

Audit committee

Date: **Tuesday 22 July 2014**

Time: **4.30pm (Members briefing at 4pm)**

Venue: **Committee room, City Hall**

Committee members:

Councillors:

Neale (Chair)
Boswell
Bremner
Harris
Kendrick
Little
Waters
Wright

For further information please contact -

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AGENDA

Page No.

1. Appointment of vice chair

2. Apologies

To receive apologies for absence

3. Public Questions

To receive questions from the public (notice to be given to the committee officer by 10am on the day before the meeting)

4. Declarations of Interest

(Please note that it is the responsibility of individual members to declare any interest prior to the item if they arrive late for the meeting).

5. Minutes

To agree the accuracy of the minutes of the meeting held on 11 March 2014.

6. Annual audit committee report 2013-14

(Report of the chief finance officer)

Purpose –To consider the draft Annual audit committee report 2013-14, prepared by Councillor Little, former chair of the audit committee, before it is presented to council in September.

7. Statement of accounts 2013-14

(Report of the chief finance officer)

Purpose - This report presents the formal unaudited draft Statement of Accounts, authorised by the chief finance officer on 30 June 2014.

8. Annual audit and certification fees letter 2014-15

(Report of the chief finance officer)

Purpose - To receive and note the content of the external auditor's annual audit and certification fees letter, dated 29 April 2014, and the work that the external auditors propose to undertake for the 2014-15 financial year.

9. Draft annual governance statement 2013-14

(Report of the head of internal audit and risk management, LGSS)

Purpose - To review the effectiveness of the council's governance arrangements and approve the draft annual governance statement for 2013-14.

10. Internal audit and fraud team 2013-14 – February to March update

(Report of the head of internal audit and risk management, LGSS)

Purpose - To advise members of the work of internal audit between February and the end of March 2014 and progress against the 2013-14 internal audit plan, together with a summary of the work of the fraud team in 2013-14.

11. Annual audit report on internal audit and fraud 2013-14

(Report of the head of internal audit and risk management, LGSS)

Purpose –To inform members of the head of internal audit's annual audit opinion for 2013-14 and the work of internal audit and the fraud team which supports the opinion. The report and the audit opinion within it form part of the evidence to support the council's annual governance statement 2013-14.

12. Internal audit 2014-15 – 1st quarter update

(Report of the head of internal audit and risk management, LGSS)

Purpose - To advise members of the work of internal audit between April and June 2014, and progress against the 2014-15 internal audit plan.

13. Review of corporate risk register

(Report of the head of internal audit and risk management, LGSS)

Purpose - To update members on the review by the corporate leadership team of key risks facing the council and the associated mitigating actions.

The following item is attached for members' information:

14. Local Government Audit Committee briefing

Briefing note provided by Ernst & Young, the council's external auditors, for audit committees in the local government sector.

14 July 2014



If you would like this agenda in large print, audio, Braille, alternative format or in a different language, please call Jackie Rodger, senior committee officer on 01603 212033 or email jackierodger@norwich.gov.uk

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