



SCRUTINY COMMITTEE

Date: **Thursday 6 December 2012**

Time: **4.30 p.m.**

Venue: **Mancroft room, City Hall**

COMMITTEE MEMBERS:

Councillors:

Stephenson (Chair)
Bradford
Brimblecombe
Button
Galvin
Gee
Grenville
Lubbock
Manning
Sands (M)
Stonard
Storie
Howard

FOR FURTHER INFORMATION PLEASE CONTACT -

Committee officer: Andy Futter
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Democratic services,
City Hall,
Norwich,
NR2 1NH

AGENDA

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1. Apologies

2. Public questions

To receive questions from the public (notice to be given to the Committee Officer by 10.00am on the day before the meeting).

3. Declarations of interest

(Please note that it is the responsibility of individual members to declare an interest prior to an item if they arrive late for the meeting)

4. Minutes – to follow.

To approve the accuracy of the minutes of the meetings held on 8 November 2012.

5. Work programme

Purpose – to note the scrutiny committee work programme and agree any potential topic(s) that may be tested against the PICC analysis for future inclusion onto the programme. For the assistance of members, the cabinet forward agenda and tracking record are also included.

6. Role of the ward councillor - presentation

(Report of the Executive head of strategy, people and democracy)

Purpose – Review of the role of a ward councillor with in the new operating model and the opportunities provided by the council's neighbourhood model. To make recommendations on the role of a ward councillor and the supporting member development programme.

7. Benefits claims process

(Report of the Executive head of business relationship management)

Purpose – To gain an overview and to comment on the processes involved in dealing with benefits claims and the claims backlog.

8. Exclusion of the public

Consideration of exclusion of the public



If you would like this agenda in large print, audio, Braille, alternative format or in a different language, please call Andy Futter, Senior committee officer on 01603 212029 or email andyfutter@norwich.gov.uk

Access



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There are two lifts available in City Hall giving access to the first floor committee rooms and the council chamber where public meetings are held. The lifts accommodate standard sized wheelchairs and smaller mobility scooters, but some electric wheelchairs and mobility scooters may be too large. There is a wheelchair available if required.



A hearing loop system is available.

Please call Andy Futter, Senior committee officer on 01603 212029 or email andyfutter@norwich.gov.uk in advance of the meeting if you have any queries regarding access requirements.