

Licensing committee

Date: Thursday, 09 March 2017

Time: 16:30

Venue: Mancroft room

City Hall, St Peters Street, Norwich, NR2 1NH

Committee members:

For further information please contact:

Councillors:

Button (chair)

Woollard (vice chair)

Ackroyd

Brociek-Coulton

Davis

Driver

Herries

Jones (B)

Jones (T)

Malik

Price

Raby

Thomas (Vi)

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Agenda

1 Apologies

To receive apologies for absence

2 Declarations of interest

(Please note that it is the responsibility of individual members to declare an interest prior to the item if they arrive late for the meeting)

3 Public questions/petitions

To receive questions / petitions from the public (notice to be given to committee officer in advance of the meeting in accordance with appendix 1 of the council's constitution)

4 Minutes

5 - 6

To approve the accuracy of the minutes of the meeting held on 8 September 2016

5 Licence and registration fees

7 - 12

Purpose - To consider the level of fees payable for those licences administered by the council's licensing section.

6 Standing item - regulatory sub committee minutes

13 - 18

Purpose - To receive the minutes of the regulatory sub committees held on 19 September 2016, 14 November 2016 and 9 January 2017

Date of publication: **Wednesday, 01 March 2017**



Minutes

Licensing committee

16:30 to 16:45

8 September 2016

Present: Councillors Button (chair), Woollard (vice chair following election), Ackroyd, Brociek-Coulton, Coleshill (substitute for Thomas (Vi)) Davis, Driver, Herries, Jones (B), Jones (T), Malik, Price and Raby

Apologies: Councillor Thomas (Vi)

1. Declarations of interest

There were no declarations of interest.

2. Minutes

RESOLVED to approve the accuracy of the minutes of the meeting held on 9 June 2016.

3. Adoption of new bye-law acupuncture, tattooing, semi-permanent skin colouring, cosmetic piercing and electrolysis

The environmental health officer presented the report. She drew member's attention to some changes to be made to the report:

At paragraph 5, include the words 'it encompasses..' so that the second sentence reads ' it encompasses the three existing bye-laws...'

At paragraph 7, remove the words 'sub-dermal implants'

At paragraph 8, add 'semi-permanent skin colouring..'

At paragraph 12(a), remove 'equipment.'

She said that since the introduction of the original bye-laws there had been changes in terms of procedures undertaken regarding cosmetic adjustments.

In response to a member's question, the licensing manager said that employees were licensed separately to premises and following the introduction of this bye-law, there may be an increase in registrations for these services. The license cost was £27 for an employee and £261 for premises. Employees

must register with the premises at which they work. Existing premises had been written to, to advise them of the potential changes.

RESOLVED , unanimously, to recommend council to adopt the consolidated model byelaws for the control of acupuncture, tattooing, semi-permanent skin-colouring, cosmetic piercing and electrolysis, as set out in appendix A, and following the adoption of such byelaws the existing byelaws be revoked.

4. Standing item – Regulatory subcommittee minutes

RESOLVED to receive the minutes of the regulatory subcommittee meetings held on 13 June 2016 and 8 August 2016.

CHAIR

Report to Licensing committee
9 March 2017
Report of Head of citywide services
Subject Licence and registration fees

Item

5

Purpose

This report invites members to consider the level of fees payable for those licences administered by the council's licensing section.

Recommendation

- 1) To approve the fees detailed in the column headed 'total recommended licence fee 2017/18' of Appendix A attached to the report; and
- 2) To agree the charging policy detailed in paragraphs 10 and 11 of the report.

Corporate and service priorities

The report helps to meet the corporate priority of a safe and clean city and the service plan priority of protecting the interests of the public through the administration of the licensing function.

Financial implications

Advertising costs to be met from existing budget.

Ward/s: All wards

Cabinet member: Councillor Kendrick – Neighbourhoods and community safety

Contact officers

Ian Streeter, licensing manager

01603 212761

Background documents

None

Report

1. This report invites members to consider increasing the fees payable for those licences currently administered by the head of citywide services and detailed in appendix A to the report. The fees in respect of the licences shown in appendix A were last reviewed at the meeting of Licensing Committee on 10 March 2016.
2. Members will note that the charges fall under three headings: discretionary fees (the level of fee is at the discretion of the licensing authority subject to the principles outlined in paragraph 3 below), discretionary fees with statutory maxima (as discretionary fees but with an upper limit) and fixed fees (set by statute and cannot be increased).

European Court of Justice ruling – Hemming v Westminster case

3. A recent European Court of Justice (ECJ) ruling in the Hemming v. Westminster case in respect of licensing fees for sex establishments, relates to the correct interpretation of the 2006 EU Services Directive, which is applied in the UK by the Provision of Services Regulations 2009. The Directive does not apply to taxis or gambling activities.
4. In April 2015, the Supreme Court ruled in favour of Westminster City Council in a long running dispute relating to the licence fees charged to a group of sex establishments in Westminster. The Supreme Court overturned an earlier Court of Appeal ruling by concluding that the Services Directive 2006 does not prevent licensing authorities from charging fees that are proportionate to the cost of administering and enforcing the relevant licensing framework, to those who receive licences.
5. However, the Supreme Court sought an opinion from the ECJ regarding how such fees should be levied. It identified two different approaches to charging fees:
 - Whereby a council charged a fee upon application (covering the costs of authorisation procedures) and a subsequent fee to successful applicants (covering the cost of administering and enforcing the framework) - the 'type A' approach, or
 - Where a council charged a single fee on application covering all costs, on the basis that the relevant proportion of the fee would be refunded to unsuccessful applicants – the 'type B' approach.
6. The Supreme Court found the type A approach of charging two fees is permissible under the Services Directive but considered that the type B approach of charging a single fee was more problematic.
7. The ECJ ruled that the type B approach of fee setting is not compatible with the Services Directive, arguing that the Directive '*precludes the requirement for the payment of a fee, at the time of submitting an application for the grant or renewal of a authorisation, part of which corresponds to the costs relating to the management and enforcement of the authorisation scheme concerned, even if that part is refundable if that application is refused.*'

8. It is important to note that the ruling of the ECJ applies solely to the issue that was referred to it, that is whether a type B approach to fee setting is compatible with the Services Directive. Licensing Authority application fees should relate solely to the cost of authorisation procedures, i.e. the costs associated with reviewing and application and granting or refusing a licence. Under the type A approach, on which the Supreme Court ruling still holds, successful licence applicants should subsequently be charged an additional fee relating to the costs of administering and enforcing the relevant licensing framework. It is worth noting on this point that the Supreme Court view – which again still holds – was that there is nothing to stop licensing authorities making the payment of such a fee a condition of holding a licence. This would mean that authorities could withhold a licence until payment of the relevant fee had been received.

Levels of fees / charging policy

9. In the light of the Supreme Court and ECJ rulings detailed above, the process for each licence type under the 'Discretionary Fees' heading of appendix A was analysed and broken down into individual tasks. Timings were allocated to the tasks and the relevant officer costs applied. The tasks were then grouped into either the application/authorisation or administration/enforcement part of the licensing process and the total charge for each part of the process is shown in the fourth and fifth columns of appendix A.
10. It is proposed that the 'type A' approach to charging (which the Supreme Council found permissible) be applied to those types of licence detailed in sections (ii) - environmental services licences and (iii) - other non-fixed licences under the 'Discretionary Fees' heading of appendix A.
11. In effect this will mean that applicants for these types of licences will need to submit the fee detailed in column four of appendix A with their application and when the council are in a position to issue the licence, the applicant will then need to pay the fee detailed in column five. If the applicant failed to pay the second part of the fee then the licence would be withheld.
12. This charging policy would not apply to section (i) – hackney carriage and private hire or to the licence types under the Gambling Act 2005 heading of appendix A, as the Services Directive does not apply in respect of taxi licensing or gambling. The Licensing Act 2003 fees would also be unaffected as these are statutorily set and cannot be amended.
13. When determining the levels of fees charged for the licensing function there are three main areas for consideration:
- licensing authorities are entitled, where legislation allows, to recover the cost of administering a licensing scheme, provided that allowance is made for exemptions or reductions;
 - where certain licences are exempt from a fee, the cost of administering these licences cannot be 'transferred' to other licence fee payers; and
 - licensing authorities are not empowered to raise revenue through their licensing function but they may include costs within licence fees relating to enforcement action against un-licensed activities.

14. The points outlined in paragraph 13 above are taken into account when determining the base estimates for the current financial year. In calculating the projected income for each type of licence it is necessary to estimate the number of licences that may be issued over the course of the year.

Implementation

15. The increases can be brought into effect from April 2017. However, members should be aware that a statutory advertising procedure applies in respect of an increase in the fees payable for hackney carriage vehicle licences, private hire vehicle and private hire operators' licences. If objections are received in respect of these particular fees, then members will have to give further consideration to those increases.

APPENDIX A

NORWICH CITY COUNCIL LICENSING CHARGES 2016/17 TO 2017/18 (APPENDIX A)

	Licence Fee 2016/17 £	Estimated No. of Licences Issued in 2016/17	Estimated Income 2016/17 £	Application / authorisation fee 2017/18 £	Administration / enforcement fee 2017/18 £	Total Recommended licence fee 2017/18 £	Estimated No. of Licences Issued in 2017/18	Estimated Income 2017/18 £
DISCRETIONARY FEES								
(i) Hackney Carriage & Private Hire								
HC Drivers - Grant	420	15	2,680	363	78	441	6	2,646
PH Drivers Grant	342	50	7,796	260	65	325	95	30,875
HC Drivers - Renewal	242	109	38,384	141	98	239	0	0 *
PH Drivers Renewal	210	130	35,136	102	86	188	0	0 *
Hackney Carriage Vehicle	144	230	33,120	84	23	107	242	25,894
Private Hire Vehicle	123	440	54,120	82	23	105	510	53,550
Private Hire Operator Renewal	850	9	3,952	42	699	741	0	0
Private Hire Operator Grant	889	0	0	77	699	776	0	0
Transfer of HC/PH vehicle licence	15	40	600	20	0	20	40	800
Replacement Vehicle Licence Plate	20	15	300	20	0	20	15	303
Sub total			176,088					114,068
(ii) Environmental Services Licences								
Acupuncture - Shop	261	1	261	179	93	272	4	1,088
Acupuncture - Employee	27	5	135	48	19	67	13	871
Ear Piercing - Shop	261	1	261	179	93	272	0	0
Ear Piercing - Employee	27	6	162	48	19	67	4	268
Electrolysis - Shop	261	4	1,044	179	93	272	0	0
Electrolysis - Employee	27	0	0	48	19	67	1	67
Tattooing - Shop	261	5	1,305	179	93	272	6	1,632
Tattooing - Employee	27	20	540	48	19	67	18	1,206
Dangerous Wild Animals	261	1	261	171	193	364	0	0
Dog Breeding	261	0	0	171	193	364	0	0
Animal Boarding Establishments	261	0	0	171	193	364	0	0
Pet Shops	261	6	1,566	171	193	364	6	2,184
Sub Total			5,535					7,316
(iii) Other Non-fixed Licences								
Sex Establishments	2,557	1	2,557	2,450	89	2,539	1	2,539
Scrap Metal Dealers: (site licence)	211	0	0	170	97	267	0	0
Scrap Metal Dealers: (collectors licence)	96	10	2,604	130	0	130	0	0
Scrap Metal Dealers: (renew site licence)	211	0	0	170	97	267	2	534
Scrap Metal Dealers: (renew collectors licence)	211	0	0	130	0	130	14	1,820
Scrap Metal Dealers: (vary - licensee name change)	23	0	0	38	0	38	0	0
Scrap Metal Dealers: (vary - change of site)	171	0	0	135	97	232	0	0
Scrap Metal Dealers: (vary - change of site manager)	104	0	0	136	0	136	0	0
Scrap Metal Dealers: (vary - site to collectors)	24	0	0	38	0	38	0	0
Scrap Metal Dealers: (vary - collectors to site)	24	0	0	38	0	38	0	0
Tables and Chairs (grant)	601	10	6,010	315	86	401	4	1,604
Tables and Chairs (renewal)	123	25	3,075					0 **
Tables and Chairs (renewal 3 yearly)	371	0	0	220	258	478	14	6,692
Sub Total			14,246					13,189
Total			195,869					134,573 61,296
Gambling Act 2005 Licences (Discretionary fees with statutory maxima)								
Bingo Club								
Transitional (fast track)	300.00	0	0			300.00	0	0
New Application	3,500.00	0	0			3,500.00	0	0
Annual Fee	1,000.00	2	2,000			1,000.00	1	1,000
Transfer	1,200.00	0	0			1,200.00	0	0
Re-Instatement	1,200.00	0	0			1,200.00	0	0
Provisional Statement	3,500.00	0	0			3,500.00	0	0
Provisional Licence Application	1,200.00	0	0			1,200.00	0	0
Betting Premises								
Transitional (fast track)	300.00	0	0			300.00	0	0
New Application	3,000.00	3	9,000			3,000.00	1	3,000
Annual Fee	600.00	29	17,400			600.00	28	16,800
Variation	1,500.00	0	0			1,500.00	0	0
Transfer	1,200.00	0	0			1,200.00	0	0
Re-Instatement	1,200.00	0	0			1,200.00	0	0
Provisional Statement	3,000.00	0	0			3,000.00	0	0
Provisional Licence Application	1,200.00	0	0			1,200.00	0	0
Tracks								
Transitional (fast track)	300.00	0	0			300.00	0	0
New Application	2,500.00	0	0			2,500.00	0	0
Annual Fee	1,000.00	1	1,000			1,000.00	1	1,000
Variation	1,250.00	0	0			1,250.00	0	0
Transfer	950.00	0	0			950.00	0	0
Re-Instatement	950.00	0	0			950.00	0	0
Provisional Statement	2,500.00	0	0			2,500.00	0	0

Provisional Licence Application	950.00	0	0	950.00	0	0
Family Entertainment Centre			0			
Transitional (fast track)	300.00	0	0	300.00	0	0
New Application	2,000.00	0	0	2,000.00	0	0
Annual Fee	750.00	1	750	750.00	1	750
Variation	1,000.00	0	0	1,000.00	0	0
Transfer	950.00	0	0	950.00	0	0
Re-Instatement	950.00	0	0	950.00	0	0
Provisional Statement	2,000.00	0	0	2,000.00	0	0
Provisional Licence Application	950.00	0	0	950.00	0	0
Adult Gaming Centre			0			
Transitional (fast track)	300.00	0	0	300.00	0	0
New Application	2,000.00	0	0	2,000.00	0	0
Annual Fee	1,000.00	2	2,000	1,000.00	1	1,000
Variation	1,000.00	0	0	1,000.00	0	0
Transfer	1,200.00	0	0	1,200.00	0	0
Re-Instatement	1,200.00	0	0	1,200.00	0	0
Provisional Statement	2,000.00	0	0	2,000.00	0	0
Provisional Licence Application	1,200.00	0	0	1,200.00	0	0
			0			
Gambling Act 2005 Permits (Fixed fees)			0			
Family Entertainment Centre			0			
Transitional	100.00	0	0	100.00	0	0
New Application	300.00	0	0	300.00	0	0
Renewall Fee	300.00	0	0	300.00	0	0
Prize Gaming			0			
Transitional	100.00	0	0	100.00	0	0
New Application	300.00	0	0	300.00	0	0
Renewall Fee	300.00	0	0	300.00	0	0
Alcohol Licensed Premises - notification of 2 or less machines			0			
Application fee	50.00	11	550	50.00	5	250
Alcohol Licensed Premises - more than 2 machines			0			
Transitional	100.00	0	0	100.00	0	0
New Application	150.00	1	150	150.00	0	0
Annual Fee	50.00	14	700	50.00	16	800
Club Gaming Permit			0			
Transitional	100.00	0	0	100.00	0	0
New Application	200.00	0	0	200.00	0	0
Renewall Fee	200.00	0	0	200.00	0	0
Annual fee	50.00	2	100	50.00	2	100
Club Gaming Machine Permit			0			
Transitional	100.00	0	0	100.00	0	0
New Application	200.00	0	0	200.00	0	0
Renewall Fee	200.00	0	0	200.00	0	0
Annual fee	50.00	4	200	50.00	4	200
Small Society Lottery Registration			0			
Application fee	40.00	15	600	40.00	4	160
Annual fee	20.00	140	2,800	20.00	140	2,800
Sub Total			37,250		27,860	9,390
Licensing Act 2003 (Fixed Fees)						
Premises Licence / Club Premises Certificate - Grant						
Band A	100.00	6	600	100.00	5	500
Band B	190.00	12	2,280	190.00	11	2,090
Band C	315.00	6	1,890	315.00	3	945
Band D	450.00	2	900	450.00	4	1,800
Band E	635.00	5	3,175	635.00	1	635
Other Licensing Act 2003 fees			5,000			5,500
Premises Licence / Club Premises Certificate - Annual Fee						
Band A	70.00	78	5,460	70.00	82	5,740
Band B	180.00	402	72,360	180.00	410	73,800
Band C	295.00	92	27,140	295.00	95	28,025
Band D	320.00	13	4,160	320.00	16	5,120
Band E	350.00	67	23,450	350.00	68	23,800
Premises Licence / Club Premises Certificate - Variation						
Band A	100.00	0	0	100.00	0	0
Band B	190.00	3	570	190.00	3	570
Band C	315.00	1	315	315.00	2	630
Band D	450.00	0	0	450.00	0	0
Band E	635.00	1	635	635.00	0	0
Personal Licence	37.00	130	4,810	37.00	91	3,367
Temporary Event Notice	21.00	250	5,250	21.00	218	4,578
			157,995		157,100	895
Total income			391,114		319,533	71,581

* Hackney carriage & private hire drivers licences now issued 3 yearly - none fall due for renewal in 2017/18.

** Tables and chairs licence now issued for three years only - no annual licence

**REGULATORY SUB COMMITTEE****14:00 – 15:00****19 September 2016**

Present: Councillors Button (chair), Ackroyd, Herries, Thomas (Vi) and Woollard

1. Declarations of interest

There were no declarations of interest.

2. Exclusion of public

RESOLVED to exclude the public from the meeting during consideration of items *3 to * below on the grounds contained in paragraphs 1 and 3 of Part 1 of Schedule 12(A) of the Local Government Act 1972, as amended.

***3. Application for renewal of a hackney carriage drivers licence reference 16/00838/HACKD (paragraphs 1 & 3)**

(The applicant and his legal representative attended the meeting for this item. The applicant produced his DVLA licence for inspection by the committee. He confirmed that he had no pending cautions or convictions.)

The licensing manager presented the report.

The applicant's legal representative gave a statement on the applicant's behalf explained the circumstances surrounding his conviction on 30 June 2015 for driving a mechanically propelled vehicle without due care and attention.

(The applicant, his legal representative and the licensing manager left the meeting at this point).

RESOLVED, with councillors Ackroyd, Button and Herries voting in favour and councillors Thomas and Woollard voting against (as they considered the suspension period should be longer) to renew the hackney carriage licence in accordance with Section 51 of the Local Government (Miscellaneous Provisions) Act, 1976, in respect of this application, with an immediate suspension of 14 days.

The applicant, his legal representative and the licensing manager were admitted to the meeting. The applicant was informed that as a professional driver, the safety of

the public was in his care. They had taken account of his history as a taxi driver and saw that this was an isolated incident. On balance, the members had decided to renew the licence but to suspend it immediately for a period of 14 days to enforce the unacceptability of this behaviour as a professional driver.

The legal advisor informed the applicant that he would receive written notification of the committee's decision and that he had the right to appeal against the decision at the Magistrates' Court within twenty-one days of the date of this meeting.

(The applicant and his legal advisor then left the meeting.)

***4. Application for renewal of a private hire drivers licence reference 16/01718/PHDRIV (paragraphs 1 & 3)**

(The applicant attended the meeting for this item. He was aware that he could have been legally represented but had chosen not to be. The applicant produced his DVLA licence for inspection by the committee.)

The licensing manager presented the report.

The applicant explained the circumstances surrounding his conviction on 16 January 2015 for exceeding the statutory speed limit on a public road and his caution for common assault on 7 November 2014. A newspaper article connected to this was tabled at the meeting for member's consideration.

(The applicant and the licensing manager left the meeting at this point).

After discussion, the applicant, and the licensing manager were admitted to the meeting. The applicant was informed that the committee had given due consideration to the matters before them and on balance had decided that he was a fit and proper person to hold a licence. They reminded him to read his green book carefully and report any matters to the licensing manager within 7 days. It was therefore:-

RESOLVED unanimously, to renew the private hire driver's licence in accordance with Section 51 of the Local Government (Miscellaneous Provisions) Act, 1976, in respect of this application.

(The applicant then left the meeting.)

CHAIR



REGULATORY SUB COMMITTEE

14:00 – 14:55

14 November 2016

Present: Councillors Button (chair), Driver, Herries and Price

Apologies: Councillor Woollard

1. Declarations of interest

There were no declarations of interest.

2. Exclusion of public

RESOLVED to exclude the public from the meeting during consideration of items *3 to 4* below on the grounds contained in paragraphs 1 and 3 of Part 1 of Schedule 12(A) of the Local Government Act 1972, as amended.

*3. Application for grant of a private hire drivers licence – application ref: 16/01675/PHDRIV (paragraphs 1 & 3)

Councillor Driver arrived after the item had started and therefore did not take part in the consideration of this application.

(The applicant attended the meeting for this item. He was aware that he could have been legally represented but had chosen not to be. The applicant produced his DVLA licence for inspection by the committee. He confirmed that he had no pending cautions or convictions.)

The licensing manager presented the report.

The applicant explained the circumstances surrounding his convictions on 22 April 2007, 2 November 2007, 12 November 2008, 12 February 2010 and 3 April 2011 for exceeding the statutory speed limit on a public road and answered member's questions.

(The applicant and the licensing manager left the meeting at this point).

RESOLVED with councillors Button, Herries and Price voting in favour and councillor Driver abstaining as he was not present for the entire item, to grant the private hire

drivers licence in accordance with Section 51 of the Local Government (Miscellaneous Provisions) Act, 1976, for twelve months.

The applicant and the licensing manager were admitted to the meeting. The applicant was informed that the committee had taken into account the amount of speeding convictions he had received and the prior disqualification into account when forming their recommendation. The chair said that if he received no convictions in that twelve month period, the extension of the licence for a further twenty four months would be delegated to the licensing manager. The chair suggested that the applicant consider installing a speed monitor in his cab. She emphasised that the licence was not guaranteed for twelve months as any conviction in this period would see the applicant coming back to the committee and that further speeding convictions would not be taken lightly.

(The applicant then left the meeting.)

(Councillor Price left the meeting at this point)

***4. Application for renewal of a private hire drivers licence reference 16/01962/PHDRIV (paragraphs 1 & 3)**

(The applicant attended the meeting for this item. He was aware that he could have been legally represented but had chosen not to be. The applicant produced his DVLA licence for inspection by the committee.)

The licensing manager presented the report.

The applicant explained the circumstances surrounding his convictions on 26 July 2015 and 14 February 2016 for exceeding the statutory speed limit on a public road.

(The applicant and the licensing manager left the meeting at this point).

After discussion, the applicant, and the licensing manager were admitted to the meeting. The applicant was reminded to read his green book carefully and report any matters to the licensing manager within 7 days. It was therefore:-

RESOLVED unanimously, to renew the private hire driver's licence in accordance with Section 51 of the Local Government (Miscellaneous Provisions) Act, 1976, in respect of this application.

(The applicant then left the meeting.)

CHAIR



REGULATORY SUB COMMITTEE

14:00 – 14:30

9 January 2017

Present: Councillors Button (chair), Ackroyd, Jones (B) (substitute for Driver), Thomas (Vi) and Woollard

Apologies: Councillor Driver

1. Declarations of interest

There were no declarations of interest.

2. Exclusion of public

RESOLVED to exclude the public from the meeting during consideration of item *3 below on the grounds contained in paragraphs 1 and 3 of Part 1 of Schedule 12(A) of the Local Government Act 1972, as amended.

*3. Suspension/revocation of a Norwich City Council private hire drivers licence –ref: 16/00442/PHDRIV (paragraphs 1 & 3)

(The applicant attended the meeting for this item. He was aware that he could have been legally represented but had chosen not to be. The applicant produced his DVLA licence for inspection by the committee.)

The environmental protection manager presented the report.

The applicant explained the circumstances surrounding his conviction on 7 November 2016 for driving without due care and attention and answered member's questions.

(The applicant and the environmental protection manager left the meeting at this point).

RESOLVED unanimously to:

- 1) Suspend the private hire drivers licence for 14 days in accordance with Section 51 of the Local Government (Miscellaneous Provisions) Act, 1976

- 2) Ask the environmental protection manager is issue a written warning to the applicant

The applicant was informed that the committee had considered all of the information presented to them and had concerns regarding the significant fine he had received and the amount of penalty points awarded for the offence.

The chair informed the applicant that he would receive written notification of the committee's decision and that he had the right to appeal against the decision at the Magistrates' Court within twenty-one days of the date of the meeting.

(The applicant then left the meeting.)

CHAIR