

Licensing Sub Committee

Date: Thursday 27 July 2017

Time: 10.15

Venue: Wymer Room, City Hall, St Peters Street, Norwich NR2 1NH

Pre-meeting briefing for members of the committee only 15 minutes before the start of the meeting

Committee members: For further information please contact:

Councillors: Committee officer: Alex Hand

Sally Button (chair) t: (01603) 212459

Charmain Woollard e: alexhand@norwich.gov.uk

Vaughn Thomas

Democratic services

City Hall Norwich NR2 1NH

www.norwich.gov.uk

Information for members of the public

Members of the public and the media have the right to attend meetings of full council, the cabinet and committees except where confidential information or exempt information is likely to be disclosed, and the meeting is therefore held in private.

For information about attending or speaking at meetings, please contact the committee officer above or refer to the council's website.



If you would like this agenda in an alternative format, such as a larger or smaller font, audio or Braille, or in a different language, please contact the committee officer above.

Agenda

1. Apologies

To receive apologies for absence

2. Declarations of interest

(Please note that it is the responsibility of individual members to declare an interest prior to the item if they arrive late for the meeting)

3. Magdalen Convenience Store Report

5 - 24

Purpose: Members are asked, in accordance with the delegation of licensing functions contained in the Norwich City Council Statement of Licensing Policy (Licensing Act 2003) to consider applications to vary a premises licence to specify an individual as designated premises supervisor ("DPS") and to transfer a premises licence under the Licensing Act 2003 ("the Act") in respect of Magdalen Convenience Store, 128 Magdalen Road, Norwich, NR3 4AN, following the receipt of a notice of objection from Norfolk Constabulary.

4. Exclusion of the public

Purpose - Consideration of exclusion of the public.

5. Appendix C - Police and Trading Standards Objections

 This report is not for publication because it would disclose information relating to any individual as in para 1 of Schedule 12A to the Local Government Act 1972. Date of publication: Thursday, 20 July 2017

Report to Licensing sub committee Item

27 July 2017

Report of Head of citywide services

Licensing Act 2003: Application to vary a premises licence

to specify an individual as designated premises licence holder and application to transfer premises licence to be granted, under the Licensing Act 2003 – Magdalen Convenience Store, 128 Magdalen Road, Norwich, NR3

4AN

Purpose

Subject

Members are asked, in accordance with the delegation of licensing functions contained in the Norwich City Council Statement of Licensing Policy (Licensing Act 2003) to consider applications to vary a premises licence to specify an individual as designated premises supervisor ("DPS") and to transfer a premises licence under the Licensing Act 2003 ("the Act") in respect of Magdalen Convenience Store, 128 Magdalen Road, Norwich, NR3 4AN, following the receipt of a notice of objection from Norfolk Constabulary.

Recommendation

That members determine the applications to vary a premises licence to specify an individual as designated premises supervisor ("DPS") and to transfer a premises licence under the Licensing Act 2003 ("the Act") in respect Magdalen Convenience Store, 128 Magdalen Road, Norwich, NR3 4AN, following the receipt of a notice of objection from Norfolk Constabulary, in accordance with the:

- Licensing Act 2003;
- the crime prevention licensing objective
- the notice of objection received from Norfolk Constabulary
- quidance issued under Section 182 of the Licensing Act 2003; and
- Norwich City Council Statement of Licensing Policy.

Corporate and service priorities

The report helps to meet the corporate priority of a safe and clean city and the service plan priority of protecting the interests of the public through the administration of the licensing function.

Financial implications

None.

Ward/s: All wards

Cabinet member: Kevin Maguire – Safe City Environment

Contact officers

Rachel Bennett 01603 212760

Background documents

None

Report

Application to vary a premises licence to specify an individual as designated premises licence holder under the Licensing Act 2003

- 1. An application to vary the premises licence for Magdalen Convenience Store, 128 Magdalen Road so as to specify Karwan Sabir as the DPS has been made by the holder of the premises licence, Mohammed Imran.
- 2. This application has been submitted in accordance with the provisions of Part 3 of the Act and associated Regulations.
- 3. Karwan Sabir has consented, in writing, to being specified as the DPS
- 4. The applicant has also applied to have this application taken immediate effect in accordance with Section 38 of the Act.
- 5. A copy of the application is attached as Appendix A.

Representation by Chief Officer of Police

- Where a Chief Officer of Police is satisfied that the exceptional circumstances of a
 case are such that granting the application would undermine the crime prevention
 objective, he must give the licensing authority a notice stating the reasons he is so
 satisfied
- 7. The police have given such a notice and state in it that their concerns relate to the fact that the proposed DPS has admitted to being the owner of the premises and being involved in managing the premises whilst underage sales have taken place and counterfeit liquor was found at the premises. The applicant has also previously received a fixed penalty notice for selling to an underage person.
- 8. A copy of the police letter of representation is attached at appendix C to the report.

Guidance issued under section 182 of the Licensing Act 2003

9. The updated statutory guidance which came into force in April 2017 refers to specifications of DPS's and police objections in paragraphs 4.31 to 4.42. Members may wish to refer to these extracts from the statutory guidance when determining this application:

Specification of new designated premises supervisors

4.31 Every premises licence that authorises the sale of alcohol must specify a DPS. This will normally be the person who has been given day to day responsibility for running the premises by the premises licence holder. The only exception is for community premises which have successfully made an application to remove the usual mandatory conditions set out in the 2003 Act. Guidance on such applications is set out in paragraphs 4.52 to 4.65 of this Guidance.

- 4.32 The Government considers it essential that police officers, fire officers or officers of the licensing authority can identify immediately the DPS so that any problems can be dealt with swiftly. For this reason, the name of the DPS and contact details must be specified on the premises licence and this must be held at the premises and displayed in summary form. The DPS' personal address should not be included in the summary form in order to protect their privacy.
- 4.33 To specify a DPS, the premises licence holder should normally submit an application to the licensing authority (which may include an application for immediate interim effect) with:
 - a form of consent signed by the individual concerned to show that they consent to taking on this responsible role, and
 - the relevant part (Part A) of the licence.
- 4.34 If they are applying in writing, they must also notify the police of the application. If the application is made electronically via GOV.UK or the licensing authority's own electronic facility, the licensing authority must notify the police no later than the first working day after the application is given.
- 4.35 The premises licence holder must notify the existing DPS (if there is one) of the application on the same day as the application is given to the licensing authority. This requirement applies regardless of whether the application was given by means of an electronic facility, or by some other means.
- 4.36 The general guidance in Chapter 8 on electronic applications applies in respect of new applications.
- 4.37 Only one DPS may be specified in a single premises licence, but a DPS may supervise two or more premises as long as the DPS is able to ensure that the licensing objectives are properly promoted and that each premises complies with the 2003 Act and conditions on the premises licence.
- 4.38 Where there are frequent changes of DPS, the premises licence holder may submit the form in advance specifying the date when the new individual will be in post and the change will take effect.

Police objections to new designated premises supervisors

- 4.39 The police may object to the designation of a new DPS where, in exceptional circumstances, they believe that the appointment would undermine the crime prevention objective. The police can object where, for example, a DPS is first specified in relation to particular premises and the specification of that DPS in relation to the particular premises gives rise to exceptional concerns. For example, where a personal licence holder has been allowed by the courts to retain their licence despite convictions for selling alcohol to children (a relevant offence) and then transfers into premises known for underage drinking.
- 4.40 Where the police do object, the licensing authority must arrange for a hearing at which the issue can be considered and both parties can put forward their arguments. The 2003 Act provides that the applicant may apply for the individual to take up post as DPS immediately and, in such cases, the issue would be whether the individual should be removed from this post. The licensing authority considering the matter must restrict its consideration to the issue of crime and disorder and give comprehensive reasons for its decision. Either party would be entitled to appeal if their argument is rejected.

4.41 The portability of personal licences between premises is an important concept under the 2003 Act. It is expected that police objections would arise in only genuinely exceptional circumstances. If a licensing authority believes that the police are routinely objecting to the designation of new premises supervisors on grounds which are not exceptional, they should raise the matter with the chief officer of police as a matter of urgency.

Police objections to existing designated premises supervisors

4.42 The 2003 Act also provides for the suspension and forfeiture of personal licences by the courts and licensing authorities following convictions for relevant offences, including breaches of licensing law. The police can at any stage after the appointment of a DPS seek a review of a premises licence on any grounds relating to the licensing objectives if problems arise relating to the performance of a DPS. The portability of personal licences is also important to industry because of the frequency with which some businesses move managers from premises to premises. It is not expected that licensing authorities or the police should seek to use the power of intervention as a routine mechanism for hindering the portability of a licence or use hearings of this kind as a fishing expedition to test out the individual's background and character. It is expected that such hearings should be rare and genuinely exceptional.

Summary

- 10. Where an application is made in accordance with Section 37 of the Act and where notice is given by the police (and not withdrawn) the authority must hold a hearing to consider it unless the authority, the applicant and the Chief Officer of Police consider that a hearing is unnecessary.
- 11. After having had regard to the notice, the licensing authority must reject the application if it considers it necessary for the promotion of the crime prevention objective.
- 12. Schedule 5, Part 1 of the Act sets out the appeal provisions in relation to the application to vary the premises licence in a case where the Chief Officer of Police has given a notice (of objection) which was not withdrawn.
- 13. Where the licensing authority rejects the application to vary the premises licence to specify an individual as a DPS, the applicant may appeal against the decision.
- 14. Similarly, the Chief Officer of Police may appeal against the decision to grant the variation and, in both cases, the appeal is made to the Magistrates' Court.

Application to transfer premises licence

15. An application to transfer premises licence number 14/01643/PREM in respect of Magdalen Convenience Store, 128 Magdalen Road, Norwich NR3 4AN has been received from Karwan Sabir. The applicant has also applied for the application to take immediate effect. The current licence-holder, Mohammed Imran, has consented in writing for the transfer of the premises licence to Mr Sabir. A copy of the application is attached at appendix B to the report.

Representation by Chief Officer of Police

- 16. Where a Chief Officer of Police is satisfied that the exceptional circumstances of a case are such that granting the application would undermine the crime prevention objective, he must give the licensing authority a notice stating the reasons he is so satisfied.
- 17. A copy of the police letter of representation in respect of the application is attached at appendix C to the report.

Guidance issued under section 182 of the Licensing Act 2003

18. The updated statutory guidance which came into force in April 2017 refers to transfers of premises licences and police objections in paragraphs 8.97 to 8.100. Members may wish to refer to these extracts from the statutory guidance when determining this application:

Transfers of premises licences

- 8.97 The 2003 Act provides for any person who may apply for a premises licence, which includes a business, to apply for a premises licence to be transferred to them. Where the application is made in writing, the applicant must give notice of the application to the chief officer of police in all cases, and the Home Office (Immigration Enforcement) if the licence authorises the sale of alcohol or provision of late night refreshment. Where it is made electronically via GOV.UK or the licensing authority's electronic facility, the licensing authority must notify the police and the Home Office (Immigration Enforcement) no later than the first working day after the application is given. However, the responsibility to notify the DPS remains with the applicant. Otherwise the general guidance on electronic applications set out in paragraphs 8.21 to 8.28 applies.
- 8.98 In the vast majority of cases, it is expected that a transfer will be a very simple administrative process. Section 43 of the 2003 Act provides a mechanism which allows the transfer to come into immediate interim effect as soon as the licensing authority receives it, until it is formally determined or withdrawn. This is to ensure that there should be no interruption to normal business at the premises. If the police or the Home Office (Immigration Enforcement) raise no objection about the application, the licensing authority must transfer the licence in accordance with the application, amend the licence accordingly and return it to the new holder.
- 8.99 In exceptional circumstances where the chief officer of police believes the transfer may undermine the crime prevention objective, the police may object to the transfer. The Home Office (Immigration Enforcement) may object if it considers that granting the transfer would be prejudicial to the prevention of illegal working in licensed premises. Such objections are expected to be rare and arise because the police or the Home Office (Immigration Enforcement) have evidence that the business or individuals seeking to hold the licence, or businesses or individuals linked to such persons, are involved in crime (or disorder) or employing illegal workers.
- 8.100 Such objections (and therefore such hearings) should only arise in truly exceptional circumstances. If the licensing authority believes that the police or the Home Office (Immigration Enforcement) are using this mechanism to vet transfer

applicants routinely and to seek hearings as a fishing expedition to inquire into applicants' backgrounds, it is expected that it would raise the matter immediately with the chief officer of police or the Home Office (Immigration Enforcement).

Summary

- 19. Where an application is made in accordance with Section 42 of the Act and where notice is given by the police (and not withdrawn) the authority must hold a hearing to consider it unless the authority, the applicant and the Chief Officer of Police consider that a hearing is unnecessary.
- 20. After having had regard to the notice, the licensing authority must reject the application if it considers it necessary for the promotion of the crime prevention objective.
- 21. Schedule 5, Part 1 of the Act sets out the appeal provisions in relation to the application to vary the premises licence in a case where the Chief Officer of Police has given a notice (of objection) which was not withdrawn.
- 22. Where the licensing authority rejects the application to transfer a premises licence, the applicant may appeal against the decision.
- 23. Similarly, the Chief Officer of Police may appeal against the decision to grant the transfer and, in both cases, the appeal is made to the Magistrates' Court.



Licensing Office City Hall St. Peters Street Norwich NR2 1NH licensing@norwich.gov.uk



Application to vary a premises licence to specify an individual as designated premises supervisor under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary. You may wish to keep a copy of the completed form for your records.

I/We KARMAN	dual named :	in this application as the
	1	RECEIVED
Premises licence number		
141016431 PREM		2 4 MAY 2017
Part 1 – Premises details		LICENSING OFFICE
Postal address of premises or, if none, ordnance s	urvev map refei	
128 MAGDALEN ROAD		
v		
Post town NORWICH	Post code	2
Telephone number (if any) 01003 サルトリン		
Description of premises (please read guidance not	e 1)	
CONVENIENCE STORE		
		×

Part 2

Full name of proposed designated premises supervisor	
KARNAN SABIRE	
Personal licence number of proposed designated premises supervisor and issuing authority o that licence (if any)	f
Full name of existing designated premises supervisor (if any)	
MOHAMMED HUSSEIN	
Please tick ♥	yes
I would like this application to have immediate effect under section 38 of the Licensing Act 2003	2
I have enclosed the premises licence or relevant part of it	
(If you have not enclosed the premises licence, or relevant part of it, please give reasons why not)	
Reasons why I have failed to enclose the premises licence or relevant part of it	
Please tick 🗡	yes
 I have made or enclosed payment of the fee I will give a copy of this application to the chief officer of police 	
I have enclosed the consent form completed by the proposed premises	
supervisor I have enclosed the premises licence, or the relevant part of it or explanation	
I will give a copy of this form to the existing premises supervisor, if any	
 I understand that if I do not comply with the above requirements my application will be rejected 	

IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

Guidance notes

15 4 25 4

- 1. Describe the premises. For example the type of premises it is.
- The application form must be signed.
- 3. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
- 4. Where there is more than one applicant, both applicants or their respective agents must sign the application form.
- This is the address which we shall use to correspond with you about this application.

If you would prefer us to correspond with you by e-mail your e-mail address (optional)



Part A

Consent of individual to being specified as premises supervisor

	of 128 Masoalen acap Noewich
	hereby confirm that I give my consent to be specified as the designated premises supervisor in relation to the application for the specified as the designated premises supervisor in relation to the application for the specified as the designated premises supervisor in relation to the application.
	by <u>kਸਲਮਨਮ ਤਸ਼ਰਮਣ</u> [name of applicant] relating to a premises licence <u>123μ-33</u> [number of existing licence, if any] for
	Iname and address of premises to which the application relates] and any premises licence to be granted or varied in respect of this application made by
	Personal licence number 1234-3-3 [insert personal licence number, if any] Personal licence issuing authority [insert name and address and telephone number of personal licence issuing authority, if any]
	Signed KARNAN SABIK name (please print) HIGH B SIUI 2017
	PART B Consent of premises licence holder to transfer Consent of premises licence holder to transfer
	Consent of premises licence holder to transfer
	I/we MOHAMMED IMRAN [full name of premises licence holder(s)] the premises licence holder of premises licence number. [insert premises licence number] relating to
	to[full name of transferee].
1	signed Mo\1A MM €2.\M.Lnname (please print]
	SICIT



Citywide Services
Public Protection (Licensing)
City Hali
St Peters Street
Norwich NR2 1NH

CORPORATE RESOURGES

2 4 MAY 2017

POST ROOM

Application to transfer premises licence to be granted under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form.
If you are completing this form by hand please write legibly in block capitals. In all cases ensure
that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.
You may wish to keep a copy of the completed form for your records.

(Insert name of applicant) apply to transfer the premises licence describe 2003 for the premises described in Part 1 below	ed below under section 42 of the Licensing Act	
Premises licence number	1HO16H3 PREM	
Part 1 – Premises details		_
Postal address of premises or, if none, ordnan	ce survey map reference or description	
MAGDALEN CONVENIENCE 128 MAGDALEN ROAD	Post code NR3HAN	IVED 2017
Post town NORWICH	Post code NR3HAN	FFICE
Telephone number at premises (if any)		
Please give a brief description of the premises		1
NEWSPGENTS GROCERY		
ALCOHOL .		J
Name of current premises licence holder		
MR MOHAMMED IMRAN		

Part 2 - Applicant details

In what capacity are you applying for the premises licence to be transferred to you?

Please tick \square yes

a) an individual or individuals*

please complete section (A)

b) a person other than an individual *i. as a limited company	please complete section (B)		
ii. as a partnership	please complete section (B)		
iii. as an unincorporated association or	please complete section (B)		
iv. other (for example a statutory corporation)	please complete section (B)		
c) a recognised club	please complete section (B)		
d) a charity	please complete section (B)		
e) the proprietor of an educational establishment	please complete section (B)		
f) a health service body	please complete section (B)		
g) an individual who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales	please complete section (B)		
ga) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in respect of an independent hospital in England	please complete section (B)		
h) the chief officer of police of a police force in England and Wales			
*If you are applying as a person described in (a) or (b) please confirm:			
	Please tick ☑ yes		
 I am carrying on or proposing to carry on a business of the premises for licensable activities; or 	s which involves the use		
I am making the application pursuant to a			
 statutory function or a function discharged by virtue of Her Maj 	esty's prerogative		
(A) INDIVIDUAL APPLICANTS (fill in as applicable)			
Mr Mrs Miss Ms	Other title (for example, Rev)		
Surname First n	ames		
SABIR KAR	SMAN		

Please tick ☑ yes

I am 18 years old o	r over
Current postal address if different from premises address	SHOP .
Post town	Post code
Daytime contact te	lephone number
E-mail address (optional)	
SECOND INDIVI	DUAL APPLICANT (fill in as applicable)
Mr Mrs	Miss Ms Other title (for example, Rev) First names
I am 18 years old o	Please tick ☑ yes ☐
Current postal address if different from premises address	
Post town	Post code
Daytime contact te	lephone number
E-mail address (optional)	

(B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name	
Address	
Registered number (where applicable)	
registered number (where applicable)	
Description of applicant (for example partnership, company, unincorporated associ	ation at)
bescription of applicant (for example partnership, company, unincorporated associ	ation etc.)
Telephone number (if any)	
E-mail address (optional)	4
E-man address (optionar)	
Part 3	
Ple	ease tick 🗹 yes
Are you the holder of the premises licence under an interim authority notice?	
Do you wish the transfer to have immediate effect?	
If not when would you like the transfer to take effect?	
Day Month	Year 1 1 1 1
Ple	ease tick 🗹 yes
I have enclosed the consent form signed by the existing premises licence holder	
5	

If you have not enclosed the consent form referred to above please give the reasons visteps have you taken to try and obtain the consent?	why not. What
Plea	ase tick ☑ yes
If this application is granted I would be in a position to use the premises during the application period for the licensable activity or activities authorised by the licence (s section 43 of the Licensing Act 2003)	ее
Plea	ase tick 🗹 yes
I have enclosed the premises licence	
If you have not enclosed premises licence referred to above please give the reasons v	why not.
 I have made or enclosed payment of the fee I have enclosed the consent form signed by the existing premises licence how my statement as to why it is not enclosed I have enclosed the premises licence or relevant part of it or explanation I have sent a copy of this application to the chief officer of police today I understand that if I do not comply with the above requirements my application will be rejected 	

IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

Part 4 – Signatures (please read guidance note 2)

1 1

Signature of applicant or applicant's solicitor or other duly authorised agent (See guidance note 3). If signing on behalf of the applicant please state in what capacity.

Signature	
Date 08/06/201	7
Capacity	

For joint applicants signature of second applicanthorised agent (please read guidance note 4). state in what capacity.	cant, second applicant's solicitor or other If signing on behalf of the applicant please
Signature	
Date	
	••••••••••••••
Capacity	
Contact name (where not previously given) an associated with this application (please read gu	d postal address for correspondence idance note 5)
Post town	Post Code
Telephone number (if any)	
If you would prefer us to correspond with you	by e-mail your e-mail address (optional)

Notes for Guidance

- 1. Describe the premises. For example the type of premises it is, its general situation and layout and any other information which would be relevant to the licensing objectives.
- 2. The application form must be signed.
- 3. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
- 4. Where there is more than one applicant, both applicants or their respective agents must sign the application form.
- 5. This is the address which we shall use to correspond with you about this application.



Licensing Office
City Hall
St. Peters Street
Norwich
NR2 1NH
licensing@norwich.gov.uk

Part A

Consent of individual to being specified as premises supervisor

	1 KARWAN SABIR [full name of prospective premises supervisor] of 128 MCGDALEN ROAD NORWICH
	[home address of prospective premises supervisor]
	hereby confirm that I give my consent to be specified as the designated premises
	supervisor in relation to the application for
	by KARWAN SABIC [name of applicant]
	relating to a premises licence
	for 128 MAGDALEN ROAD NORWICH
	[name and address of premises to which the application relates]
	and any premises licence to be granted or varied in respect of this application made
	by KARNAN SABIR [name of applicant]
	concerning the supply of alcohol at 128 MATRALEN ROBO
	I also confirm that I am applying for, intend to apply for or currently hold a personal licence, details of which I set out below.
	ticence, details of which i set out below.
	Personal licence number .1231.33
	Personal licence issuing authority
	any]
	signed
	KARNAN SASK name (please print)
	PART B
	PART B
	Insert name and address and telephone number of personal licence issuing authority, if any Signed Signed JUN 2017 Albert Barrier Signed Signed Albert Signed Sign
	Consent of premises licence holder to transfer
	I/we MOHAMMED IMRAN [full name of premises licence holder(s)]
	the premises licence holder of premises licence number
	premises licence number relating to 128 MAGDALEN ROAD
	NORWICH NR34AN [name and address of
	premises to which the application relates] hereby give my consent for the transfer of
	premises licence number[insert premises licence number]
	to[full name of transferee].
۸۸.	signed
IAI	signed
IA.	signed \\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\
lA (signed NMMMER. IMKMV name (please print) dated