

## Report for Resolution

**Report to** Executive  
10 March 2010

**Item**

**11**

**Report of** Head of Legal, Regulatory and Democratic Services

**Subject** Scheme of Delegation to Officers

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### Purpose

To recommend to Council to approve amendments to the Scheme of Delegation to Officers (Appendix 8 of the Constitution) to reflect organisational changes resulting from the Corporate Efficiency Programme.

### Recommendations

To:-

- (1) approve the Scheme of Delegation to Officers (Appendix 8 of the Council's Constitution) as amended by the transferral of the following functions from the Director of Corporate Resources to the Director of Regeneration and Development with effect from 1 April 2010:
  - All the functions of the Council under any and all licensing, registration, and regulatory legislation.
  - All environmental protection (including food safety), emergency planning, disaster recovery, business continuity and health and safety functions.
- (2) recommend that Council approves and adopts the revised Scheme of Delegations to Officers at its meeting on 30 March 2010; and ask the Head of Legal, Regulatory and Democratic Services to amend the Constitution accordingly.

### Financial Consequences

There are no direct financial consequences arising from this report.

### Strategic Priority and Outcome/Service Priorities

The report helps to meet the strategic priority "Aiming for excellence – ensuring the Council is efficient in its use of resources, is effective in delivering its plans, is a good employer and communicates effectively with its customers, staff and partners".

### Contact Officers

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### Background Documents

None

# Report

## Background

1. As part of the Council's corporate efficiency programme, the Council is being restructured to deliver its services more efficiently and within the community.
2. The Council's regulatory and environmental health functions will be provided by the Public Protection team within the directorate of the Director of Regeneration and Development with effect from 1 April 2010.
3. The Council's Scheme of Delegation (Appendix 8 of the Council's constitution) is subject to adoption by the Council and can only be amended by the Council. The Executive is responsible for maintaining a list of delegations setting out which officers are responsible for the exercise of particular Executive functions.
4. The Constitution Working Party considered the report at its meeting on 1 March 2010 and endorsed the proposed changes for adoption by the Council.

## Amendments

5. The Council's scheme of delegation to officers (Appendix 8 of the Council's Constitution) needs to be revised to reflect this transferral of functions from the Director of Corporate Resources to the Director of Regeneration and Development. Therefore the following functions will be deleted from the table showing the Corporate Directors – field of responsibility, under the Deputy Chief Executive, Director of Corporate Resources, and inserted under the list of responsibilities for the Director – Regeneration and Development:-
  - (1) All the functions of the Council under any and all licensing, registration, and regulatory legislation.
  - (2) All environmental protection (including food safety), emergency planning, disaster recovery, business continuity and health and safety functions.