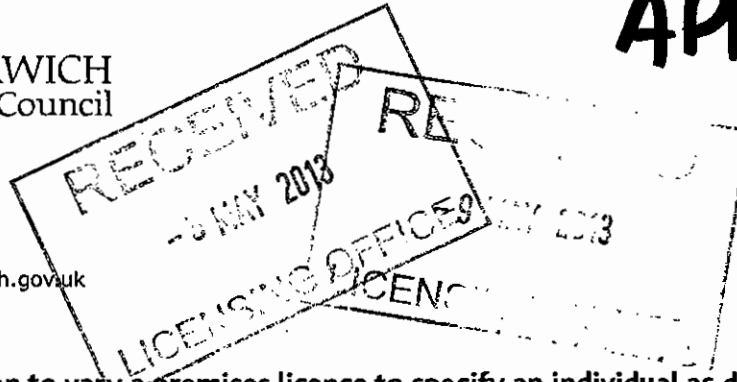




NORWICH
City Council

Licensing Office
City Hall
St. Peters Street
Norwich
NR2 1NH
licensing@norwich.gov.uk

APPENDIX A



Application to vary a premises licence to specify an individual as designated premises supervisor under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form.
If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.
You may wish to keep a copy of the completed form for your records.

I/We Ali Cart being the premises licence holder, apply to vary
(full name(s) of premises licence holder)
a premises licence to specify the individual named in this application as the
premises supervisor under section 37 of the Licensing Act 2003

Premises licence number

OS/02008/PREMTR

Part 1 – Premises details

Postal address of premises or, if none, ordnance survey map reference or description <u>31. St. Stephens Rd</u>	
Post town <u>Norwich</u>	Post code <u>NR1 3SP</u>
Telephone number (if any) <u>1</u>	

Description of premises (please read guidance note 1) <u>off licensing,</u> <u>mini-market.</u>

Part 2

Full name of proposed designated premises supervisor

Mehmet Sert

Personal licence number of proposed designated premises supervisor and issuing authority of that licence (if any)

09/01681/PERS.

Full name of existing designated premises supervisor (if any)

~~Mehmet Sert~~ Ali Cagri

Please tick ✓ yes

I would like this application to have immediate effect under section 38 of the Licensing Act 2003 ☒

I have enclosed the premises licence or relevant part of it ☒

(If you have not enclosed the premises licence, or relevant part of it, please give reasons why not)

Reasons why I have failed to enclose the premises licence or relevant part of it

Please tick ✓ yes

- I have made or enclosed payment of the fee ☒
- I will give a copy of this application to the chief officer of police ☒
- I have enclosed the consent form completed by the proposed premises supervisor ☒
- I have enclosed the premises licence, or the relevant part of it or explanation ☒
- I will give a copy of this form to the existing premises supervisor, if any ☒
- I understand that if I do not comply with the above requirements my application will be rejected ☒

IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

Part 3 – Signatures (please read guidance note 2)

Signature of applicant or applicant's solicitor or other duly authorised agent (see guidance note 3).
If signing on behalf of the applicant please state in what capacity.

Signature _____

.....

Date 6. 12. 2013

Capacity

For joint applications signature of 2nd applicant or 2nd applicant's solicitor or other authorised agent (please read guidance note 4). If signing on behalf of the applicant please state in what capacity.

Signature

.....

Date

Capacity

Contact name (where not previously given) and address for correspondence associated with this application (please read guidance note 5)

31. St. Stephens Rd.

Post town

Norwich

Post code

NR1 3SP

Telephone number (if any)

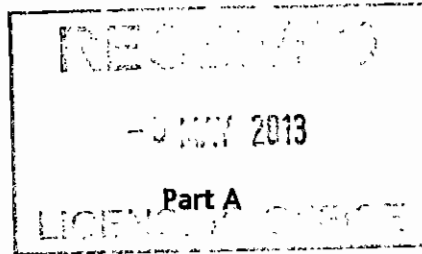
If you would prefer us to correspond with you by e-mail your e-mail address (optional)

Guidance notes

1. Describe the premises. For example the type of premises it is.
2. The application form must be signed.
3. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
4. Where there is more than one applicant, both applicants or their respective agents must sign the application form.
5. This is the address which we shall use to correspond with you about this application.



Licensing Office
City Hall
St. Peters Street
Norwich
NR2 1NH
licensing@norwich.gov.uk



Consent of individual to being specified as premises supervisor

I, Mehmet Sert [full name of prospective premises supervisor]
of Alisapti 79 PLAINSMAN CLOSE NR2 2NJ [home address of prospective premises supervisor]
hereby confirm that I give my consent to be specified as the designated premises
supervisor in relation to the application for DPS [type of application]
by Ali Capti [name of applicant]
relating to a premises licence 05/02005/PR [number of existing licence, if any]
for Norwich Mini Market 31 St. Stephens Rd NR1 3SP
Ali [name and address of premises to which the application relates]
and any premises licence to be granted or varied in respect of this application made
by Mehmet Sert [name of applicant]
concerning the supply of alcohol at 31 St. Stephens Rd
NR1 3SP [name and address of premises to which application relates].
I also confirm that I am applying for, intend to apply for or currently hold a personal
licence, details of which I set out below.

Personal licence number 09/01681/PEES [insert personal licence number, if any]
Personal licence issuing authority NORWICH CITY COUNCIL
[insert name and address and telephone number of personal licence issuing authority, if
any]

..... signed
..... name (please print)
..... 05/05/13 dated

PART B

Consent of premises licence holder to transfer

I/we Ali Capti [full name of premises licence holder(s)]
the premises licence holder of premises licence number 05/02005 [insert PREMISE
premises licence number] relating to Mini Market
31 St. Stephens Rd NR1 3SP [name and address of
premises to which the application relates] hereby give my consent for the transfer of
premises licence number 05/02005/PR [insert premises licence number]
to Mehmet Sert [full name of transferee].

..... signed
..... name (please print)
..... 05/05/13 dated



APPENDIX B
NORFOLK
CONSTABULARY
Our Priority is You

Mr Ian Streeter
Licensing Manager
Norwich City Council
St Peters Street
Norwich

Date: 10th May 2013

The Licensing Team

Bethel Street Police Station
Norwich
Norfolk
NR2 1NN

Tel:

Fax:

Email: lic

www.norfolk
Non-Emer

k

Dear Mr Streeter

Re: Application to transfer & vary DPS – St Stephens Off Licence

I can confirm that we have received a copy of the application to transfer the premises and vary DPS for St Stephens Off Licence, 31 St Stephens Road Norwich to Mr Mehmet Sert.

The applicant is a Mr Mehmet Sert who has been involved in managing the premises for some time. The Police wish to object to this application as it is felt that this person should not be allowed to be the DPS and Premises Licence Holder due to previous issues with him and the running of the shop.

The Premises Licence is currently being reviewed by trading standards due to underage sales and counterfeit liquor at the shop and Mr Sert has had the most involvement in this premises and admitted to being the owner during this time. In addition to this, Mr Sert has previously received a fixed penalty notice for selling to an underage person.

I have been unable to contact Mr Sert to obtain his personal details in order to carry out Police checks to establish if there are any other additional reasons for the objection.

Due to evidence submitted by Trading Standards for the review, the Police have no other option but to object to this transfer and vary DPS taking place. I have no confidence that Mr Sert is capable of running the shop in accordance with the Law, the Police request that the licensing committee decide as to whether it is appropriate for this person to hold the licence and be responsible for authorising the sales of alcohol.

Please accept this representation initially to object to the applications and further additional representation prior to the hearing will be submitted.

Regards

Yours faithfully,

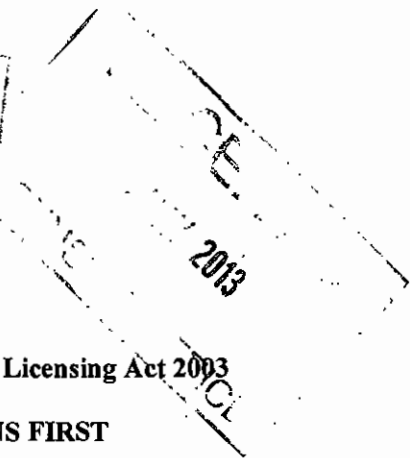
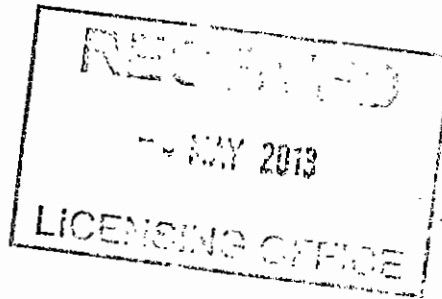
Michelle Bartram
Licensing Officer

APPENDIX 2



NORWICH
City Council

Citywide Services
Public Protection (Licensing)
City Hall
St Peters Street
Norwich NR2 1NH



Application to transfer premises licence to be granted under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form.
If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary. You may wish to keep a copy of the completed form for your records.

I/We ~~Ali capt~~ Mehmet Serf.
(Insert name of applicant)

apply to transfer the premises licence described below under section 42 of the Licensing Act 2003 for the premises described in Part 1 below

Premises licence number

05/02008/PREMTR

Part 1 – Premises details

Postal address of premises or, if none, ordnance survey map reference or description

31. St. Stephens Rd

Post town

NORWICH

Post code

NR1 3SP1.

Telephone number at premises (if any)

,

Please give a brief description of the premises

off licensing
mini market

Name of current premises licence holder

Ali capt

Part 2 - Applicant details

In what capacity are you applying for the premises licence to be transferred to you?

a) an individual or individuals*

Please tick ☒ yes

☒ please complete section (A)

- b) a person other than an individual *
- i. as a limited company ☐ please complete section (B)
 - ii. as a partnership ☐ please complete section (B)
 - iii. as an unincorporated association or ☐ please complete section (B)
 - iv. other (for example a statutory corporation) ☐ please complete section (B)
 - c) a recognised club ☐ please complete section (B)
 - d) a charity ☐ please complete section (B)
 - e) the proprietor of an educational establishment ☐ please complete section (B)
 - f) a health service body ☐ please complete section (B)
 - g) an individual who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales ☐ please complete section (B)
 - ga) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in respect of an independent hospital in England ☐ please complete section (B)
 - h) the chief officer of police of a police force in England and Wales ☐ please complete section (B)

*If you are applying as a person described in (a) or (b) please confirm:

Please tick ☒ yes

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or ☐
- I am making the application pursuant to a
 - statutory function or ☐
 - a function discharged by virtue of Her Majesty's prerogative ☐

(A) INDIVIDUAL APPLICANTS (fill in as applicable)

Mr ☒ Mrs ☐ Miss ☐ Ms ☐ Other title
(for example, Rev)

Surname

Sert

First names

Mehmet

Please tick ☒ yes

I am 18 years old or over



Current postal
address if
different from
premises
address

79 Plantsman close.
NR2 2NJ.
Norwich

Post town

Post code

Daytime contact telephone number

E-mail address
(optional)

SECOND INDIVIDUAL APPLICANT (fill in as applicable)

Mr

☐

Mrs

☐

Miss

☐

Ms

☐

Other title

(for example, Rev)

Surname

First names

I am 18 years old or over

Please tick ☒ yes

☐

Current postal
address if
different from
premises
address

Post town

Post code

Daytime contact telephone number

E-mail address
(optional)

(B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name
Address
Registered number (where applicable)
Description of applicant (for example partnership, company, unincorporated association etc.)
Telephone number (if any)
E-mail address (optional)

Part 3

Please tick ☒ yes

Are you the holder of the premises licence under an interim authority notice?

☐

Do you wish the transfer to have immediate effect?

☒

If not when would you like the transfer to take effect?

Day	Month	Year	<input type="checkbox"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Please tick ☒ yes

I have enclosed the consent form signed by the existing premises licence holder

☒

If you have not enclosed the consent form referred to above please give the reasons why not. What steps have you taken to try and obtain the consent?

Please tick ☒ yes

If this application is granted I would be in a position to use the premises during the application period for the licensable activity or activities authorised by the licence (see section 43 of the Licensing Act 2003)

☒

Please tick ☒ yes

I have enclosed the premises licence

☒

If you have not enclosed premises licence referred to above please give the reasons why not.

- I have made or enclosed payment of the fee
- I have enclosed the consent form signed by the existing premises licence holder or my statement as to why it is not enclosed
- I have enclosed the premises licence or relevant part of it or explanation
- I have sent a copy of this application to the chief officer of police today
- I understand that if I do not comply with the above requirements my application will be rejected

☒

☒

☒

☒

☒

IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

Part 4 – Signatures (please read guidance note 2)

Signature of applicant or applicant's solicitor or other duly authorised agent (See guidance note 3). If signing on behalf of the applicant please state in what capacity.

Signature

.....

Date

..... 04/05/13

Capacity

..... applicant and manager.

For joint applicants signature of second applicant, second applicant's solicitor or other authorised agent (please read guidance note 4). If signing on behalf of the applicant please state in what capacity.

Signature

.....

Date

.....

Capacity

.....

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 5)

Post town

Post Code

Telephone number (if any)

If you would prefer us to correspond with you by e-mail your e-mail address (optional)

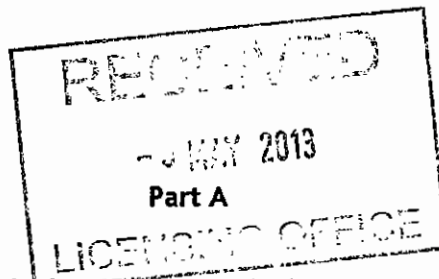
Notes for Guidance

1. Describe the premises. For example the type of premises it is, its general situation and layout and any other information which would be relevant to the licensing objectives.
2. The application form must be signed.
3. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
4. Where there is more than one applicant, both applicants or their respective agents must sign the application form.
5. This is the address which we shall use to correspond with you about this application.



NORWICH
City Council

Licensing Office
City Hall
St. Peters Street
Norwich
NR2 1NH
licensing@norwich.gov.uk



Consent of individual to being specified as premises supervisor

I, Mehmet Ser [full name of prospective premises supervisor]
of Alisapti 79 PLANSMAN CLOS NR2 2NJ [Home address of prospective premises supervisor]
hereby confirm that I give my consent to be specified as the designated premises
supervisor in relation to the application for DPS [type of application]
by Ali Capti [name of applicant]
relating to a premises licence 05/02005/PEES of existing licence, if any
for Norwich Mini Market 31 St Stephens Rd NR1 3SP
Ali [name and address of premises to which the application relates]
and any premises licence to be granted or varied in respect of this application made
by Mehmet Ser [name of applicant]
concerning the supply of alcohol at 31 St Stephens Rd
NR1 3SP [name and address of premises to which application relates].
I also confirm that I am applying for, intend to apply for or currently hold a personal
licence, details of which I set out below.

Personal licence number 09/01681/PEES [insert personal licence number, if any]
Personal licence issuing authority NORWICH CITY COUNCIL
[insert name and address and telephone number of personal licence issuing authority, if
any]

... signed
... Ali Capti name (please print)
... 04/05/13 dated

PART B

Consent of premises licence holder to transfer

I/we Ali Capti [full name of premises licence holder(s)]
the premises licence holder of premises licence number 05/02005 [insert
premises licence number] relating to Mini Market
31 St Stephens Rd NR1 3SP [name and address of
premises to which the application relates] hereby give my consent for the transfer of
premises licence number 05/02005/PEES [insert premises licence number]
to Mehmet Ser [full name of transferee].

... signed
... Ali Capti name (please print)
... 04/05/13 dated