



NORWICH City Council

Committee Name: Mousehold Heath Conservators

Committee Date: 20/01/2023

Report Title: Mousehold Heath budget monitoring to 30 November 2022

Portfolio: Councillor Giles, Cabinet member for community wellbeing

Report from: Head of environment services

Wards: Catton Grove and Crome

OPEN PUBLIC ITEM

Purpose

To provide the 2022/23 revenue budget monitoring position and 2022/23 capital receipts balance as at 30 November 2022.

Recommendation:

To note the current budget monitoring and reserves positions

Policy Framework

The Council has five corporate priorities, which are:

- People live independently and well in a diverse and safe city.
- Norwich is a sustainable and healthy city.
- Norwich has the infrastructure and housing it needs to be a successful city.
- The city has an inclusive economy in which residents have equal opportunity to flourish.
- Norwich City Council is in good shape to serve the city.

Mousehold Heath management plan objectives

1. The Mousehold Heath management plan objectives are:.

A) To ensure Mousehold Heath is a welcoming place for people to visit.

B) To protect Mousehold Heath and ensure that it is a safe and secure place to visit.

C) To ensure that Mousehold Heath is clean and well maintained.

D) To manage Mousehold Heath in a way that has a positive impact on the environment.

- E) To improve habitats and the natural environment for wildlife to enhance the biodiversity of Mousehold Heath.
- F) To safeguard the historic landscape, archaeological features and buildings of Mousehold Heath.
- G) To provide opportunities for local communities to be involved in all aspect of our work.
- H) To promote Mousehold Heath to increase awareness, knowledge, understanding and a sense of pride.

Report Details

1. Conservators approved a precept for the financial year 2022/23 of £246,082 at their meeting of 21 January 2022.
2. The Conservators have requested that budget reports be brought to their meetings on a regular basis. Appendix A details the financial position for Mousehold Heath as at the end of November 2022, and comparison of the expected outturn to the annual budget. The only significant variances to comment on at this stage is additional income from the Catering Concession Pitch & Putt.
3. Corporate recharge budgets are no longer shown against individual cost centres within the General Fund, for accounting presentation purposes. All corporate recharges are still calculated in line with agreed principles. The Conservator's element of the recharges has been included within the figures in this report, for consistency between accounting periods.
4. Overall, the budget shows a forecast underspend of (£4,562), due to reduced contracts costs and increased income from Pitch & Putt.
5. The impact of the precept and forecast 2022/23 budget monitoring position on the Mousehold Heath balances are as follows:

Table 1:

	£
Balance brought forward from 2021/22	(33,843)
Precept 2022/23	(246,082)
Forecast Outturn 2022/23	238,712
10th out of 10 instalment of pension deficit costs	2,808
Forecast balance to be carried forward to 2023/24	(38,405)
In-year movement in reserves (underspend)	(4,562)

6. The prudent minimum level of reserves was assessed in 2021/22 at £9,800. The reserve balance is expected to continue to exceed the prudent minimum balance and no fundamental changes are considered to be required at this stage.

Capital

7. The position on the capital reserve is shown below, with no spend incurred in 2022/23 to date. There are currently no items in the capital budget and therefore no spend can be incurred in 2022/23 without a budget amendment being agreed by Council.

	£
Rangers House balance brought forward	(100,766)
Interest accrued on balance up until March 2022	(3,286)
Forecast balance of receipts at 31/03/2022	(104,092)

Consideration	Details of any implications and proposed measures to address:
Equality and Diversity	None
Health, Social and Economic Impact	None
Crime and Disorder	None
Children and Adults Safeguarding	None
Environmental Impact	None

Risk Management

Risk	Consequence	Controls Required
Include operational, financial, compliance, security, legal, political or reputational risks to the council	Failure to adequately plan and monitor finances could result in insufficient resources being available to deliver the aims and objectives of the Management Plan and Annual Work Programme.	Ensure that sufficient financial and management information is available to continue management and maintenance programme.

Reasons for the decision/recommendation

8. Budget monitoring will help to ensure that there are adequate resources to implement Mousehold Heath Management Plan and Annual Work Programme.

Appendices: A Mousehold Heath Conservators forecast year end outturn report April - November

Contact Officer: Name: Neil Wright
Telephone number: 01603 987725
Email address: NeilWright@norwich.gov.uk

Appendix A: Mousehold Heath Conservators forecast year end outturn report April – November.

	Budget (£)	Actual to P8 (£)	Forecast outturn (£)	Forecast variance (£)
Salaries	76,270	49,476	77,405	1,135
Employers Pension Contributions	10,028	6,466	10,131	103
Annual Added Years Payments	3,581	1,941	3,581	0
Pension Deficit Recovery	15,809	15,743	15,743	(66)
Employee/Public Liability Insurance	474	0	474	0
General Repairs & Maintenance	15,000	2,300	15,000	0
Contract Cleaning	10,131	6,023	9,035	(1,096)
Electricity	1,554	(1,259)	1,554	0
Grounds General Maintenance	2,204	0	2,204	0
Recharge from GMO main contract	66,151	41,177	61,765	(4,386)
Tree works	8,731	5,466	8,200	(531)
Fire Insurance Buildings/Contents	35	0	35	0
Water Charges Metered	81	0	81	0
Car and Cycle Allowances	800	289	800	0
Clothing and Uniforms General	500	67	500	0
Equipment - Purchase	450	430	450	0
Equip-Repairs/ Maintenance	650	527	650	0
Other Equipment and Tools	550	504	550	0
Refreshments	745	156	745	0
Staff Conference & Course Fees	500	0	500	0
Specialist Supplies	445	100	445	0
Projects	4,046	3,100	4,046	0
Other Contractual Services	7,110	3,460	7,110	0
Recharge from AHOs	5,000	0	5,000	0
Football	(1,404)	0	(1,404)	0
Sponsorship - External Orgs	0	(329)	(329)	(329)
Other Rents	(15,000)	(11,250)	(15,000)	0
Catering Concession Pitch & Putt	(1,800)	(3,197)	(4,000)	(2,200)
Government Grants - Specific	(2,204)	0	(2,204)	0
Corporate Recharges	35,645	0	35,645	0
	246,082	121,190	238,712	(7,370)