

Report to Council
26 January 2021
Report of Chief executive
Subject Appointment of (interim) monitoring officer

Item

7

Purpose

To consider the appointment of an (interim) monitoring officer.

Recommendation

To appoint Geoff Wild as the (interim) monitoring officer

Corporate and service priorities

The report helps to meet the corporate priority of a healthy organisation

Financial implications

There are no direct financial implications from this report.

Ward/s: All Wards

Cabinet member: Councillor Kendrick - Resources

Contact officers

Stephen Evans, Chief executive

01603 212001

Background documents

None

Report

1. The monitoring officer is a statutory appointment under Section 5 of the Local Government and Housing Act 1989.
2. The main functions of the monitoring officer are:
 - (a) Following consultation (wherever possible) with the Chief Executive (as Head of Paid Service) and the Chief Finance Officer, to report to the council and to the cabinet in any case where s/he is of the opinion that any proposal or decision of the authority has given rise to, or is likely to, or would give rise to any illegality, maladministration or breach of statutory code under Sections 5 and 5A of the Local Government and Housing Act 1989; (LGHA 89).
 - (b) To investigate any matter which s/he has reason to believe may constitute, or where s/he has received an allegation that a matter may constitute, a reportable incident under Sections 5 and 5A of the LGHA 89.
 - (c) To investigate complaints against members in regards to the code of conduct and in accordance with the council's standards provisions.
 - (d) To undertake, with others, investigations in accordance with the council's whistleblowing procedures.
 - (e) Providing urgent dispensations for members' interests.
3. Nplaw currently has an agreement with the council to provide a monitoring officer, although the monitoring officer role will form part of the duties of the new head of legal and procurement post which will be in place in April 2021.
4. Geoff Wild has been acting as legal advisor to the council since December 2020 and it is proposed that Geoff Wild be appointed as the (interim) monitoring officer to Norwich City Council, until 31 March 2021 which requires a resolution of full council.

Integrated impact assessment



NORWICH
City Council

The IIA should assess **the impact of the recommendation** being made by the report

Detailed guidance to help with the completion of the assessment can be found [here](#). Delete this row after completion

Report author to complete

| | |
|-----------------------------------|---|
| Committee: | Council |
| Committee date: | 26 January 2021 |
| Director / Head of service | Stephen Evans |
| Report subject: | Appointment of (interim) monitoring officer |
| Date assessed: | 7 January 2021 |

| | Impact | | | |
|---|-------------------------------------|--------------------------|--------------------------|---|
| Economic (please add an 'x' as appropriate) | Neutral | Positive | Negative | Comments |
| Finance (value for money) | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | This appointment forms part of the council's agreement with nplaw |
| Other departments and services e.g. office facilities, customer contact | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| ICT services | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Economic development | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Financial inclusion | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| | | | | |
| Social (please add an 'x' as appropriate) | Neutral | Positive | Negative | Comments |
| Safeguarding children and adults | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| <u>S17 crime and disorder act 1998</u> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Human Rights Act 1998 | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Health and well being | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
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|--|-------------------------------------|--------------------------|--------------------------|----------|
| | Impact | | | |
| Equality and diversity (please add an 'x' as appropriate) | Neutral | Positive | Negative | Comments |
| Relations between groups (cohesion) | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Eliminating discrimination & harassment | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Advancing equality of opportunity | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| | | | | |
| Environmental (please add an 'x' as appropriate) | Neutral | Positive | Negative | Comments |
| Transportation | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Natural and built environment | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Waste minimisation & resource use | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Pollution | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Sustainable procurement | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Energy and climate change | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| | | | | |
| (Please add an 'x' as appropriate) | Neutral | Positive | Negative | Comments |
| Risk management | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |

Recommendations from impact assessment

Positive

Negative

Neutral

Issues