

**Report to** Norwich highways agency committee  
20 March 2014  
**Report of** Executive head of strategy, people and democracy  
**Subject** Committee schedule of meetings for 2014-15

**Item**

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**Purpose**

To agree the meeting schedule for the 2014-2015 civic year.

**Recommendation**

That the committee agrees the following schedule of meetings for the civic year 2014-2015, all meetings to be at 10am and held at City Hall:-

12 June 2014  
24 July 2014  
25 September 2014  
27 November 2014  
22 January 2015  
19 March 2015

**Corporate and service priorities**

The report helps to meet the corporate priority value for money services .

**Financial implications**

There are no direct financial implications arising from this report.

Ward/s: All

Cabinet member: Councillor Bremner – Environment and development

**Contact officers**

Jackie Rodger, senior committee officer

01603 212033

**Background documents**

None

# **Report**

## **Introduction**

1. The committee usually meets at 10am on either the fourth or third Thursday of the months of May, June, July, September, November, January, March and May of each year. This has the advantage of distributing committee meetings evenly throughout the year.
2. Annual reports are usually considered at the meeting in July.

## **Schedule for 2014-15**

3. Members will be aware that the meeting on 22 May 2014 was agreed as part of the 2013-2014 schedule. The European Parliamentary and local elections will be held on 22 May 2014. It is therefore proposed to hold the first meeting of the civic year on Thursday 12 June 2014. The committee meeting scheduled to be held on 22 May 2014 will therefore be cancelled.
4. The March meeting has been moved forward a week because of the local elections in 2015.
5. Colleagues at Norfolk County Council have been consulted on the proposed dates of meetings.