

**Norwich City Council**  
**SCRUTINY COMMITTEE**

## **Item No 5**

**REPORT for meeting to be held on Thursday 17 October**

### **Scrutiny committee work programme 2019-20**

- Summary:** The purpose of this report is to assist committee members in setting the work programme for the rest of the civic year 2019-20.
- Conclusions:** It is proposed that any discussion is agreed as a whole committee using 'TOPIC' criteria. This will assist members in achieving the goal of an agreed work programme that is met by consensus.
- The programme is a standing item at each committee meeting and can be adjusted as necessary.
- Recommendation:** To:
- 1) consider the scrutiny committee work programme 2019-20
  - 2) agree the LEP scope for scrutiny meeting on 12 December attached at appendix A
  - 3) consider a topic submitted by member of the public.
- Contact Officers:** Emma Webster, scrutiny liaison officer  
preferred contact by e-mail  
[emmawebster@norwich.gov.uk](mailto:emmawebster@norwich.gov.uk)

## **Report**

1. When the scrutiny committee considers which items to include on its work programme, it is useful to do so in the context of what the focus is for the council over the coming year and to look at how activity aligns to the council's corporate plan.
2. This is so that the scrutiny committee will be able to consider where and how it can add value to the work being carried out towards achievement of the council's priorities and ensure that resources are being focussed effectively.

### **Scope for scheduling items to the work programme**

3. Although sometimes not possible to achieve, it was previously agreed that the committee should agree as few as possible substantive topics per meeting. The main reason for this is to ensure that there is enough time for the committee to effectively consider the issues and has a fair chance of reaching sound, evidence based outcomes. Ideally, one main item per meeting would be the aim.
4. Although the future work of the committee has been set up to March 2020, members will have the opportunity on a monthly basis to revise the programme if and when required or due to changing events.
5. Along with this report, members have a copy of the cabinet forward agenda for consideration.
6. It is proposed that any discussion is as a whole committee using the TOPIC criteria. This will assist members in achieving the goal of an agreed work programme that is met by consensus.
7. Members are asked to review the scope for the LEP item to be taken at the meeting of scrutiny on 12 December.
8. Members are asked to note that a briefing on universal basic income has been arranged during Living Wage Week with a guest speaker from the Sheffield UBI pilot project. This will take place on 11 November at 5.30 in the council chamber and is open to all.
9. Members are invited to consider how to respond to the following request submitted via our on-line form from a member of the public;
10. Councillors should be asked to carry out the following scrutiny review:  
Compliance of the design of cycle facilities on Rose Lane and Prince of Wales Road with the London Cycle Design Standards.
11. Please give your reasons: At Scrutiny Committee 17 March 2016 item 6 it was resolved to "continue to use the London Design Standard", amongst other measures during a review of the Pedalways programme.

The London Cycle Design Standards are not being followed in the Rose Lane/Prince of Wales Road area. For example, the design for a loading bay with off-road cycle track is detailed in section 4.2.6 stating a minimum of 1.5-2m yet a width of 0.5m has been built despite there being space for the recommended design. The committee also resolved to 'continue to support and facilitate the active engagement of stakeholders' yet there has been no engagement about the design of the Prince of Wales Road and Upper King Street junction. *Full name and contact details given.*

## 1. Annual work programme planning grid

Date of meeting	Item
<b>Thursday at 16.30</b>	
<b>2019</b>	
20 June	Work programme Norwich economic strategy
18 July	Work programme Transforming cities fund
19 September	Work programme Practical steps to improve air quality in Norwich and climate change update Report back from NHOSC meeting from 30 May and 25 July
17 October	Work programme Climate mitigation and transforming cities fund Report back from NHOSC meeting from 5 September
14 November	Work programme Young people and wellbeing, meeting to be held offsite Report back from NHOSC meeting from 10 October Report back from Norfolk Countywide Community Safety Partnership Scrutiny sub panel from 28 October
12 December	Work programme Report back from NHOSC meeting from 28 November New Anglia Local Enterprise Partnership (LEP) Corporate plan and performance framework Equality information report
<b>2020</b>	
16 January	Work programme Visit from Lorne Green, Police and Crime Commissioner and District Senior Police Officer, lines of questions to be tabled in advance.
6 February	Work programme Pre-scrutiny of the budget 2020/21 Report back from NHOSC meeting from 23 January
19 March	Work programme Universal Basic Income select committee report. <i>briefing on this topic 11 November, Council Chamber 5.30pm.</i> Annual review of the scrutiny committee

Unallocated;

Report back from the select committees for;

- Anti-social behaviour including fly tipping and city council processes.
- The growth of short term lettings of homes in Norwich with input from the Independent Hoteliers Group.

# FORWARD AGENDA: CABINET and COUNCIL MEETINGS 2019 - 2020

ALLOCATED ITEMS						
Meeting	Report	Purpose	Portfolio holder + Senior Officer + Report author	Date report signed off by	Management clearance	Exempt?
<b>CABINET 13 NOV 2019</b>	Regulation 10A Review of Norwich's local plan policy	To agree the outcome of a review of adopted local plan policies in Norwich's Development Management Policies Plan and Site Allocations and Site Specific Policies Plan, carried out under Regulation 10A of the Town and Country Planning (Local Planning) (England) Regulations 2017.	Cllr Stonard Graham Nelson Judith Davison		Graham Nelson	NO
<b>CABINET 13 NOV 2019</b>	HRA Strategy– <b>KEY DECISION</b>	To adopt the HRA Strategy 2020-2026	Cllr Harris Lee Robson		Bob Cronk	No
<b>CABINET 13 NOV 2019</b>	Temporary accommodation policy	To consider adopting the temporary accommodation policy.	Cllr Harris Lee Robson Chris Haystead		Bob Cronk	NO
<b>CABINET 13 NOV 2019</b>	Sheltered Housing Review – <b>KEY DECISION</b>	To consider the review of provision and management of sheltered housing	Cllr Harris Lee Robson		Bob Cronk	Yes (para 3)
<b>CABINET 13 NOV 2019</b>	Purpose built student accommodation in Norwich - evidence and best practice advice note	To consider the proposed Purpose built student accommodation advice note	Cllr Stonard Graham Nelson Judith Davison		Graham Nelson	No
<b>CABINET 13 NOV 2019</b>	Rechargeable repairs – <b>KEY DECISION</b>	To consider proposals regarding rechargeable repairs	Cllr Harris Lee Robson		Bob Cronk	No

ALLOCATED ITEMS						
Meeting	Report	Purpose	Portfolio holder + Senior Officer + Report author	Date report signed off by	Management clearance	Exempt?
<b>CABINET 13 NOV 2019</b>	Transforming cities progress update	To inform members of the progress of the work to develop a package of measures to be funded by Transforming Cities and update members on the new governance arrangements for highway schemes that are delivered under the Transport for Norwich banner, including those that are funded by Transforming Cities.	Cllr Stonard David Moorcroft Joanne Deverick		Dave Moorcroft	No
<b>CABINET 13 NOV 2019</b>	Constitutional review	To consider recommendations from constitutional working party	Cllr Kendrick Anton Bull Stuart Guthrie		Anton Bull	NO
<b>CABINET 13 NOV 2019</b>	To award a contract for a communal heating upgrade at Bradecroft Sheltered Housing Scheme – <b>KEY DECISION</b>	To seek approval to award a contract for a communal heating upgrade at Bradecroft Sheltered Housing Scheme	Cllr Harris Bob Cronk Neil Watts / Brad Greeves		Bob Cronk	NO
<b>CABINET 13 NOV 2019</b>	Recommendations from the scrutiny committee	To consider recommendations made by the scrutiny committee	Cllr Kendrick Emma Webster Anton Bull		Anton Bull	No
<b>CABINET 13 NOV 2019</b>	Organisational development	To consider a report on organisational development	Cllr Waters Laura McGillivray		Laura McGillivray	Yes (para 4)
<b>COUNCIL 26 NOV 2019</b>	SEV Policy	To consider the SEV Policy	Cllr Stutely Tony Shearman		Bob Cronk	NO

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Meeting	Report	Purpose	Portfolio holder + Senior Officer + Report author	Date report signed off by	Management clearance	Exempt?
<b>COUNCIL 26 NOV 2019</b>	Constitutional review	To consider recommendations from constitutional working party	Cllr Kendrick Anton Bull Stuart Guthrie		Anton Bull	NO
<b>CABINET 11 DEC 2019</b>	To award a contract for the structural remedial works – various properties – <b>KEY DECISION</b>	To seek approval to award a contract for the structural remedial works – various properties.	Cllr Harris Bob Cronk		Bob Cronk	NO
<b>CABINET 11 DEC 2019</b>	To award a contract for the structural remedial works – Gamewell Close and Boundary Road – <b>KEY DECISION</b>	To seek approval to award a contract for the structural remedial works – Gamewell Close and Boundary Road.	Cllr Harris Bob Cronk		Bob Cronk	NO
<b>CABINET 11 DEC 2019</b>	Quarter 2 2019/20 quarterly performance report	To report progress against the delivery of the corporate plan priorities and key performance measures for quarter 2 of 2019/20	Cllr Waters Adam Clark		Adam Clark	NO
<b>CABINET 15 JAN 2020</b>	Treasury Management mid year review 2019/20	To consider and recommend to council the treasury management mid year review 2019/20	Cllr Kendrick Karen Watling Miriam Adams		Karen Watling	NO
<b>CABINET 15 JAN 2020</b>	To award a contract for replacement fire escape staircases in housing stock – <b>KEY DECISION</b>	To seek approval to award a contract for replacement fire escape staircases in housing stock.	Cllr Harris Bob Cronk		Bob Cronk	NO

ALLOCATED ITEMS						
Meeting	Report	Purpose	Portfolio holder + Senior Officer + Report author	Date report signed off by	Management clearance	Exempt?
<b>COUNCIL 28 JAN DEC 2020</b>						
<b>COUNCIL 28 JAN DEC 2020</b>	Treasury Management mid year review 2019/20	To consider the treasury management mid year review 2019/20	Cllr Kendrick Karen Watling Miriam Adams		Karen Watling	NO
<b>CABINET 15 JAN 2020</b>	Treasury Management mid year review 2019/20	To consider and recommend to council the treasury management mid year review 2019/20	Cllr Kendrick Karen Watling Miriam Adams		Karen Watling	NO
<b>CABINET 15 JAN 2020</b>	Greater Norwich Local Plan	To consider the draft regulation 18 consultation version of the plan	Cllr Stonard Graham Nelson Judith Davison		Graham Nelson	No
<b>CABINET 11 MARCH 2020</b>	Quarter 3 2019/20 quarterly performance report	To report progress against the delivery of the corporate plan priorities and key performance measures for quarter 3 of 2019/20	Cllr Waters Adam Clark		Adam Clark	NO
<b>CABINET JUNE 2020</b>	Quarter 4 2019/20 quarterly performance report	To report progress against the delivery of the corporate plan priorities and key performance measures for quarter 4 of 2019/20	Cllr Waters Adam Clark		Adam Clark	NO



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**SCRUTINY COMMITTEE**

**SCOPE for meeting**

**New Anglia LEP**

**Summary:**

Local Enterprise Partnerships (LEPs) were established in 2011 to help determine local economic priorities and lead economic growth. The LEP for Norfolk & Suffolk is New Anglia LEP (NALEP). Both NALEP's strategic role and its acting as a conduit for tens of millions of pounds in government funding clearly requires transparency and accountability to ensure it is discharging its responsibilities well. Committee members wish to explore what further democratic checks and balances may enhance the contribution of NALEP to the prosperity and wellbeing of all residents of Norwich and the New Anglia region, in addition to existing engagement, including the council leader's sitting on the NALEP board.

**Conclusions:**

Members may wish to hear evidence from representatives of the LEP, and other key stakeholders (potentially including businesses and other public sector bodies) about how democratic and public engagement in the LEP's activity can be enhanced.

**Recommendation:**

- To note or amend this scope and request officers to organise the meeting on these lines.
- To identify stakeholders from whom they would like to receive evidence

