



## **Cabinet**

**Date: Wednesday, 14 September 2016**

**Time: 17:30**

**Venue: Mancroft room, City Hall, St Peters Street, Norwich, NR2 1NH**

### **Committee members:**

#### **Councillors:**

Waters (chair)  
Harris (vice chair)  
Bremner  
Kendrick  
Ryan  
Stonard  
Thomas (Va)

### **For further information please contact:**

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## **Information for members of the public**

Members of the public and the media have the right to attend meetings of full council, the cabinet and committees except where confidential information or exempt information is likely to be disclosed, and the meeting is therefore held in private.

For information about attending or speaking at meetings, please contact the committee officer above or refer to the council's website



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## AGENDA

### 1 Apologies

To receive apologies for absence

### 2 Public questions/petitions

To receive questions / petitions from the public (notice to be given to committee officer in advance of the meeting in accordance with appendix 1 of the council's constitution)

### 3 Declarations of interest

(Please note that it is the responsibility of individual members to declare an interest prior to the item if they arrive late for the meeting)

### 4 Minutes of the meeting held on 13 July 2016

5 - 12

**Purpose** - To approve the minutes of the meeting held on 13 July 2016

### 5 Four year financial sustainability plan

13 - 30

**Purpose** - To propose for approval the draft financial sustainability plan incorporating the requirements of the four year efficiency plan and flexible use of capital receipts strategy

### 6 Procurement Strategy 2016 - 2020

31 - 50

**Purpose** - To consider the Procurement strategy for the period 2016 to 2020

### 7 Revenue budget monitoring 2016-17 – Period 3

51 - 72

**Purpose** - To update cabinet on the provisional financial position as at 30 June 2016, the forecast outturn for the year 2016 - 17, and the consequent forecast of the General Fund and Housing Revenue Account balances

### 8 Revenue budget monitoring 2016-17 – Period 4

73 - 94

**Purpose** - To update cabinet on the provisional financial position as at 31 July 2016, the forecast outturn for the year 2016 - 17, and the consequent forecast of the general fund and housing revenue account balances

<b>9</b>	<b>Capital budget monitoring 2016-17 – Quarter 1</b>	<b>95 - 116</b>
	<b>Purpose</b> - To update cabinet on the financial position of the capital programmes as at 30 June 2016, the carry-forward of underspent 2015 - 16 budgets into 2016 - 17 and seek approval of capital budget virements and adjustments to the 2016 - 17 capital programme	
<b>10</b>	<b>Treasury Management Full Year Review 2015-16</b>	<b>117 - 132</b>
	<b>Purpose</b> - To recommend to council to note the treasury management performance for the year to 31 March 2016	
<b>11</b>	<b>Quarter 1 2016-17 performance report</b>	<b>133 - 148</b>
	<b>Purpose</b> - To report progress against the delivery of the corporate plan priorities and key performance measures for quarter 1 of 2016-17	
<b>12</b>	<b>Smaller houses in multiple occupation Article 4 Directions</b>	<b>149 - 168</b>
	<b>Purpose</b> - To consider a recommendation made by the sustainable development panel regarding the introduction of Article 4 Directions to bring the change of use of homes (class C3) into small houses in multiple occupation (class C4) under planning control. The Directions should apply to two specific areas of the city where the proportion of the housing stock in use as HMOs currently exceeds 30%	
<b>13</b>	<b>'A' Boards policy 2016-09-14</b>	<b>169 - 204</b>
	<b>Purpose</b> - To note the results of the consultation on - and consider approval of - the new 'A' boards policy	
<b>14</b>	<b>Risk Management</b>	<b>205 - 226</b>
	<b>Purpose</b> - To update members on the results of the review of the key risks facing the council and the associated mitigating actions recorded in the council's corporate risk register	
<b>15</b>	<b>Write off of non- recoverable National Non Domestic Rate debt</b>	<b>227 - 232</b>
	<b>Purpose</b> - To provide an update on the position as at 12 July 2016 with regard to the write off of non-recoverable National Non Domestic Rate	

(NNDR) debt and request approval for the write off of debt of £53,713 which is deemed irrecoverable

## **16 Exclusion of the public**

**Purpose** - Consideration of exclusion of the public.

### **EXEMPT ITEMS:**

(During consideration of these items the meeting is not likely to be open to the press and the public.)

To consider whether the press and public should be excluded from the meeting during consideration of an agenda item on the grounds that it involves the likely disclosure of exempt information as specified in Part 1 of Schedule 12 A of the Local Government Act 1972 or it being confidential for the purposes of Section 100A(2) of that Act.

In each case, members are asked to decide whether, in all circumstances, the public interest in maintaining the exemption (and discussing the matter in private) outweighs the public interest in disclosing the information.

## **\*17 Managing assets (housing)**

- This report is not for publication because it would disclose information relating to the financial or business affairs of any particular person (including the authority holding that information) as in para 3 of Schedule 12A to the Local Government Act 1972.

Date of publication: **Wednesday, 07 September 2016**