

Report to Planning applications committee
6 February, 2014

Report of Head of planning services

Subject Performance of the Planning Enforcement Service, Oct-
Dec 2013 (Quarter 3, 2013-14)

Item

7

Purpose

To report the performance of the planning service to members of the committee.

Recommendations

That the report be noted.

Financial Consequences

The financial consequences of this report are none.

Strategic Priority and Outcome/Service Priorities

The report helps to meet the strategic priority “Strong and prosperous city – working to improve quality of life for residents, visitors and those who work in the city now and in the future”.

Contact Officers

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Background Documents

None.

Report

Background

1. During 2013 members of the planning applications committee expressed a desire to see information relating to enforcement cases that had previously been referred to the Committee and where enforcement action had been recommended. This is the first version of such a report.
2. The day to day work of planning enforcement is undertaken by officers within public protection and who deliver an integrated enforcement role and covers other related areas such as noise, contamination etc.

Performance of the planning enforcement service

2. Table 1 of the appendix provides a summary of the key data showing the numbers of cases received and being investigated, together with data on the formal actions instigated.
3. Table 2 identifies the current status of all the cases that have previously been referred to Planning Applications Committee since 1st April, 2014. The intention will to keep members abreast of what has actually happened in relation to the case where they have agreed to take action. Note that it is not a comprehensive summary of all cases where action is being undertaken – and therefore the data in table 2 does not match table 1.
4. There are currently 182 pending cases, in hand, with the planning enforcement service. This is a large number but is substantially lower than it was some two years ago. In future it is hoped to provide improved reporting on the numbers.

Table 1

Planning enforcement – key data

	2011-12	2012	-	2013		2013	-	2014	
	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
No. of new cases received	87	123	104	108	64	91	101	72	
No. of cases closed down	n/a	n/a	n/a	n/a	n/a	139	74	54	
Formal action instigated*	1	5	15	3	13	11	6	11	

* formal action includes enforcement notices, breach of condition notices, prosecutions, stop notices, cautions, fixed penalty notices etc

Table 2
Enforcement action previously agreed by Committee (since 1st April, 2013).

Case no.	Address	Development	Date referred to Committee	Current status	To be deleted at next review
12/00048/BPC/ENF	Unit 1, ABC Wharf, King St	Change of use from office (Class B1) use to residential (Class C3) use.	18 th April, 2013	Use has ceased. Application approved for café/coffee roasting use.	Yes
13/00010/EXTEN/ENF	13 Trafalgar St	Structure (enclosed balcony)	16 th May 2013	Breach of Enforcement Notice has been witnessed, matter has been reported for prosecution, court date fixed for 19/02/2014.	
12/00070/CONSRV/ENF	124 Earlham Road	Replacement windows (Article 4)	16th May 2013	The installation of bespoke replacement windows as agreed with Design and Conservation Officer's recommendations should be completed by end of February 2014. Failure to install on deadline will result in matter being referred for prosecution.	
12/00146/UCU/ENF	6 Nelson Street	Change of use from A1 to A3 without permission	25th July 2013	Notice came into force (after time for compliance) on the 14th November 2013, no breach of Notice has been reported or observed – Notice to stay in force.	Yes
13/00080/CONSRV/ENF	33 Grosvenor Road	Replacement windows (Article 4)	25th July 2013	Enforcement Notice is currently subject to an appeal, awaiting outcome.	
13/00068/EXTEN/ENF	268 Heigham Street	Unauthorised development - (shipping container on land)	7th November, 2013	Draft notice with NPLAW for comment, Notice to be served once agreed..	