

Budget Monitoring Report

Year: 2009/10 Period: 6 (Sep)

421020 Mousehold Heath Conservators								
<i>Approved Budget</i>	<i>Current Budget</i>		<i>Budget To Date</i>	<i>Actual To Date</i>	<i>Variance To Date</i>	<i>Forecast Outturn</i>	<i>Forecast Variance</i>	<i>Note</i>
EXPENDITURE								
Employees								
61,010	61,010	1405 Salaries Full Time	30,505	30,768	263	61,536	526	a
61,010	61,010	Subtotal Employees	30,505	30,768	263	61,536	526	
Premises								
60,907	60,907	2651 Grounds Maintenance contract	30,454	29,856	-598	59,712	-1,195	b
8,227	8,227	2653 Schedule of Rates/Dayworks	4,114	2,204	-1,910	4,408	-3,819	c
4,067	4,067	2655 Treeworks	2,034	0	-2,034	0	-4,067	d
650	650	2810 Electricity	325	139	-186	278	-372	e
750	750	2850 Water Charges Unmetered	375	0	-375	0	-750	e
750	750	2853 Sewerage Charge Metered	375	0	-375	0	-750	e
6,653	6,653	2875 Contract Cleaning	3,327	3,274	-53	6,548	-105	b
0	0	P100 Programmed Maintenance	0	223	223	446	446	f
0	0	R100 Day to Day Repairs	0	0	0	0	0	f
38,087	38,087	T100 Day to Day Repairs (Tenants)	19,044	18,092	-952	36,184	-1,903	f
120,091	120,091	Subtotal Premises	60,046	53,788	-6,258	107,576	-12,515	
Transport								
1,000	1,000	3080 Car and Cycle Allowances	500	331	-169	662	-338	
1,000	1,000	Subtotal Transport	500	331	-169	662	-338	
Supplies & Services								
0	0	3389 Other Equipment and Tools	0	192	192	384	384	g
300	300	3399 Rechargeable S+S Accy Use	150	0	-150	0	-300	h
200	200	3550 Clothing and Uniforms General	100	138	38	276	76	h
300	300	3570 DPP Printing Costs	150	0	-150	0	-300	h
200	200	3715 Mobile Phone Rentals & Calls	100	77	-23	154	-46	h
1,000	1,000	3910 Advertising General	500	0	-500	0	-1,000	h
2,000	2,000	Subtotal Supplies & Services	1,000	407	-593	814	-1,186	
184,101	184,101	Subtotal EXPENDITURE	92,051	85,294	-6,757	170,588	-13,513	
INCOME								
Receipts								
0	0	7825 Other Grants,Reimbs & Contribs	0	-2,533	-2,533	-5,066	-5,066	i
-1,800	-1,800	8552 Catering Concessions	-900	0	900	0	1,800	
-13,000	-13,000	9039 Other Rents	-6,500	-6,500	0	-13,000	0	
0	0	9132 Catering Concessions Pitch & Putt	0	-900	-900	-1,800	-1,800	
-14,800	-14,800	Subtotal Receipts	-7,400	-9,933	-2,533	-19,866	-5,066	
-14,800	-14,800	Subtotal INCOME	-7,400	-9,933	-2,533	-19,866	-5,066	
INDIRECT COSTS								
Recharge Expenditure								
1,900	1,900	1935 Annual Added Years Payments	950	0	-950	1,900	0	j
374	374	1990 Employee/Public Liab Insurance	187	0	-187	374	0	j
100	100	3710 Telephones General	50	0	-50	100	0	j
9,200	9,200	4040 Norwich Connect Recharge	4,600	0	-4,600	9,200	0	j
100	100	4041 Payroll Services Recharge	50	0	-50	100	0	j
2,900	2,900	5000 Accommodation Charge	1,450	0	-1,450	2,900	0	j
700	700	5021 Legal Services Support Charge	350	0	-350	700	0	j
1,900	1,900	5022 Personnel Services Support	950	0	-950	1,900	0	j
2,400	2,400	5024 Property Services Support Charge	1,200	0	-1,200	2,400	0	j
3,300	3,300	5026 Financial Services Support Charge	1,650	0	-1,650	3,300	0	j
0	0	5043 Resident Services Support Charge	0	0	0	0	0	j
0	0	5044 Org Development Support	0	0	0	0	0	j
700	700	5047 Communications+Research	350	0	-350	700	0	j
5,600	5,600	5050 C'ttee Secretariat Support	2,800	0	-2,800	5,600	0	j
29,174	29,174	Subtotal Recharge Expenditure	14,587	0	-14,587	29,174	0	
29,174	29,174	Subtotal INDIRECT	14,587	0	-14,587	29,174	0	
198,475	198,475	Total Mousehold Heath Conservators	99,238	75,361	-23,877	179,896	-18,579	

The output shows budget estimate for work agreed but not ordered, commitments and invoiced work for orders in excess of £250. The total budget estimate, commitment and invoiced total include all orders regardless of value

£	4,000.00	£	-	£	2,492.05
				£	6,492.05

REPORT ITEM 4. APPENDIX D MOUSEHOLD HEATH CONSERVATORS - TENANT REPAIRS PROJECT BREAKDOWN - APRIL - NOVEMBER

The output shows budget estimate for work agreed but not ordered, commitments and invoiced work for orders in excess of £250.

The total budget estimate, commitment and invoiced total include all orders regardless of value

Address	Special Instruction	Order Date	Budget Estimate	Commitment	Invoice Total
FOUNTAIN GROUND	BANDSTAND- PLEASE CARRY OUT ROOF REPAIRS AS PER BOB BENSLEY'S QUOTE	01-Apr-09			£ 1,398.14
MOUSEHOLD HEATH (CONS)	GILMAN ROAD BARRIER DAMAGED PLS REPAIR	16-Apr-09			£ 303.73
MOUSEHOLD HEATH (CONS)	GILMAN ROAD/ADJ MOUSEHOLD AVE.- REMOVE 9 OLD TELEGRAPH POSTS AND M/G GROUND WITH TOP SOIL.	29-Apr-09			£ 296.98
MOUSEHOLD HEATH (CONS)	BRITANNIA ROAD- PLEASE REPAIR APPROX 15M OF TUBE AND INSTALL1 REPLACEMENT SD54 POST	29-Apr-09			£ 516.67
MOUSEHOLD HEATH (CONS)	PLEASE CARRY OUT REPAIRS TO VANDALISED SEAT AS PER EMAIL	05-Jun-09			£ 734.08
MOUSEHOLD HEATH (CONS)	PLEASE PURCHASE AND FIT STREETMASTER DDA COMPLIANT WOODLAND PICNIC UNIT FROM STREETMASTER	21-Jul-09			£ 981.61
MOUSEHOLD HEATH (CONS)	PLEASE CARRY OUT VARIOUS REPAIRS TO POSTS/BOLLARDS ATLOCATIONS ILLUSTRATED ON EMAIL	31-Jul-09			£ 408.13
FOUNTAIN GROUND	CHANGING PAVILION- ERECT GUARDRAIL AROUND ROOF TRACE ROOFLEAK AND REPAIR WITH ACYPOL.	14-Aug-09			£ 390.28
MOUSEHOLD HEATH (CONS)	PLEASE REPLACE 3 NO. BROKEN TIMBER BOLLARDS TO EXISTINGPATTERN ON BRITANNIA ROAD	21-Aug-09			£ 304.03
MOUSEHOLD HEATH (CONS)	PLEASE CARRY OUT FIRE APPLIANCE ACCESS WORKS AS PER SCHEDULE	05-Jun-09			£ 11,022.26
MOUSEHOLD HEATH (CONS)	PLEASE CARRY OUT ADDITIONAL FIRE ENGINE ACCESS WORKS	09-Oct-09			£ 3,268.00
MOUSEHOLD HEATH (CONS)	PLEASE CARRY OUT ONE WEEK OF SCRUB CLEARANCE AS PER EMAIL	01-Oct-09		£ 5,644.78	
FOUNTAIN GROUND	PLEASE CARRY OUT TRIAL DRAIN SURVEY EXCAVATIONS	30-Nov-09		£ 750.00	
MOUSEHOLD HEATH (CONS)	SUPPLY AND INSTALL 8 CYCLE STAND UNITS	Not ordered	£ 3,500.00		
MOUSEHOLD HEATH (CONS)	CHANGING ROOM DEEP CLEAN	Not ordered	£ 600.00		
MOUSEHOLD HEATH (CONS)	ST WILLIAMS CHAPEL INTERPRETATION SIGN	Not ordered	£ 2,000.00		
MOUSEHOLD HEATH (CONS)	INSTALL BOLLARDS BRITANNIA ROAD	Not ordered	£ 2,000.00		
MOUSEHOLD HEATH (CONS)	CONTINGENCY 10%	Not ordered	£ 2,500.00		

£ 10,600.00 £ 6,929.92 £ 20,660.73

£ 38,190.65