

Report to Cabinet
26 March 2014
Report of Executive head of strategy, people and democracy
Subject Review of partnerships, business relationships and grants

Item

15

KEY DECISION

Purpose

To consider the council's key external relationships for 2014-15 including partnerships, business relationships and grants.

Recommendation

To endorse the partnerships and business relationship registers and agree the specific grants to be awarded for 2014-15.

Corporate and service priorities

The report helps to meet the corporate priority "Value for money services"

Financial implications

The direct financial consequences of this report are that grants of £143,355 will be awarded for 2014-15.

Ward/s: All wards

Cabinet member: Councillor Arthur – Leader

Contact officers

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Report

Partnerships register

1. The corporate governance framework and toolkit for working in partnerships was developed and implemented in 2009. It supports a sound system of internal control in relation to partnership arrangements.
2. The framework was approved by executive in October 2008 and the initial assessment was approved by executive in April 2009. This is the fourth annual review of the partnerships register.
3. A similar process to previous years was followed for this year's annual review. The partnerships have been assessed and a new partnership scorecard was completed for every partnership. Any new arrangements have been added.
4. The updated partnership register is included at annex A and now also includes information on where there are direct financial contributions to partnerships.
5. There are now 34 partnership arrangements on the register. This compares with 40 partnerships on the register last year which reflects the continually changing landscape of partnership activity.
6. The following partnerships have been removed from the register:

Central Locality Mental Health Forum - This partnership ended 1 April 2013. Changes to the NHS taking effect from 1 April 2013 mean that it is now the responsibility of Clinical Commissioning Groups to engage with local stakeholders.

Citywide Board.- This partnership ended in February 2013 as the result of a new tenant involvement structure being introduced. Three of its achievements were to increase tenant involvement, to scrutinise performance and inform target setting within the housing service.

Greater Norwich Housing Partnership (GNHP) - No further meetings of the GNHP were held after April 2012 as district council partnership picked up on matters covered by it on a task and finish basis. One of its achievements was to develop a cross district protocol for homelessness.

Norfolk Housing Strategic Board - This partnership ended in February 2013 as the function is picked up through task and finish lead projects e.g. homeless protocol.

Norfolk Offenders Accommodation Board (NOAF) - The last NOAF meeting was held in May 2012. The police and crime commissioner office has implemented changes to the way rehabilitation of offenders will be managed. Strategic housing authorities will be represented on the new steering group by Broadland District Council. One of NOAF's many achievements was to deliver, implement and review the Norfolk Housing and Support Strategy and Action Plan for Offenders and it demonstrated good practice in numerous areas.

Norwich Day Care Opportunities Board - This partnership ended in 2012 as a new structure has been introduced. Among its achievements it identified sheltered housing schemes to deliver day opportunities and enhanced social inclusion for the members who had previously attended Essex and Silver Rooms and for the sheltered housing tenants.

Norwich Integrated Care Opportunities Project - The partnership ended in 2013 as its objectives had been met. It had achieved better understanding of the role housing and in particular sheltered housing within the context of health and social care, and better joined up working with district nurses, social workers and sheltered housing staff, thus hopefully giving better outcomes for older people.

7. The following partnerships have been added to the register:

Norwich Pledge for Health - Initially launched in early 2013 as part of Healthy Norwich, the Norwich Pledge for Health was accepted as meeting the criteria for a partnership with the Department of Health Responsibility Deal in September 2013. As a partner the council is required to submit annual returns detailing uptake of the Norwich - Pledge for Health. The council's lead officer is Jaan Stanton, environmental health manager. The significance score is minor.

8. There have been the following other changes to partnerships on the register:

Greater Norwich Growth Board (formerly Greater Norwich development partnership) – In reviewing how to move from a planning policy to a much broader economic delivery focus, it has been recognised that this will require a new approach and it has been agreed to replace it with a board that is tasked with co-ordinating the delivery of the growth ambitions for the area through monitoring an annual business plan which will have been agreed by the constituent authorities.

9. Through implementing the corporate governance framework the council has identified just one highly significant partnership, the Norwich and HCA strategic partnership. This is the same as last year.
10. Further analysis on less significant partnerships has been undertaken with one change worthy of note, Norwich Fringe countryside management project has moved from moderate to major significance.

Business relationship register

11. The corporate business relationship and contract management framework and toolkit were developed during 2012. They support effective management of business relationships and contracts.
12. The management and monitoring toolkit has been rolled out fully across the council's larger contracts (assessed as platinum and gold contracts). This shows:
- a) 11 'platinum' = high spend (over £500k) and high criticality business relationships and contracts

- b) 23 'gold' = low spend (under £500k) and high criticality business relationships and contracts.

13. The business relationship and contract register is included at annex B showing the platinum and gold arrangements.

14. There are also over 80 silver and bronze contracts which are low spend and low criticality contracts and relationships.

Voluntary and community sector grants

15. A total of £143,335 has been made available to voluntary and community sector organisations seeking grants for projects or ongoing costs in 2014-15, with a further £173,500 committed to organisations delivering projects for a second or third year.

16. Grants were awarded for all corporate priorities excepting 'decent housing for all', which has contracts with providers. The additional 'reducing inequalities' priority is a cross cutting theme.

17. The following three organisations will be funded by the council for the first time:

Chalk Circle Theatre

BME consortium

Norwich Food bank.

18. At annex C is a breakdown of grants and contracts awarded to voluntary and community sector organisations. Those that are specific awards for 2014-15 rather than ongoing arrangements are highlighted.

19. Small grants and capital grants have not been included in this breakdown. We anticipate approximately £21,760 will be available for capital grants expenditure for 2014-15. Small and capital grants are decided during the time period; small grants are all for £500 or less and listed on the website when awarded.

Integrated impact assessment



NORWICH
City Council

Report author to complete

Committee:	Cabinet
Committee date:	26 March 2014
Head of service:	Russell O'Keefe
Report subject:	Review of partnerships, business relationships and grants
Date assessed:	05/03/2014
Description:	To consider the council's key external relationships for 2014-15 including partnerships, business relationships and grants

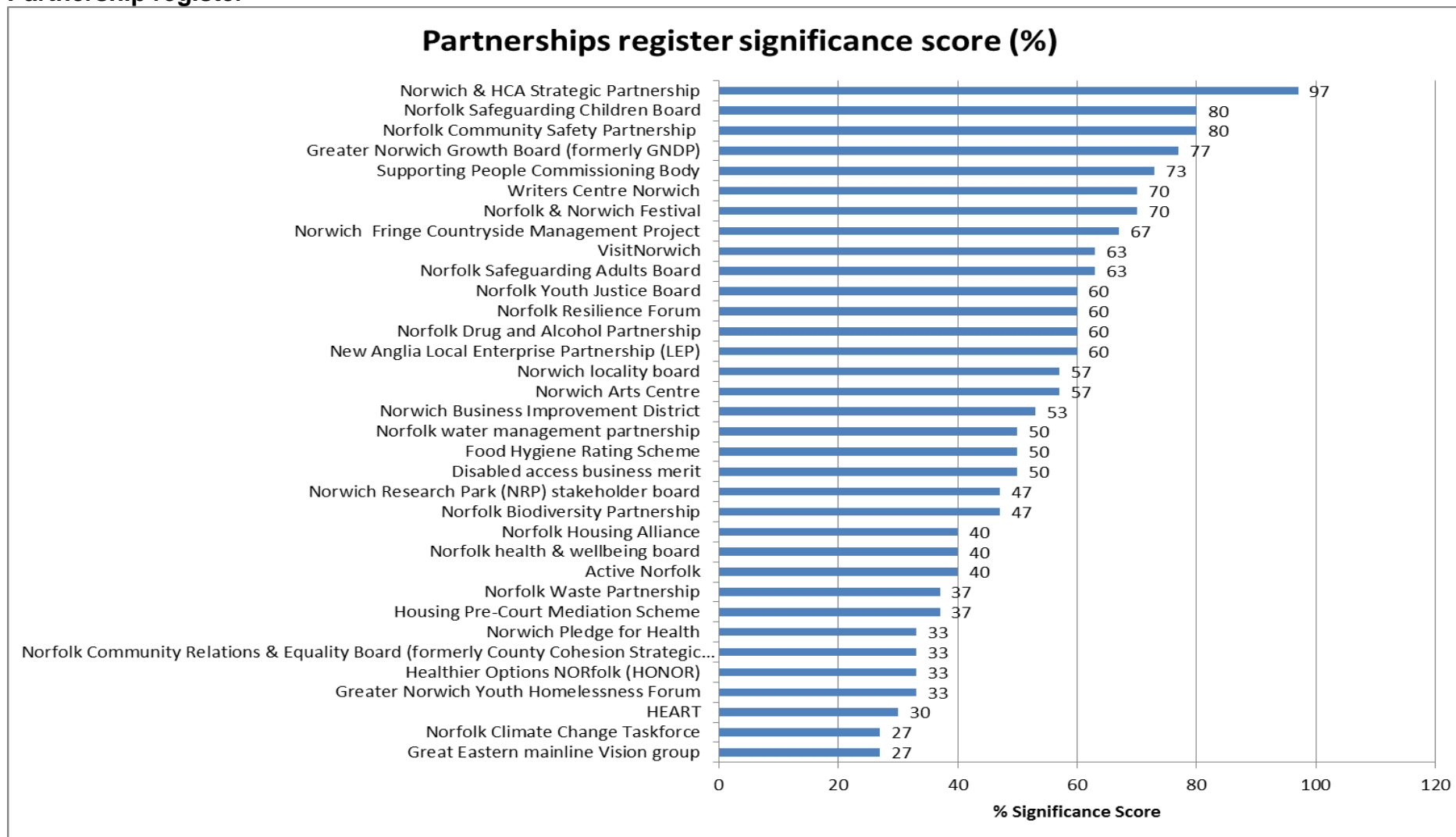
	Impact			
Economic (please add an 'x' as appropriate)	Neutral	Positive	Negative	Comments
Finance (value for money)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	This approach supports value for money.
Other departments and services e.g. office facilities, customer contact	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
ICT services	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Economic development	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Financial inclusion	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	The continuation of financial inclusion grants
Social (please add an 'x' as appropriate)	Neutral	Positive	Negative	Comments
Safeguarding children and adults	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Through commissioning grants and contracts to organisations promoting welfare and well being of vulnerable residents
<u>S17 crime and disorder act 1998</u>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	as above
Human Rights Act 1998	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	as above
Health and well being	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	as above

	Impact			
Equality and diversity (please add an 'x' as appropriate)	Neutral	Positive	Negative	Comments
Relations between groups (cohesion)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	as above
Eliminating discrimination & harassment	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	as above
Advancing equality of opportunity	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	as above
Environmental (please add an 'x' as appropriate)	Neutral	Positive	Negative	Comments
Transportation	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Natural and built environment	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Through two of the partnerships - Biodiversity partnership and Norwich Fringe Project
Waste minimisation & resource use	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Pollution	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Sustainable procurement	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Energy and climate change	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
(Please add an 'x' as appropriate)	Neutral	Positive	Negative	Comments

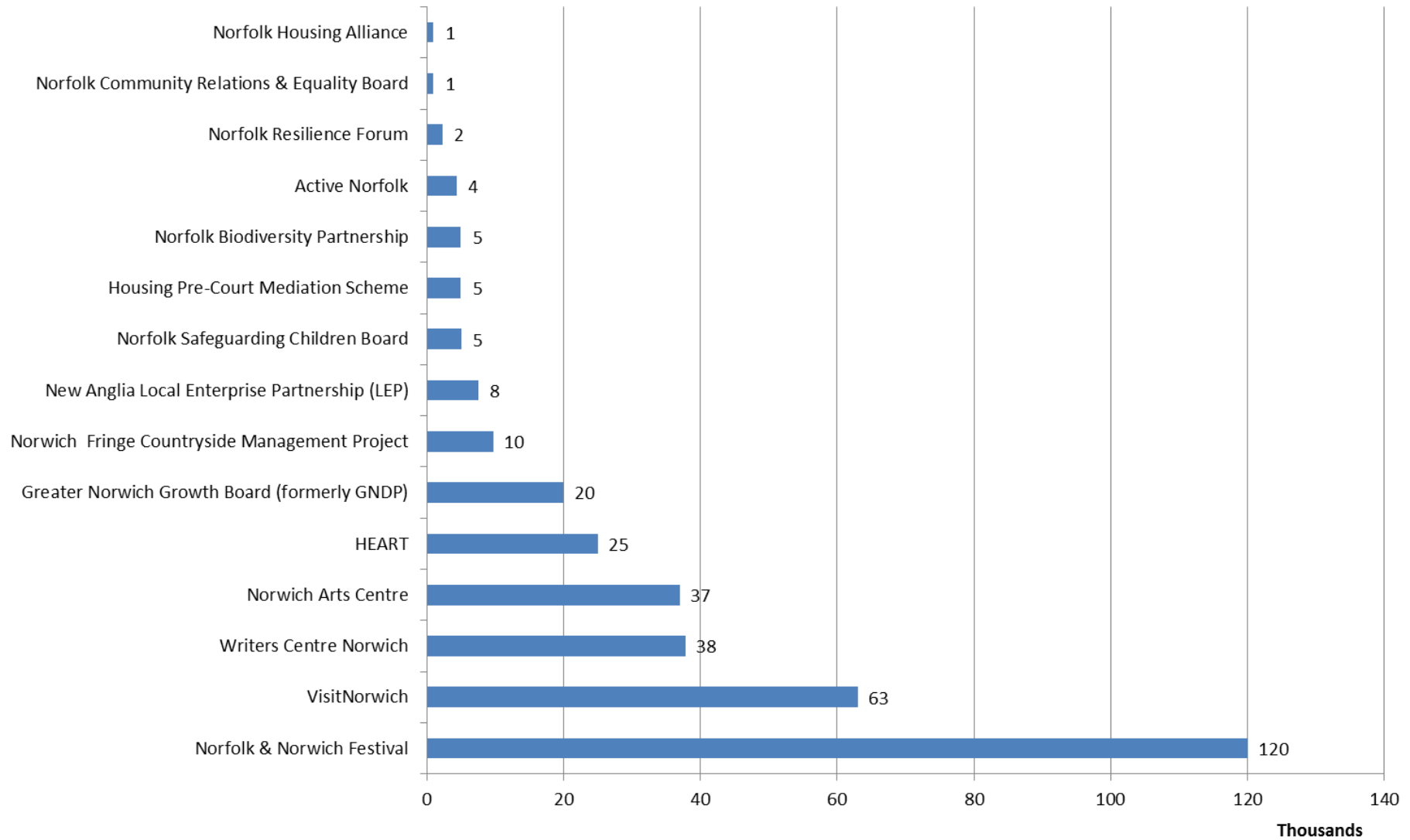
	Impact			
Risk management	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Recommendations from impact assessment	
Positive	
	The commissioning process allows us to have a positive impact on a range of matters for residents across the city. Vulnerable people and good value for money are considered at every step when allocating grants.
Negative	
Neutral	
Issues	

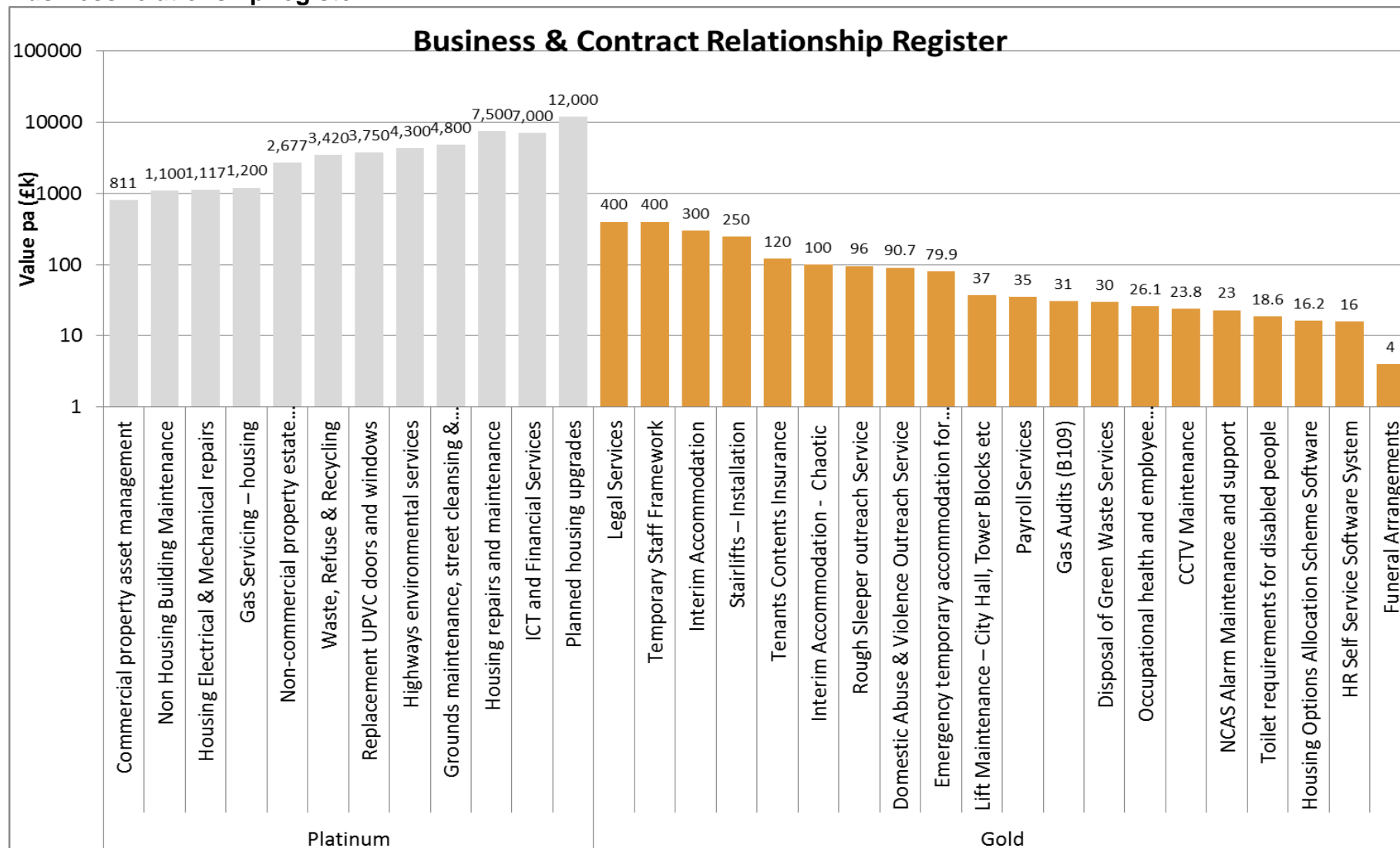
Partnership register



Direct financial contribution made to the partnership 2013 -14



Business relationship register





Voluntary and Community Sector commissioned activity

Those arrangements that are being specifically approved for 2014-15 rather than being ongoing arrangements are highlighted.

Organisation	Period of award	Activity	Annual amount
Safe and clean city			
The Conservation Volunteers	1 April 2013 to 31 March 2015	A grant to operate practical environmental projects in Norwich to enable local people to help care for and improve their local environment, as well as develop practical conservation skills, life skills, experience and confidence.	£9,500
Friends of Norwich in Bloom	1 April 2014 to 31 March 2015	A grant in aid to run local floral competitions and encourage wider support for horticultural or environmental improvements. As a group of volunteers working in partnership with the community and local businesses, it achieves recognition in national competitions demonstrating how Norwich manages its attractive and clean image.	£8,000
Norwich Foodbank	1 April 2014 to 31 March 2015	A grant in aid to support the development of projects and expansion of services including: <ul style="list-style-type: none"> • The development of signposting and referral systems • The development of holiday lunch and activity clubs for children from poorer families • The provision of more volunteering opportunities for ex-offenders 	£4,000
Sue Lambert Trust	1 April 2014 to 31 March 2015	A grant in aid to support core costs of providing a helpline and counselling service for men and women survivors of sexual abuse, past and present.	£7,000

Organisation	Period of award	Activity	Annual amount
Prosperous city (extended grants)			
Citizen's Advice Bureau	1 April 2014 to 31 March 2015	A grant to provide an expert, free debt advice service for non-council tenants across Norwich.	£54,000
Money advice and budgeting service	1 April 2014 to 31 March 2015	A grant to provide an innovative debt consolidation and repayment service for families struggling financially, across the whole of Norwich.	£40,000
Age UK Norwich	1 April 2014 to 31 March 2015	A grant to provide an income maximisation service aimed at a vulnerable section of the Norwich community.	£12,500
Norfolk community law services	1 April 2014 to 31 March 2015	A grant to provide a representation and advocacy service for people in Norwich, concerning access rights to welfare benefit decisions.	£12,500
City of Character and Culture			
Britten Sinfonia	1 April 2013 to 31 March 2015	A grant in aid to contribute towards core costs of delivering the orchestra lunchtime and evening series of concerts in Norwich and creative learning activity in the community.	£10,000
Community Music East	1 April 2013 to 31 March 2015	A grant to pump prime sound and vision activity to increase numbers of participants, and particularly increase the engagement of young people who are not in education, employment or training (NEET).	£10,000
Norwich and Norfolk Community Arts (NORCA)	1 April 2012 to 31 March 2015	A grant in aid specifically to support core costs associated with delivering the Carnival project and the In Harmony music sessions within schools in deprived areas of Norwich.	£5,000
Norwich Puppet Theatre	1 April 2012 to 31 March 2015	A grant in aid to support the only puppet theatre in England outside of London. The theatre offers comprehensive facilities for puppetry and animation.	£10,000

Organisation	Period of award	Activity	Annual amount
The Garage Trust	1 April 2012 to 31 March 2015	A grant in aid to provide a programme of live performances and events by new, emerging and professional artists and companies relevant to the interests of young people, along with accredited vocational training courses for young people aged 11 to 25; in particular those from disadvantaged backgrounds.	£10,000
Black Culture and Heritage Norfolk	1 April 2014 to 31 March 2015	A grant in aid to support the organisation of the annual Black History Month festival in October, including bursaries for small community groups.	£2,000
Chalk Circle Theatre	1 April 2014 to 31 March 2015	A grant to deliver an educational Black and Minority Ethnic led youth theatre project and performance.	£500
The Norfolk and Norwich Heritage Trust - Dragon Hall	1 April 2014 to 31 March 2015	A grant in aid as a contribution to costs to promote and develop public access to Dragon Hall. The Trust is a custodian for the grade 1 listed building.	£15,000
Heritage and regeneration trust (HEART)	1 April 2014 to 31 March 2015	A grant in aid as a contribution to costs of working in partnership to : <ul style="list-style-type: none"> • Promote and interpret the Norwich Heritage offer • Deliver heritage open days 	£25,000
Value for money services			
Voluntary Norfolk	1 April 2014 to 31 March 2015	A grant in aid to provide capacity building support to voluntary and community sector organisations, providing the sector with a voice in Norwich. It provides specific services and training to organisations, and recruits and supports volunteers.	£38,835
Providing Norwich with Decent housing for all			
YMCA	1 July 2013 to 31 March 2015	A contract to provide emergency temporary accommodation for young people to provide safe, emergency short term accommodation for 16 to 24 year olds for a period up to five nights. The service will enable young people to start the	83,276

Organisation	Period of award	Activity	Annual amount
		process of re-engaging with family / support networks or be assessed for longer term accommodation.	
Leeway	1 April 2012 to 31 March 2015	A contract to provide a domestic abuse outreach service, to provide adults, children and young people in Norwich who are currently in an abusive relationship with the necessary advice and support to help them to live more safely in the most appropriate place for them. The main focus of this specialist service is to prevent the crisis of homelessness through advice and support. It also aims to empower clients to live independently and keep themselves and their children safe.	£30,227
St Martins Housing Trust	1 April 2012 to 31 March 2015	A contract to provide individuals aged 16 or above with the necessary support to help them off the streets into suitable accommodation for their needs. The main focus of this service is to prevent people becoming entrenched in rough sleeping by quickly assessing the needs of the client.	£95,983
Catch 22	1 April 2010 (ongoing)	A contract to provide independent mediation for people living in Norwich neighbourhoods to help resolve neighbour disputes. This service is provided where at least one of the parties in dispute is a council housing tenant or a tenant of one of the registered social landlords also signed up to the service.	£8,750
Reducing inequalities			
BME consortium	1 April 2014 to 31 March 2015	A grant in aid to capacity build a consortium of emerging black and minority ethnic voluntary and community sector organisations.	£4,000
Interface learning	1 April 2014 to 31 March 2015	Grant in aid to encourage and promote cohesion through arts, education and cultural activities. Interface Learning runs programmes to engage marginalised individuals, families and communities. The funding will be for the core cost of administrative support.	£4,000
Norwich Access	1 April 2014 to 31 March 2015	A grant in aid to support a local pressure group of	£1,500

Organisation	Period of award	Activity	Annual amount
Group		disabled people who are actively involved in trying to improve access for disabled people to all aspects of life in the city of Norwich and surrounding area.	
Norwich Door to Door	1 April 2014 to 31 March 2015	A grant in aid to fund core costs to deliver a subsidised 'dial a ride' type accessible bus transport, to disabled children and adults and older mobility impaired people.	£32,000
Norwich Mind	1 April 2014 to 31 March 2015	A grant to support delivery of the 2014 Festival of Cultures In the centre of Norwich.	£1,500

