



Cabinet

17:30 to 19:05

11 September 2019

Present: Councillors Waters (chair), Harris (vice chair), Davis, Jones, Kendrick, Maguire, Packer and Stonard.

Also present: Councillors Carlo and Wright.

1. Public Questions/Petitions

No public questions or petitions had been received.

2. Declarations of interest

Councillor Packer declared a pecuniary interest in item *20 on the agenda.

3. Minutes

The chair highlighted that the minutes of the extraordinary cabinet held on 24 July 2019 had been omitted from the agenda but had been circulated and had been available on the council's website.

RESOLVED to agree the accuracy of the minutes of the meeting held on 10 July and 24 July 2019.

4. Endorsement of the Norfolk Strategic Planning Framework

Councillor Stonard, cabinet member for sustainable and inclusive growth presented the report. He highlighted the points which would be updated within the framework.

Councillor Wright asked whether the target date of net zero climate change emission by 2050 should be more ambitious. Councillor Stonard said that the forum worked by consensus and members worked to get the best possible agreement.

In response to a question from Councillor Carlo regarding a letter received from Client Earth, the interim strategic director for regeneration and development said that the points raised would be better considered as part of the Greater Norwich Local Plan.

RESOLVED to agree the revised Norfolk Strategic Planning Framework including the commitment to review and update objectives around climate change in the next iteration of the Framework.

5. New Anglia LEP Local Industrial Strategy – Key decision

Councillor Waters, leader of the council presented the report. A further meeting was due to be held to look at further revisions to the strategy which would inform the final document sent to the government.

RESOLVED to endorse the New Anglia Local Industrial Strategy and further engagement on its implementation to ensure the delivery of inclusive, clean growth in the transition to a zero carbon economy for Norwich.

6. Quarter 1 Corporate Performance Report for 2019-20

Councillor Waters, leader of the council presented the report. This report was the first within the new corporate priorities which saw outcomes set in a wider context of working with a range of partners. The senior strategy officer said that the report would grow with the inclusion of data which was measured six monthly and annually, including air quality data.

In response to a question from Councillor Davis, the senior strategy officer said she would ask the digital inclusion officer to circulate information on who the council partnered with in this work.

RESOLVED to note progress against the corporate plan priorities for quarter 1 of 2019-20

7. Treasury management full year review report 2018-19

Councillor Kendrick, cabinet member for resources presented the report.

RESOLVED to recommend that council notes the report and the treasury activity for the year to 31 March 2019.

8. Revenue and capital budget monitoring 2019-20 : Period 3

Councillor Kendrick, cabinet member for resources presented the report.

RESOLVED to note:

- (1) The forecast outturn for the 2019-20 General Fund, HRA and capital programme;
- (2) The consequential forecast of the General Fund and HRA balances
- (3) The use of the HRA contingency fund as detailed in paragraph 3
- (4) The additions to the General Fund and HRA capital programmes as detailed in paragraph 11
- (5) The General Fund capital programme use of the capital contingency fund as detailed in paragraph 12
- (6) The approved capital carry forwards as detailed in paragraphs 12 and 14 of the report

9. Replacement tenancy and estate management system – Key decision

Councillor Kendrick, cabinet member for resources presented the report.

RESOLVED to recommend to council:-

- (1) An increase in the Housing Revenue Account capital programme on £695,000 in 2019-20 and £230,000 in 2020-21 as set out in the report to fund the acquisition and implementation of new tenancy and estate management system to replace the existing Capita Housing Management (Academy) system; and
- (2) An increase in the HRA revenue budget of £10,000 for additional software licence support and maintenance costs for 2020-21

10. Award of a contract for replacement windows in housing stock– Key decision

Councillor Harris, deputy leader and cabinet member for housing presented the report.

Councillor Wright asked what contingencies were in place if a contractor went into administration. The strategic director of resources said that there was a procurement framework in place to allow the council to appoint another contractor

RESOLVED to award a contract for replacement windows in housing stock to Anglian Windows Services Ltd for the period 30 July 2019 – 31 March 2020.

11. Award of contract for replacement kitchens and bathrooms in housing stock – Key decision

Councillor Harris, deputy leader and cabinet member for housing presented the report.

RESOLVED to award a contract for replacement kitchens and bathrooms in housing stock to Gasway Services Ltd for the period 2 August 2019 – 31 March 2020.

12. Award of a contract for re-pointing works to the council's housing stock – Key decision

Councillor Harris, deputy leader and cabinet member for housing presented the report.

RESOLVED to award a contract for re-pointing works to the housing stock to Aspect Group Services Ltd for the period 2 August 2019 – 31 March 2020

13. Award of a contract for LED lighting upgrades to St Andrews multi storey car park

Councillor Stonard, cabinet member for sustainable and inclusive growth presented the report. Due to timings, the award of the contract would need to be delegated to

the strategic director of regeneration and development in consultation with the cabinet member for sustainable and inclusive growth.

RESOLVED to:

- (1) To delegate authority to the strategic director of regeneration and development, in consultation with the portfolio holder for sustainable and inclusive growth, the award of a contract for LED lighting upgrades to St Andrews multi-storey car park; and
- (2) Recommend to council that the 2019-20 General Fund Capital programme is increased by £285,000 to facilitate utilisation of the Salix Energy Efficient Loan Scheme to finance the cost of installing the new LED lighting and associated fees.

14. Award of a contract for revenues and benefits remote processing resource

Councillor Kendrick, cabinet member for resources presented the report. He highlighted a change to recommendation (2) of the report as the title of the director of business services had changed to the strategic director of resources.

RESOLVED to:-

- (1) Award the contract for revenues and benefits remote processing resource to Liberata UK Ltd for the one year period 1 October 2019 – 30 September 2020 together with the option to extend on an annual basis until the period ending 30 September 2024; and
- (2) Delegate authority to the strategic director of resources in consultation with the portfolio holder for resources to exercise the extension options as they arise.

15. Exclusion of the Public

RESOLVED to exclude the public from the meeting during consideration of items *17 to *19 (below) on the grounds contained in the relevant paragraphs of Schedule 12A of the Local Government Act 1972 (as amended).

***17. Managing assets (housing) – key decision (para 3)**

(The chair took this item next)

Councillor Harris, deputy leader and cabinet member for social housing presented the report.

RESOLVED to approve:

- (1) disposal of the land from the Housing Revenue Account as described in this report; and
- (2) approve the capital receipt from the disposal to be reinvested in the housing capital program for improving, repairing and maintaining the housing stock or enabling new affordable housing.

***18. Update on potential development sites (para 3)**

Councillor Stonard, cabinet member for sustainable and inclusive growth and Councillor Harris, deputy leader and cabinet member for housing presented the report.

RESOLVED to agree the next steps for potential development sites as set out in the report.

***19. Commercial services strategy – key decision (paras 3 and 4)**

(An exempt minute exists for this item)

Councillor Maguire, cabinet member for safe and sustainable city environment presented the report.

RESOLVED to agree the recommendation as detailed in the report.

CHAIR