

SCRUTINY WORK PROGRAMME

	AUGUST 27TH	SEPTEMBER 10	OCTOBER 15	OCTOBER 22 4pm**
TOPIC(S) FOR SCRUTINY	Consideration of the Mid Term Financial Strategy	Quarterly Performance data	To consider progress on the improvement and efficiency programme	Joint Bus Scrutiny – annual review with Norfolk County Council, Broadland and South Norfolk (4 – 5.30)
TOPIC(S) FOR SCRUTINY	To consider progress on the improvement and efficiency programme	Monitoring of the Housing Improvement Plan	Final Report(s) of task and Finish Groups to Scrutiny Committee	Academies – how are they delivering for Norwich? (5.30 – 7)
TOPIC(S) FOR SCRUTINY		Implications of Establishing Scrutiny Panels	Consideration of the 7 Audit Commission recommendations and the council decision of the 27 January 2009 meeting of Council	

NOTE: The Extra Meeting originally scheduled for 25 September has been cancelled because the Corporate Plan will not now be ready at that stage – see below;

The usual and regular work programme of the scrutiny committee will be re-engaged in November at which time you will probably have reached the stage of wishing to set further topics and priorities for the following 12 months. This may have to be done with out reference to a corporate plan as it is unlikely to have been finalised when expected, owing to the changing picture as a result of the Improvement and Efficiency work underway.

Please note that the October 22 meeting may not be for both of the topics indicated as there may be a need to hold two separate meetings for these in-depth issues as they have the potential of attracting public participation giving us scope to take the meetings out of City Hall.

Executive Forward Agenda

Allocated Items							
Meeting	Report	Purpose	Director & Head of Service	Final Report - to Val Hay by:-	Management Clearance • CMT • Capital Man Board • DMY • PiMB • Growth Board	Informal Executive Briefing (IE) or Portfolio Holder (PH)	
EXEC 16 Sept	Quarter 1 2009/10 Performance Monitoring	To provide monitoring information on performance	Director of Transformation			PH	
EXEC 16 Sep	Corporate Improvement and Efficiency Programme	To consider progress on the improvement and efficiency programme. KEY DECISION (On forward plan 18/08/09)	Dir of Transformation – Paul Spencer			PH	
EXEC 16 Sept Moved from 2 Sept	Extension of Highways Agency Agreement to 1 April 2011	To seek Executive's approval to extend the current Highways Agency Agreement with Norfolk County Council for additional years to 1 April 2011	Dir of Regeneration & Development – Andy Watt			IE 3 June	
EXEC 16 Sept	CNC Building Control	To approve the internal audit arrangements	HOLDS			PH	

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EXEC 16 Sept	Local Authority New Build – Bidding for Local Authority New Build Grant Funding	To agree to the Council's tendering for and procuring the services of project managers to work up and submit bids for affordable housing schemes.	Asst Dir City Development – Anne Bonsor			PH	
EXEC 16 Sept	Norwich and HNC I Strategic Partnership (EXEMPT REPORT)		Dir Reg and Develop – Gwyn Jones			PH	
EXEC 30 Sept Moved from 2 Sept	Affordable Housing Supplementary Planning Document	To approve a revised SPD regarding the Council's policies towards the provision of affordable housing.	Dir Regeneration & Development – Paul Rao			IE 9 Sept?	
EXEC 30 Sept	Local Development Scheme	To approve revision to the Council's LDS (statutory work programme for forward planning work).	Dir Regeneration & Development – Paul Rao			PH	
EXEC 30 Sept?	Joint Core Strategy	To endorse the draft Joint Core Strategy for public consultation prior to formal submission	Dir Regeneration & Development – Graham Nelson			PH	

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EXEC 30 Sept	Air Quality Management Area	To approve the air quality management area.	HORDS – Michael Stephenson			PH	
EXEC 30 Sept	Environmental Strategy 2008/09 Annual report	To approve the annual report	Dir Transformation – Richard Willson			PH	
EXEC 14 Oct (moved from 16 Sept)	Revised Corporate Plan 2009 - 11	To agree the draft corporate plan 2009/2011 and recommend it to the full Council	Dir of Transformation Paul Spencer			PH	
EXEC 14 Oct	Corporate Efficiency & Improvement Programme – progress report	To consider progress on the improvement and efficiency programme.	Dir of Transformation – Paul Spencer			PH	
EXEC 14 Oct Moved from 16 Sept	Regeneration Framework	Seeking approval to produce regeneration framework as basis for co-ordinating regeneration activity across the Council	Regeneration & Development Anne Bonsor/Gwyn Jones			PH	

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EXEC 28 Oct Moved from 30 Sept	Site Allocations Development Plan Document	To approve the initial draft consultation document seeking views on sites put forward for identification in the DPD.	Dir Regeneration & Development – Paul Rao			PH	
EXEC 11 Nov	Local Development Framework Annual Monitoring Report	To approve and consider the Annual Monitoring Report	Dir Regeneration & Development – Paul Rao			PH	
EXEC 11 Nov	Free Home Insulation Scheme	Executive to explore ways of providing a free insulation scheme	Dir Regeneration & Development – Paul Swanborough			PH	
EXEC 11 Nov	Corporate Efficiency & Improvement Programme – progress report	To update Executive on progress against the corporate improvement and efficiency programme.	Dir of Transformation – Paul Spencer			PH	
EXEC 11 Nov	CityCare Contract Re-Provisioning	To approve outcome of evaluation and confirm award of contract.	DCEO – Anton Bull			PH	

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EXEC 25 Nov	Quarter 2 2009/10 Performance Monitoring	To provide monitoring information on performance	Director of Transformation			PH	
EXEC 9 Dec	Corporate Efficiency & Improvement Programme – progress report	To consider progress on the corporate improvement and efficiency programme.	Dir of Transformation – Paul Spencer			PH	
EXEC 23 DEC							
EXEC 13 Jan	Corporate Efficiency & Improvement Programme – progress report	To consider progress on the improvement and efficiency programme.	Dir of Transformation – Paul Spencer			PH	
EXEC 27 Jan	Corporate Efficiency & Improvement Programme – progress report	To consider progress on the improvement and efficiency programme.	Dir of Transformation – Paul Spencer			PH	

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EXEC 10 Feb						PH	
EXEC 24 Feb	Corporate Efficiency & Improvement Programme – progress report	To consider progress on the corporate improvement and efficiency programme.	Dir of Transformation – Paul Spencer			PH	
EXEC 23 Feb	Budget Monitoring	To update members on budget monitoring 9 mths to 31 Dec 09	Hd of Finance			PH	
EXEC 23 Feb	Budget & Policy Framework & Service Plans	To set out Budget & Policy Framework	CEO			PH	
EXEC 23 Feb	Budget 2009/10 General Fund	To recommend to Council setting of budgetary requirement level of Council Tax	Hd of Finance			PH	
EXEC 23 Feb	Capital Strategy	Recommend updated Capital Strategy to Council	Hd of Finance			PH	

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EXEC 23 Feb	Non Housing Capital Plan 2009-2013 & Non Hsg Capital Prog	To review Non Capital Plan & Non Hsg Capital Prog	Hd of Finance			PH	
EXEC 23 Feb	HRA Account 2009/10	HRA budgets for 2010/11	Hd of Finance			PH	
EXEC 23 Feb	Council Rents & Other Charges	To set options for rents & other charges	Ass Dir – Neigh			PH	
EXEC 23 Feb	Housing Capital Programme	To review Hsg Capital Programme	Hd of Finance			PH	
EXEC 10 March Moved from 11 Nov	Amendments to the Private Sector Renewals Policy	To amend the private sector renewal policy to reflect changes in legislation and current good practice.	Dir Regeneration & Development – Paul Swanborough			PH	
EXEC 24 March	Quarter 3 2009/10 Performance Monitoring	To provide monitoring information on performance	Director of Transformation			PH	

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EXEC 24 March	Corporate Efficiency & Improvement Programme – progress report	To consider progress on the improvement and efficiency programme.	Dir of Transformation – Paul Spencer			PH	
EXEC 7 April							
EXEC 21 April	Corporate Efficiency & Improvement Programme – progress report	To consider progress on the improvement and efficiency programme.	Dir of Transformation – Paul Spencer			PH	
EXEC 19 May							

Executive Forward Agenda

Unallocated Items			
Meeting	Report	Purpose/Comments	Directorate
EXEC	Planning Responses to Recession	To agree approach to planning policy in light of current economic circumstances	Dir of Regeneration & Development – Paul Rao
EXEC Sept	Strategic Partnership Agreement	To endorse.	Dir Regeneration & Development – Gwyn Jones
EXEC COUNCIL	Joint Core Strategy	To endorse formal submission of Joint Core Strategy to Secretary of State (Jan 2010)	Dir Regeneration & Development – Graham Nelson
EXEC	Statement of Community Involvement	To changes to the SCI (policies towards community engagement on planning matters) following consultation (likely Dec 2009)	Dir Regeneration & Development – Paul Rao
EXEC	Site Allocations Development Plan Document	To approve the draft consultation document proposing sites for allocation in the DPD. (likely Dec 2009)	Dir Regeneration & Development – Paul Rao
EXEC	Sewell Conservation Area Appraisal	To approve the Sewell conservation area appraisal (likely October 09)	Dir Regeneration & Development – Ben Webster
EXEC	Sewell Conservation Area Appraisal	To approve the Heigham Grove conservation area appraisal (likely March 2010)	Dir Regeneration & Development – Ben Webster
EXEC	St Stephen's Masterplan Phase 1	To approve the results of phase 1 of the Masterplan and consider how to take forward phase 2.	Dir Regeneration & Development – Ben Webster

Executive Forward Agenda

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Meeting	Report	Purpose/Comments	Directorate
EXEC	Integrated Single Regional Strategy	To consider Council comments on single integrated regional strategy (successor document to regional spatial strategy and regional economic strategy (timing dependent on external factors)	Dir Regeneration & Development – Graham Nelson/Chris Popplewell
EXEC	Gypsies and Travellers	To consider Council strategy towards making provision for Gypsies and Travellers in the light of single issue review to Regional Spatial Strategy	Dir Regeneration & Development – Graham Nelson/Alison Spalding
EXEC	Potential Redevelopment South of City EXEMPT REPORT	To inform members of the conditions of properties	Regeneration and Development – Jerry Massey Andrew Turnbull
EXEC	Decent Work Day (from a motion-30 Sept)	To ask Executive to put plans and time into	Corporate Resources – Bridget Buttinger, Glenda Bennett
EXEC	Local Advice Services (from a motion-30 Sept)	To ask Executive to review support	Corporate Resources – Nikki Rotsos
EXEC	Social Housing Motion (from a motion-25 Nov)	To ask Executive to action	Regeneration and Development – Alison Spalding
EXEC	Pre-Payment Meters (from motion-25 Nov)	To welcome the Executive's intention to respond to Ofgem's current consultation and strongly voices this council's opposition to the additional charges levied on prepay customers; And ask the Executive to look into the options offered by the energy provider Ebico, and other non profit energy suppliers."	Regeneration and Development – Chris Rayner

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Meeting	Report	Purpose/Comments	Directorate
EXEC	Campus Norwich (from motion to Council 27 Jan 09)	Referral from motion to Council on 27 Jan 09	Paul Spencer, Director of Transformation
EXEC	Fuel Poverty (from motion to Council on 3 March 2009)	Executive to consider how to implement the recommendation set out in the Independent Commission for Older People report to use its financial inclusion initiative as a means to improve access to information for older people; Executive to explore ways of providing a free insulation scheme for all households in Norwich including private sector housing, as a way of reducing fuel poverty, heating bills and CO ₂ emissions and consult with the Head of Finance and with officers of Kirklees Council where such a scheme is already in operation and is partly funded through prudential borrowing;	Bob Cronk – (Improving Access to information for older people) Paul Swanborough – (Free Insulation Scheme)
EXEC	Proposed Re-development north side of City (MC)	Options relating to the redevelopment	Regeneration & Development
EXEC	Proposed Re-development north side of	Options for re development	Regeneration & Development

Executive Forward Agenda

Unallocated Items			
Meeting	Report	Purpose/Comments	Directorate
	City (WR)		
EXEC & SCRUT	Participatory Democracy (from 29 Jan 08)		Matter on future Scrutiny Work Programme – Steve Goddard, Scrutiny Officer
EXEC	Engaging Young People	Referral from Council 18 March 2008. Council to explore creation of Youth Scrutiny Gp to work alongside Scrutiny Cttee in area of policy formation, during approach to New Unitary Council	Steve Goddard/Paul Spencer/Bob Cronk/CMT