

FORWARD AGENDA / CABINET, COUNCIL, SCRUTINY AND AUDIT COMMITTEES 2012/2013

Allocated Items							
Meeting	Report	Purpose	Director & Head of Service	Final Report - To be signed off by Director	Management Clearance • CLT	Cabinet Briefing (IC) or Portfolio Holder (PH)	Comments
SCRUTINY 5 JUL	Work programme	To note the scrutiny committee work programme and agree any potential topic(s) that may be tested against the PICK analysis for future inclusion onto the programme.	Executive head of strategy, people and democracy Steve Goddard Ext 2491	26 June	R'OK		
SCRUTINY 5 JUL	Investigation into why people are using foodbanks across Norwich	To receive a presentation from the co-ordinator of the Norwich food bank network and to ask questions to gain an overview before deciding where to focus any review.	Executive head of strategy, people and democracy Steve Goddard Ext 2491	26 June	R'OK		
AUDIT 12 JUL							
CABINET 11 JUL	Council blueprint	To agree the new blueprint for the council operating model.	Executive head of strategy, people and democracy	22 June	R'OK		
CABINET 11 JUL	Development management policies plan	To seek approval to consult on publication version of DMT policies plan prior to submission	Deputy chief executive Graham Nelson Ext 2530 and	22 June	JM	PH	Sustainable development panel

Allocated Items							
Meeting	Report	Purpose	Director & Head of Service	Final Report - To be signed off by Director	Management Clearance • CLT	Cabinet Briefing (IC) or Portfolio Holder (PH)	Comments
			Mike Burrell Ext 2525				
CABINET 11 JUL	Site Allocations Plan	To seek approval to consult on publication version of site allocations plan prior to submission	Deputy chief executive Graham Nelson Ext 2530 and Mike Burrell Ext 2525	22 June	JM	PH	Sustainable development panel
CABINET 11 JUL	Public protection enforcement policy	To sign off current enforcement policy	Head of citywide services Adrian Akester Ext 2331	22 June	JM		
CABINET 11 JUL	HRA disposals	To request approval for the disposal of HRA land.	Deputy chief executive Debbie Gould Ext 2851	22 June	JM	PH	
CABINET 11 JUL	CNC Building control partnership	To seek Cabinet approval to implement the outcomes of the governance review of the CNC Building control partnership.	Executive head of business development	22 June		PH	
CABINET 11 JUL	UK Healthy Cities Network - application for membership and	to recommend to Cabinet that it endorses the 2008 Zagreb Declaration to enable an	Executive head of strategy, people and	22 June			

Allocated Items							
Meeting	Report	Purpose	Director & Head of Service	Final Report - To be signed off by Director	Management Clearance • CLT	Cabinet Briefing (IC) or Portfolio Holder (PH)	Comments
	commitment to improving the health and well being of the people of Norwich	application for membership of the UK Healthy Cities Network to proceed, so demonstrating its commitment to improving the health and wellbeing in the City and its support to work with partners on the Healthy Cities themes	democracy				
CABINET 11 JUL	Future provision of grounds maintenance, street cleansing and arboriculture services – KEY DECISION	To review the options for the delivery of grounds maintenance, street cleansing and arboriculture services and approve the strategy for the provision of these services from 1/3/2013 onwards.	Deputy chief executive Anton Bull Ext 2326 Adrian Akester Ext 2331	22 June	JM	PH	
COUNCIL 17 JUL	Community Infrastructure Levy (CIL) Draft Charging schedule-Submission of documents and information to the examiner	To ask Council to agree to submit CIL documents and information to the examiner	Deputy chief executive Gwyn Jones Ext 2364	22 June	JM		
COUNCIL 17 JUL	Local Development Orders	To seek approval to submit the LDO to the Secretary of State	Deputy chief executive	22 June	JM		Report to cabinet 11 July

Allocated Items							
Meeting	Report	Purpose	Director & Head of Service	Final Report - To be signed off by Director	Management Clearance • CLT	Cabinet Briefing (IC) or Portfolio Holder (PH)	Comments
		and to seek delegated authority to adopt subject to the approval of the Secretary of State	Graham Nelson Ext 2530 and				
SCRUTINY 19 JUL				28 June			
CABINET 25 JULY	Community Infrastructure Levy (CIL) Draft Charging schedule-Submission of documents and information to the examiner	To ask Council to agree to submit CIL documents and information to the examiner	Head of planning service Gwyn Jones Ext 2364				
CABINET 25 JULY	Joint Core Strategy (JCS) Sustainability appraisal	To agree sustainability appraisal and JCS for public consultation.	Deputy chief executive Graham Nelson Ext 2530				
COUNCIL 25 JULY	Community Infrastructure Levy (CIL) Draft Charging schedule-Submission of documents and	To ask Council to agree to submit CIL documents and information to the examiner	Head of planning service Gwyn Jones Ext 2364				

Allocated Items							
Meeting	Report	Purpose	Director & Head of Service	Final Report - To be signed off by Director	Management Clearance • CLT	Cabinet Briefing (IC) or Portfolio Holder (PH)	Comments
	information to the examiner						
COUNCIL 25 JULY	Joint Core Strategy (JCS) Sustainability appraisal	To agree sustainability appraisal and JCS for public consultation.	Deputy chief executive Graham Nelson Ext 2530				
SCRUTINY 6 SEP	Quarter 1 performance report	To report progress against the delivery of the corporate plan objectives for quarter 1 of 2012-13	Executive head of strategy, people and democracy Phil Shreeve 2356	16 Aug	RO'K	PH	
CABINET 12 SEP	Quarter 1 performance report	To report progress against the delivery of the corporate plan objectives for quarter 1 of 2011-13	Executive head of strategy, people and democracy Phil Shreeve 2356	22 Aug	RO'K	PH	
CABINET 12 SEP	Bowthorpe – Housing with care, dementia care	To agree to dispose of land for a housing with care and dementia care facility	Deputy chief executive Gwyn Jones	22 Aug	JM		

Allocated Items							
Meeting	Report	Purpose	Director & Head of Service	Final Report - To be signed off by Director	Management Clearance • CLT	Cabinet Briefing (IC) or Portfolio Holder (PH)	Comments
			Ext 2364				
CABINET 12 SEP	Procurement strategy	To approve an updated procurement strategy	Deputy chief executive Anton Bull Ext 2326	22 Aug	JM	PH	
CABINET 12 SEP	Establishment of eastern procurement consortium as a limited company by guarantee	To advise on the implications to the council of eastern procurement consortium becoming a limited company by guarantee	Deputy chief executive Chris Rayner Ext 2308	22 Aug	JM		
CABINET 12 SEP	Award of contract for Council house external decoration. KEY DECISION	To advise on the tender process and approve the award of a contract of up to 3 suppliers to complete a 6 year cycle of Council house external redecoration.	Deputy chief executive Chris Rayner Ext 2308	22 Aug	JM		
CABINET 12 SEP	Norwich Business Improvement District (BID) – Financial operating agreement KEY DECISION	To approve financial operating agreement for the BID and consider the implications for Norwich city council, with a view to: 1) Approving the BID financial operating agreement. 2) Approving implementation of financial operating system, new Northgate system module and	Deputy chief executive Stefan Gurney Ext 2744	22 Aug	JM	PH	

Allocated Items							
Meeting	Report	Purpose	Director & Head of Service	Final Report - To be signed off by Director	Management Clearance • CLT	Cabinet Briefing (IC) or Portfolio Holder (PH)	Comments
		invoicing / collection / enforcement of BID levy in line with 'The business improvement districts (England) regulations 2004'					
CABINET 12 SEP	Award of the contracts for housing structural repairs and improvements KEY DECISION	To advise cabinet of the tender process for housing structural repairs and improvements and seek authority to award the contract	Deputy chief executive Chris Rayner Ext 3208	22 Aug	JM	PH	
CABINET 12 SEP	Grants to voluntary organisations KEY DECISION	To seek approval for the award of grants for debt, money and general advice services	Head of local neighbourhood services Bob Cronk Ext 2373	22 Aug	JM		
AUDIT 25 SEP							
COUNCIL 25 SEP							
SCRUTINY 11 OCT							
CABINET							

Allocated Items							
Meeting	Report	Purpose	Director & Head of Service	Final Report - To be signed off by Director	Management Clearance • CLT	Cabinet Briefing (IC) or Portfolio Holder (PH)	Comments
17 OCT							
SCRUTINY 8 NOV	Quarter 2 performance report	To report progress against the delivery of the corporate plan objectives for quarter 2 of 2012-13	Executive head of strategy, people and democracy Phil Shreeve 2356	18 Nov	RO'K	PH	
CABINET 14 NOV	CIL charging schedule	To recommend / agree to adopt the CIL charging schedule for Norwich	Deputy chief executive Gwyn Jones Ext 2364		JM		
CABINET 14 NOV	Quarter 2 performance report	To report progress against the delivery of the corporate plan objectives for quarter 2 of 2012-13	Executive head of strategy, people and democracy Phil Shreeve 2356		RO'K	PH	
AUDIT 20 NOV							
COUNCIL	CIL charging schedule	To recommend / agree to adopt	Deputy chief		JM		

Allocated Items							
Meeting	Report	Purpose	Director & Head of Service	Final Report - To be signed off by Director	Management Clearance • CLT	Cabinet Briefing (IC) or Portfolio Holder (PH)	Comments
27 NOV		the CIL charging schedule for Norwich	executive Gwyn Jones Ext 2364				
SCRUTINY 6 DEC							
CABINET 12 DEC							
SCRUTINY 10 JAN							
CABINET 16 JAN							
AUDIT 22 JAN							
COUNCIL 29 JAN							
SCRUTINY 7 FEB	Quarter 3 performance report	To report progress against the delivery of the corporate plan objectives for quarter 3 of 2012-13	Executive head of strategy, people and democracy	17 Jan	RO'K	PH	

Allocated Items							
Meeting	Report	Purpose	Director & Head of Service	Final Report - To be signed off by Director	Management Clearance • CLT	Cabinet Briefing (IC) or Portfolio Holder (PH)	Comments
			Phil Shreeve 2356				
CABINET 13 FEB (6?)	Quarter 3 performance report	To report progress against the delivery of the corporate plan objectives for quarter 3 of 2012-13	Executive head of strategy, people and democracy Phil Shreeve 2356	23 Jan	RO'K	PH	
BUDGET COUNCIL 19 FEB							
SCRUTINY 21 FEB							
SCRUTINY 7 MAR							
CABINET 13 MAR							
AUDIT 19 MAR							

Allocated Items							
Meeting	Report	Purpose	Director & Head of Service	Final Report - To be signed off by Director	Management Clearance • CLT	Cabinet Briefing (IC) or Portfolio Holder (PH)	Comments
COUNCIL 26 MAR							
ANNUAL COUNCIL 21 MAY							

Date to be confirmed			
Meeting	Report	Purpose/Comments	Directorate
CABINET	White Ribbon Status	To ask cabinet to consider seeking white ribbon status for the city	Dir of Reg & Dev – Bob Cronk