 contribute to scanning:



Partnership Structure



Partnership Improvement

“Delivering Safer Communities – A Guide to Effective Partnership Working” (Home Office) outlines the statutory requirements placed on CDRP's by the Police and Justice Act 2006, with effect from 1st August 2007. These are the so called hallmarks of effective partnership working.

In 2009 a review of the work, arrangements and effectiveness of the Safer Norwich Partnership identified a number of areas for improvement.

A desk top review of this work is attached which highlights a number of areas for improvement and it is proposed that a partnership improvement plan is developed and implemented during 2010 to ensure that the partnership is working effectively and is complying with the hallmark.

Funding and Projects

Once funding is confirmed, details to be entered here and projects selected to address priorities agreed in section 2

Action Plan (indicative and known actions suggested from strategic assessment and showing potential mainstream contributions by partners)

Priority	Action	Lead Agency or Group	Notes	
All Crime Local Target	Theft from motor vehicles (TFMV) Peak, January		The City Council has, through its neighbourhood wardens and parking attendants, have previously supported the "items on display in cars" initiative. This will be carried out after christmas to coincide with the peak of crimes. Appropriate messages will be circulated to staff, asking them to report vehicles to the police coordinator.	
	Criminal Damage to Vehicles	Norfolk Police (Supt Dean)		
	Theft from Night Clubs and Purse dipping	Norfolk Police (Supt Dean)		
	Use of vulnerable drug users' homes by out of town dealers		Neighbourhood wardens and housing officers will be made aware of this issue and ask to flag up unusual long-stay visitors to the intelligence unit	

	Involvement of Vietnamese nationals in cannabis factories		Neighbourhood wardens, housing officers and other neighbourhood staff will be made aware of this issue and ask them to flag up appropriate premises to the intelligence unit	
	Tell tale signs of cannabis factories		This information will be made available as part of a staff briefing to neighbourhood staff	
	Critical Incidents		Partners to continue to support this process (as have been) both in helping the Police response to incidents and in monitoring the impact on confidence via our communication channels	

	Most similar group comparison, shoplifting		It is worth remembering when looking at theft shoplifting on a crimes per 1000 population basis that Norwich is in the top 10 retail destinations in the UK behind London Leeds Manchester Liverpool Glasgow and Nottingham and has both a significantly smaller population than those destinations and a wider catchment area before a near competitor is found	
	Most similar Group comparison, shoplifting		There is significant scope for joint working with the City Centre Management partnership on joint initiatives to reduce this crime type	
Reassurance				

Antisocial Behaviour	To ensure that the Partnership Operations Group or other mechanism is in place to enable an adequate advanced tactical response to ASB where it cannot be resolved at Safer neighbourhood level			
	To review the impact on risk factors for young peoples' involvement in ASB, of changes to local authority funding and services for young people			
	Review introduction of powers under the Clean Neighbourhoods Act with a view to enabling partners with more options (bigger 'Toolkit')	Norwich City Council		
	Norwich City Council to consider nomination of 4 Neighbourhood Managers as 'ASB Champions'	Norwich City Council		
	Co-located Operational Team to work up 'triage' process risk assessed methodology for those individuals who should be subject to Case Conference.	Norfolk Police	'Lower' tier individuals to be managed by way of agreed 'Escalation Model' of interventions led by most appropriate partner agency	
	Appointment of ASB Co-ordinator to fulfil the above functions based in 'co-located partnership Team' at Vantage House	Norfolk Police Norwich City Council		

	Boy Racers – Multi agency cross border case conference to seek a long term response to this issue		The City Council has, in responding to a previous consultation on a proposed dispersal order, offered to be part of a multi agency task and finish group to look at this issue. The offer is still open and was also supported by South Norfolk and Broadland Councils.	
Partnership Improvement	To Develop a detailed action plan to ensure that the Safer Norwich Partnership meets the “hallmarks of effective partnerships by April 2012 to include the role of statutory, private and community sector partners	All RAP partners		
To reduce the adverse effects of alcohol and drug misuse on communities (led by the Norfolk Drug and Alcohol Partnership (NDAP) and the Norfolk Nightsafe initiative.)	Delivery Board to monitor and support	Drug and Alcohol Action team		
	Norfolk Nightsafe Project	Norfolk Police		
To reduce the adverse effects of prolific and priority offenders on communities (led by the Norfolk PPO scheme)	Delivery Board to monitor and support	Norfolk Police (Andy Gallant)		

To reduce the levels of domestic violence (led by the Norfolk Domestic Abuse Reduction Coordinator)	<p>Delivery Board to monitor and support Norwich domestic violence action plan to be developed</p> <p>City of Norwich Partnership domestic violence reference group to be established</p>	<p>Norfolk County Council (Sue Lambert)</p> <p>Norwich City Council (Alison Spalding)</p> <p>Norwich City Council (Alison Spalding)</p>		
To focus on the wellbeing of children and young people with a particular focus on them as victims and perpetrators of crime and disorder. (Led by the Norfolk Children and Young People's Partnership Trust)	Delivery Board to monitor and support	Norfolk County Council Children's Services		
	Continue to deliver the Challenge and Support Project and Youth Inclusion Support Programme (YISP)	Norfolk YOT		
	Investigate the impact of reductions in public authority budgets on key risk factors	(proposer - Caroline Jarrold)		

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DRAFT