



NORWICH City Council

Committee name: Cabinet

Committee date: 14/11/2022

Report title: Delegation to Award Contract for works to Public Realm in the City Centre.

Portfolio: Councillor Stonard, Cabinet member for inclusive and sustainable growth

Report from: Executive director of development and city services

Wards: Mancroft

OPEN PUBLIC ITEM

KEY DECISION

Purpose

To provide an update on the current position with the Towns Funded public realm schemes and agree a contract for scheme delivery allowing works to commence in early 2023.

Recommendation:

To delegate the Executive Director of Development and City Services, in consultation with the portfolio holder for sustainable and inclusive growth, the authority to award the public realm enhancements contract at Hay Hill, Norwich to Tarmac Trading Limited.

Policy framework

The council has five corporate priorities, which are:

- People live independently and well in a diverse and safe city.
- Norwich is a sustainable and healthy city.
- Norwich has the infrastructure and housing it needs to be a successful city.
- The city has an inclusive economy in which residents have equal opportunity to flourish.
- Norwich City Council is in good shape to serve the city.

This report meets the Norwich is a sustainable and healthy city corporate priority

This report addresses a creative and liveable city priority or action in the Corporate

Plan

This report helps to meet DM8 planning effectively for open space and recreation, DM9 Safeguarding Norwich's heritage adopted policy of the Council

This report helps to meet Arts, culture and heritage and regeneration and development objective of the COVID-19 Recovery Plan

Report details

Background

1. The cabinet considered the Towns Deal Funding award at their meeting on 20th January 2020. The council was awarded £25m at the end of 2020 by the Ministry of Housing and Communities and Local Government (now Department of Levelling Up, Housing and Communities (DLUHC)), for the following eight projects:

Skills and Enterprise Infrastructure

- Digital Hub
- Make Space at the Halls
- Digi-Tech Factory (fast-tracked)
- Advanced Construction and Engineering Centre

Urban Regeneration

- East Norwich Masterplan and Carrow House (fast-tracked)
- Revolving Fund
- Public Realm
- Norwich Branding

2. This report concerns the Public Realm element of the Urban Regeneration section
3. The Public Realm projects included in the Towns Fund business case are St Giles Street and Hay Hill. Hay Hill has been allocated £2.289m and St Giles £1.806m
4. The St Giles Street Public Realm project was being developed as part of the Connecting the Norwich Lanes (CtL) programme, which is part of the Transport for Norwich (TfN) programme, led by Norfolk County Council. Norwich City Council secured the funding for the St Giles project and are acting as client to Norfolk County Council, from whom it has commissioned project management and engineering services and access to the County's contractor Tarmac to deliver the project.

The St Giles project proposes a reduction in carriageway width, resulting in widening and repaving of the footways, re-ordering of parking and loading areas and associated streetscape improvements and tree planting. The rejuvenated streetscape supports the ongoing renaissance of the Lanes area of Norwich.

5. Hay Hill is a City Council project. The site was identified as a focal public open space in the City centre which had become degraded since the last redesign during the 1980s, and required a comprehensive redesign to provide a high profile destination space in the City.

The project provides a rejuvenated and regenerated public open space. A comprehensive redesign of the existing steps on site offers a more accessible, flexible and vibrant open space supporting the economic recovery of the City centre post covid. The retention of the majority of the existing trees, (one tree will be removed as it is diseased and dying) new planters and

planting will provide urban greening and enhanced biodiversity in the centre of the City.

6. A water feature has been designed into the proposals that responds to the level changes on site. It flows from the base of the plinth of the repositioned statue of Thomas Browne, which in the revised plans now sits central to the space, and then flows either side of the junction of the seating steps and access steps on site. The water feature is a film of water with a series of low bubbler features along the top plain. The proposed feature uses low volumes of water, is resistant to vandalism and will be combined with misting features to water the new planting on site. The feature can be programmed to operate at set times responding to the use of the space and the level of financial support from surrounding businesses. When turned off the feature will present as simple contrasting steps on the site.
7. The Towns Fund board have approved the scheme for Hay Hill and the principle of the delivery of the project by Tarmac, appointed through Norfolk County Councils framework agreement. This report seeks approval by the cabinet to delegate authority to award the contract to Tarmac to the Executive Director of Development and City Services.

Consultation

8. A Full public consultation exercise was undertaken on both projects resulting in a significant response and a high level of support for both schemes.
9. The consultation process for St Giles was managed by the County Council as a highways scheme with web pages and a digital questionnaire. 64% of the 91 respondents supported the overall aims of the scheme.
10. The proposed design for St Giles was supported by the public with a strong support for the street greening, wider footpaths and improved pedestrian priority. There were however concerns raised by some local stakeholders and residents to the changes to loading and parking on St Giles street. The majority of these concerns could be alleviated during the detailed design phase.
11. The Hay Hill consultation was managed by the City Council with social media pages created directing people to project information and an online questionnaire, stakeholder emails, targeted letter drops and two consultation events held on Norwich market.
12. 448 responses were received on the Hay Hill project of which 441 were received via an online questionnaire. From the online questionnaire 79% of respondents supported or strongly supported the scheme with support for a natural, green pleasant place to spend time in the City centre. Hay Hill was recognised as a valuable but underused City asset and there was strong support for a sustainable, clean and accessible open space. There was also support for the return of a public water feature on site and the retention of the existing trees. The modern sculptures installed on the site in 2007 were recognised as of high value but that they frustrated movement and use of the space and that they should be moved to a new location.

Project Costs

13. The original budget for the Town Deal Funded Public Realm schemes was produced in 2020 and based upon recently completed city centre projects at the time.
14. Following the completion of the business case for the two Public Realm schemes in 2020, the construction industry has been subject to significant commercial pressures resulting in disruption to supply chains and labour due to COVID, and global cost inflation. These issues have significantly impacted the costs for both schemes of the Public Realm project, and recent revised costings for the two proposed public realm projects highlight the extent of the cost increases.
15. The project managers sought to clarify the financial and project risks around continuing to develop the two projects. The design work undertaken on both projects allowed for a more robust costing exercise.
16. The conclusion of this exercise, as shared with the Town Deal Board on the 25th of July 2022, was that development work on the St Giles project should be paused because there would not be sufficient money to complete both the Hay Hill and St Giles projects.
17. It was also established that the disruption to city centre users resulting from delivering both projects at the same time as other programmed elements of the Connecting the Lanes project would be unacceptable.
18. The Town Deal Board approved the recommendation to pause work on the St Giles project and concentrate the available budget on the successful delivery and completion of the Hay Hill project. A Project Adjustment Request (PAR) for an 'in-delivery' project change was submitted to DLUHC, revising the scope of the Public Realm project, and was approved by DLUHC on 1st December 2022.
19. The City and County Councils remain committed to delivering the St Giles project and securing, for the users of the street, the considerable benefits that flow from it. Alternative sources of potential funding outside of the Towns Fund project will be sought, and any application for funding could potentially be strengthened by a successful funding award from the levelling up fund for the submitted schemes on Exchange Street and Guildhall Hill.

Project Procurement

20. The County Council have a framework agreement with Tarmac for the delivery of all highways improvements across the County. Tarmac have delivered a range of high value and high profile projects within Norwich City including Tombland and Westlegate. Tarmac are currently finalising the St Stephens street project. The City Council has confirmed with the County Council that it is able to access the framework agreement and appoint Tarmac to deliver the Public Realm and highways improvement on Hay Hill. The framework agreement has been subject to a rigorous procurement exercise to ensure that the contract rates are competitive.
21. The direct appointment by the City of Tarmac to construct Hay Hill significantly reduces the risks associated with delivering a complex scheme

within the City centre. Tarmac have established procedures for the management of projects and the significant resources and procurement reach necessary to deliver the project in a challenging period for the construction industry.

22. The City Council design team have established working relations with both County Highways Engineers and Tarmac ensuring efficient contract delivery. The County Highways Engineers will be providing an administrator role, managing the contract between the City and Tarmac.
23. In accordance with the Council's constitution, contracts greater than £500k in value must be determined by Cabinet or delegated by Cabinet to Officers. The value of the contract exceeds the criteria for a key decision and hence the contract award requires a cabinet decision. The detailed design phase of the project is ongoing with a package of documentation issued to Tarmac by the end of November 22 with a 12 week period for target costing. There is a need to commence work on site in January 23 to allow for completion of the works by early November 23 to minimise any risk of disruption from site works during the Christmas period. The funding for the project provided by DLHUC must be expended by March 2025. If delays to the start of the project result in partial completion of the construction works by November 23 and as a result the project is paused and restarted in January 2024, there will be additional contract costs and additional staff related costs as funding for internal staff on the project is only budgeted to March 2024. The table below outlines the project milestones.
24. The works will therefore need to commence before the next cabinet meeting and it is therefore recommended that the decision to award the contract is delegated to the Executive Director of Development and City Services in consultation with the portfolio holder for sustainable and inclusive growth.

25. Project milestones

Action	Required by
Drawings package to Main Contractor for target costing and detailed programming	14.12.2022
Cabinet approval for delegated authority to award contract	14.12.2022
Executive Director of Development and City Services signs contract	15.12.2022
Procurement of special contractors i.e. Tree surgeon, conservator, ground investigations	Christmas
Public and stakeholder engagement	Christmas
Site set up	w/c 16.01.2023
Planning approvals for removals and demolition elements	w/c 23.01.2023
Forward programme subject to Main Contractor programming	
Completion	31.10.2023 (no works permitted on the Highway in lead up to Christmas)

Finances

26. The revised project costs of £3.2m has significantly increased from the original forecast/funding of £2.3m due to unavoidable additional project requirements and unprecedented inflationary pressure with resulting construction cost increases.
27. The additional funding for the Hay Hill project has been secured due to pausing the proposed works to St Giles, also within the original public realm project. DLUHC has confirmed the transfer of funding as noted in item 12 above. Internal approvals for the transfer will be completed early 2023.

Hay Hill Funding			
Projects	Original Budget £000's	Revised Budget £000's	Variance £000's
Public Realm - St Giles - contribution to facilitate Hay Hill			942
Public Realm - Hay Hill	2,290	3,232	(942)
	2,290	3,232	-

Public Realm - Hay Hill Costs								
	20-21 £000's	21-22 £000's	22-23 £000's	23-24 £000's	24-25 £000's (Retention costs)	Sub Total £000's	Contingency £000's	Grand Total £000's
William Booth Street				146	3	149	30	179
Elm Hill			150			150	30	180
Hay Hill			250	1,826	53	2,129	342	2,471
Art Installation				20		20		20
Main Construction + Other Costs	-	-	400	1,993	56	2,449	402	2,851
Consultants costs		2	92	4		98		98
PM & other staffing	1	37	113	97	15	264		264
Nrf CC Construction & Technical supervision			5	15		20		20
Additional Costs	1	39	211	115	15	382	-	382
Total Actuals + Forecasted Costs	1	39	611	2,108	71	2,831	402	3,232

28. Financial Profile of project

29. The Hay Hill project has been costed by an external team of quantity surveyors appointed to the design and delivery team to ensure best value on the project.
30. The revised Hay Hill Cost Plan is £3.2m as above £2.9m relates to the construction works (including contingency sums) with the remainder £0.4m attributed to consultancy, fees and approvals.
31. This figure includes an allowance for upgrading William Booth Street and some improvements to Weavers Lane linking to the market and Chanty Place through Hay Hill. The financial breakdown also allows for the relocation of the modern sculptures known as the Homage to Sir Thomas Browne off site to the council owned and managed Elm Hill Gardens.

Implications

Financial and resources

32. Any decision to reduce or increase resources or alternatively increase income must be made within the context of the council's stated priorities, as set out in its Corporate Plan 2022-26 and budget.

Forecast Income

33. The Hay Hill public realm scheme is expected to generate additional annual income from the lease of the renewed kiosk, and renewed interest in trader and events pitches due to the enhancement of the use and fabric of the space, in turn making hire more attractive.
34. The forecast income is expected to cover a good proportion of the costs of on-going management and maintenance of the space. This sum would allow comprehensive management of the soft landscape, as well as the operation and maintenance of the architectural lighting. It will also contribute to the operation of the water feature.
35. These revenue incomes will be reviewed by Finance in the next quarter.

Forecast management costs

36. Dependant on the level of operation of the water feature, there will be additional revenue costs per annum. The estimated costs are based on the existing energy unit rates, the consumption figure of £0.014m per annum has been estimated by the water feature consultant and the council's Electrical Engineer presents a worst-case scenario of operating the feature 24/7 for 365 days per year and seeking management outside of existing contracts.
37. Prior to the current inflated energy prices reflecting the turbulence on the world markets the energy costs for the water feature were estimated at £0.005m per annum. It is anticipated therefore, that future running costs will be lower than the current £0.014m estimate.
38. Liaison with service areas on the best approach to operation and maintenance scheduling for the feature to balance cost-benefit and safety is on-going.
39. Annual cost of future management will vary annually dependant on energy prices and the need for plant watering due to climate changes, but officers are confident that efficiencies in operation and procurement (including managing the hours of operation of water feature and post establishment reduced level of management of plants) can be made to reduce the worst-case operational cost outlined above.
40. When not in use the water feature will pose no risk to public health. There will be no standing or pools of water and it will aesthetically look similar as when in operation due to the cascade form.

Covering costs of on-going management

41. In the short term, it has been agreed that the first two years of soft landscape maintenance will be funded by the city council's Covid Recovery Fund (opening up fund), allowing any income from the space to be directly attributed to the water feature.
42. For the longer term, the project team, alongside the Norwich Business Improvement District, are approaching local businesses with a view to discuss sponsorship of the planting areas and / or water feature. These initial approaches have been well received, and discussions will continue.
43. The stewardship of Hay Hill as a whole will be reviewed annually, and suitable adjustments made to allow the space to continue to be managed in the best interest for the city and the public.
44. Revenue costs will be finalised on receipt of the tender exercise for the management and maintenance of soft works on site but it is anticipated that this will be largely offset by sponsorship and support from stakeholders and other interested parties.
45. No additional funding has been included in the council's budget and to the extent that additional costs arise they will need to be accommodated within existing budget provision.

Legal

46. The Council have confirmed with Norfolk County Council that it is permitted to use the Tarmac contract framework. The framework was procured in a manner compliant with the Public Procurement Regulations (this specific contract is under the Public Procurement Regulations thresholds for works contracts)
47. Legal advice and support has been obtained through involving Nplaw in regular project meetings and consulting specialist teams at Nplaw as required. The following aspects of the project are noted:
 - a) A public consultation has informed the scheme;
 - b) An equalities impact assessment has been prepared and is currently under review;
 - c) The project's procurement strategy is detailed in this report;
 - d) A request for a Stopping Up Order submitted July 2022;
 - e) Planning applications have been prepared and submitted;
 - f) Police and Community Safety consultations have taken place.

Statutory considerations

Consideration	Details of any implications and proposed measures to address:
Equality and diversity	<p>Equality Impact Assessment appended to this report.</p> <p>Key affected groups are:</p> <ul style="list-style-type: none"> - Age <ul style="list-style-type: none"> o Following initial public consultation in February 2022, the design team have held accessibility stakeholder workshops. Norwich Older People's Forum are represented within this group and the invitation is open other older people's organisations. - Disability <ul style="list-style-type: none"> o Following initial public consultation in February 2022, the design team have held accessibility stakeholder workshops. Inclusive Norwich, RNIB, Guide Dogs, Vision Norfolk and others are included in this accessibility stakeholder group. o The design team have produced a tactile model to aid communication of layout and detailed design features to members of the blind and partially sighted community. - Vulnerable people <ul style="list-style-type: none"> o Measures to improve safety and reduce antisocial behavior in consultation with community safety teams and Norfolk Constabulary. - Religion and belief <ul style="list-style-type: none"> o St Peter Mancroft Church is located adjacent to the site and through initial engagement it was noted that the presence and programming of events for both the church and the space requires special consideration. <p>The layout and detailed design elements have been adjusted and adapted as required through continued engagement with stakeholder groups.</p> <p>Stakeholder engagement is on-going and will continue through the detailed design and delivery phase.</p>

Consideration	Details of any implications and proposed measures to address:
Health, social and economic impact	<ul style="list-style-type: none"> - Regeneration of Norwich's prime city centre public open space to draw people and businesses to the centre and reduce vacant units. - Land values and rental uplift adjacent around improved spaces. - Offering a pleasant place for people to meet, socialise and contemplate in the city centre improving wellbeing. - Enhance cultural and tourist value of city centre conservation area and perception of quality of place by residents and visitors - Maintain the economic vibrancy of Norwich City Centre in a post-COVID-19 world, which depends on the attractiveness of its streets and spaces to provide a unique experience that competes with online shopping.
Crime and disorder	Please see above (Police and Community Safety consultations).
Children and adults safeguarding	Pursuant to the council's Safeguarding Policy statement we refer to Police and Community Safety consultations and procurement contractor Tarmac's modern slavery statement (se CRH plc).
Environmental impact	Sustainability, sourcing of materials and future maintenance of the scheme are aspects addressed in the project procurement.

Risk management

Risk	Consequence	Controls required
Increasing costs of materials impacting on delivery cost of the scheme.	Reduction in scope or quality of the project if project budget is exceeded.	A procurement schedule has been shared with Tarmac to commence early engagement on materials. Tarmac have established market presence with access to a range of suppliers minimizing potential delays and cost inflation. Risk level – medium.
Cost of delivering and maintaining the proposed water feature.	Public perception of the project if the water feature does not run or is poorly maintained.	The water feature has been designed to use minimal water and energy and is resistant to vandalism. The feature has been designed with input from City colleagues in community services to ensure maintenance and operational requirements are fully costed and approved. Risk level - medium
Disruption and stakeholder management during the construction phase.	Impact on footfall and economic activity resulting from the extended construction programme.	Early engagement with the surrounding businesses has been undertaken to inform and manage the construction phase. Tarmac have experience of delivering complex schemes in an urban environment and a pedestrian and traffic management plan is being developed. Risk level – medium
Equality impacts and management of crime and disorder.	The complex site levels could frustrate use of the space by some visitors. The site has a history of antisocial behavior resulting from poor site surveillance and permeability.	Full engagement has been undertaken with accessibility groups and the feedback used to inform the site layout. Positive feedback on the scheme from accessibility groups supports the scheme outcomes. Engagement with the police and community engagement colleagues has been undertaken and is ongoing – CCTV provision will be increased with a new camera on site. Risk level – low

Other options considered

1. A full procurement exercise for the project could have been undertaken to provide market rates for the construction phase. This option was rejected as the framework agreement with Tarmac has already been subject to a procurement exercise and the City are able to direct appoint Tarmac to deliver the scheme. The risks associated with appointing a contractor other than Tarmac would include unknown quality of work and contract administration. The need to agree and sign off any work on highways land with the County and the need to agree traffic and pedestrian management outside of the Tarmac agreed working practices.
2. The alternative of a full tender exercise could result in a delay starting on site and the potential failure of completion on the project within the necessary timeframe.
3. The appointment of Tarmac is the recommendation of this report to minimise risks in project delivery, untested quality of workmanship and management of the construction phase . Reasons for the decision/recommendation

Background papers:

Appendices: Site visualisations of completed scheme.

Appendix 1 site visualisations.docx

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What is being assessed	Towns Fund: Hay Hill public realm scheme	Status	First assessment of new proposals for the public realm ahead of fixing the design to move to detailed and technical design stages.
Officer completing	Zoe Tebbutt	Role	Landscape architect
Team	Design, conservation and landscape	Directorate	Development and city services
Senior leadership team sponsor	Graham Nelson	Role	Director of Development and city services

A member of the public should have a good understanding of the policy or service and any proposals after reading this section. Please use plain English and **avoid** using acronyms, abbreviations, and jargon.

What are the main aims or purpose of the policy, practice, service or function? *(include links to project briefs, cabinet reports etc)*

The main aims of the project are to:

- Create a reimagined, vibrant and accessible open space within the city centre
- Transform the space so that it can be used for events and cultural activities
- Improve walking links between Norwich Market, Millennium Plain, Gentleman’s walk and Chantry Place.
- Attract investment and boost the visitor economy by improving the quality and look of the area.

[Business case](#) submitted to central government

On 20 January 2021 Cabinet approved [a report](#) that included a recommendation to delegate authority to sign-off business cases for individual Town Deal projects to the Director of Place in consultation with the relevant portfolio holder. The business case for the public realm project was formally signed off by the chair of the Town Deal Board on 21 May 2021. The Town Deal Board includes the Council’s Leader, CEO and Executive Director of development and city services (formerly Director of Place) for submission to central government as part of an application for funding.

The business cases were approved by government, funds released and included in the council’s capital programme. A further [update to Cabinet](#) was provided in [a report](#) on 23 February 2022.

Equality Impact Assessment

How does it fit with other services and policies, and how does it support our [corporate objectives](#) and [City Vision](#)?

From the 2040 City Vision work, Norwich is recognised and promoted as a culturally vibrant city with a strong, independent character, a rich history and a forward-thinking mentality. The Vision outlines out how the challenges facing the city will be addressed over the coming years. It values the way good public spaces promote creativity, liveability, fairness, connectivity and dynamism. It explains that:

Nurturing **creativity** involves regenerating urban spaces, developing the unique mix of experiences in the city centre and maximising the use of our heritage assets to transform the perception of Norwich.

Liveability will flow from offering low-emission and affordable transport that protects biodiversity and air quality in open spaces.

Fairness will arise where physical activity can be enjoyed in public spaces that are welcoming to our citizens in their full diversity.

People will be connected in a city that is great for walking and cycling with spaces that enable people to come together, share and exchange. Hay Hill site has a geographic centrality, that will provide opportunity to improve connectivity to key retail areas. The dynamism of the city depends on supporting independent businesses and attracting multi-nationals, who we know value good quality public space.

See [Business case](#) pages 11-16 for further information.

What is the reason for the proposal or change (financial, legal etc)? *The Equality Act requires us to make this clear.*

It is a prime city centre location which is currently underutilised and does not meet the needs of the public. The fabric of the space and infrastructure is nearing the end of its lifespan. The site is difficult to access, move across, and use due to trip hazards and awkward arrangements of steps and slopes.

Existing site condition and performance assessed through,

- site visits, observation,
- comparison against modern design standards and guidance,
- desk based assessment of anti-social behaviour and other data and corroboration by relevant internal and external departments,
- public and stakeholder consultation.

Equality Impact Assessment

Who implements, carries out or delivers the policy, practice, service or function? *(person/team/body and other organisations who deliver under procurement or partnership arrangements)*

Norwich City Council will deliver the improvement scheme and as the land owner, will be the responsible body for on-going maintenance of the space.

Internal departments and team involvement:

- Project Landscape architects and project managers; Design, Conservation and Landscape Team.
- Economic Development; Towns Fund Project Manager
- Property Services; Property, Electrical and M&E support
- Citywide Services; Litter bins, Commercial waste, graffiti, Soft landscape maintenance support.
- Parks and open spaces; arboricultural advice and management, reuse of reclaimed materials, site compounds
- Strategy, engagement and culture; Events, Communications, Norwich BID.

What outcomes do we want to achieve, why and for who?

Taken from the business case, pp. 13-14:

- More businesses and talented workers locating in Norwich city centre, especially in the digital and creative sector due to improved quality of life, cultural vibrancy and sense of place through personal experience and place marketing imagery.
- Creating a joyful and publicly accessible external environment that will encourage tenants to occupy buildings and promote cross-fertilisation of ideas with others in the building. The LIS recognises that “Significant evidence exists supporting the link between wellbeing at work and productivity.” (p43)
- Boosting the visitor economy by making it easier for visitors to move between sites and be aware of the cultural assets in the city centre through wayfinding and promotion.
- Improved social mobility and inclusive growth for those who lack access to a car or cannot afford public transport and therefore rely on walking to get to work and facilities.

Equality Impact Assessment

- Better trading environment for retail and catering businesses including new opportunities for creating a street café culture.
- Provide locations for cultural expression.
- Secure health and environmental benefits arising from modal shift from cars to public transport, cycling and walking

Decisions must be evidence-based and involve people with protected characteristics and other relevant groups that could be affected. Please use the remaining sections to demonstrate understanding of who could be affected by the proposal.

Will anyone be disproportionately affected by the programme, and/or will it create any benefits? (*customers, employees, groups in the wider community etc*)

Construction & operation

- **General public**
- **Accessibility groups**
- **Rough sleepers / vulnerable people**
- **Customers to the city centre retail offer**
- **Businesses / organisations in the vicinity**

If yes, complete the relevant sections below for any benefits and adverse impacts identified.

Affected group	Key findings from analysis of data and evidence. Identify any gaps in data here	Level & type of impact: low/medium/high, positive/adverse	Justifiable if adverse	Actions to mitigate impacts, maximise benefits or address identified gaps in data	By when
Age	Public consultation feedback highlighted seating, steps, trips, hand rails, rest points etc. as important. Norwich Older People's Forum representative attended accessibility stakeholder	High positive	N/A	Work with stakeholder groups throughout design process and refer to best practice guidance for public realm accessibility.	Update and seek guidance throughout
Disability	Public consultation feedback highlighted seating, steps, trips,	High positive	N/A	Work with stakeholder groups throughout design process and	Update and seek

Equality Impact Assessment

	hand rails, rest points etc. as important. Inclusive Norwich, RNIB, Guide Dogs, Vision Norfolk and others included in accessibility stakeholder group			refer to best practice guidance for public realm accessibility.	guidance throughout
Gender reassignment	No impact identified	N/A	N/A	N/A	N/A
Marriage and civil partnership	No impact identified	N/A	N/A	N/A	N/A
Pregnancy and maternity	No impact identified	N/A	N/A	N/A	N/A
Race/ethnicity	No impact identified	N/A	N/A	N/A	N/A
Religion and belief	St Peter Mancroft church adjacent	Medium positive	N/A	Working with the church around their key and spontaneous events during construction period, and also operation of events.	Update and seek guidance throughout
Sex/gender	No impact identified	N/A	N/A	N/A	N/A
Sexual orientation	No impact identified	N/A	N/A	N/A	N/A
Other groups This includes care leavers, low-income households, carers, rough sleepers, or any other marginalised or vulnerable group	Scheme will result in improved environment for wellbeing, additional seating, improved accessibility. Correspondence with local police raised issues of vulnerable people being victimised due to design of the space, lighting etc.	Medium positive	N/A	Work with local police and counter-terrorism division and City Council CCTV team through design development.	Update and seek guidance throughout

Equality Impact Assessment

	<p>Public consultation on concept scheme February 2022. Some concerned about loss of soup kitchen in free text comments. Although this has not been located on Hay Hill since pre-pandemic. Soup kitchen now located on St Peters Street opposite City Hall.</p>				
<p>What evidence and data has been used for this assessment, including community engagement and consultation? <i>(include links to data sources, consultations etc)</i></p> <p>Public consultation summary report currently available on the NorwichCC network. To be published online November/December 2022.</p>					
<p>The Equality Impact Assessment must be able to influence the proposal and decision. This section asks how your understanding of the impacts identified has influenced your proposal, and how the findings of the Equality Impact Assessment can be measured going forward.</p>					
<p>How has the equality impact assessment informed or changed the proposal?</p> <p>Meetings with stakeholder groups have informed the proposal:</p> <ul style="list-style-type: none"> - Materiality of the space, colour, texture and layout particularly around seating, steps and water feature - Heights of upstands to edges of walkways against steps and planters - Handrail details - Diversity of seating type - Production of tactile model for visually impaired 					
<p>What actions have been identified going forward?</p> <ul style="list-style-type: none"> - Continued engagement with key stakeholders and stakeholder groups by design and delivery team. - Fourth workshop with other accessibility group members who were unable to attend the third, to present tactile model. - Once on site, undertake test panels of paving for consultation with accessibility groups 					
<p>How will the impact of your proposal and actions be measured moving forward?</p> <ul style="list-style-type: none"> - Continued engagement with key stakeholders and stakeholder groups such as accessibility stakeholders. - Consider re-consultation of stakeholder groups and the public once scheme delivered. 					

Equality Impact Assessment

- Continued collection of Anti-Social Behaviour data by NorwichCC and Norfolk Constabulary.

Once complete, email to: strategy@norwich.gov.uk For the assessment to be final, the relevant people agreeing it must sign off this section

Officer completing assessment	Zoe Tebbutt	Date	02.08.2022
Senior leadership team sponsor	Graham Nelson	Date	06.12.2022
Equality lead (strategy team)	Emma Smith	Date	5 December 2022

Visualisations of proposed public realm scheme at Hay Hill



View 1 view towards relocated Thomas Browne statue flanked by proposed water feature.



View 2 view through the fully accessible middle terrace of the proposed scheme.

Visualisations of proposed public realm scheme at Hay Hill



View 3 view over the redesigned public realm with modern statues removed off site to Elm Hill gardens.



View 4 view from the entrance to Hay Hill from Gentleman's walk with proposed new concession building.