

ALLOCATED ITEMS

Meeting	Report	Purpose	Portfolio holder Senior Officer	Report signed off by	Management Clearance	Cabinet Briefing / Portfolio Holder?	Exempt? If yes – which paragraph?
AUDIT 24 SEPT							
COUNCIL 24 SEPT	Treasury Management Annual Report 2012/13	To update council on the Treasury Management Annual Report 2012/13	Cllr Waters Mark Smith EXT 2561	10 Sep	Caroline Ryba	PH	No
SCRUTINY 26 SEPT							
CABINET 09 OCT	Transformation programme – KEY DECISION	To consider the next steps on the transformation programme	Cllr Waters Laura McGillivray Chief executive	25 Sep	Laura McGillivray	PH	Yes – Para 1 and 3
CABINET 09 OCT	Green Deal	To consider the council's role in the Green Deal and a funding opportunity	Cllr Stonard Russell O'Keefe Executive head of strategy, people and democracy	25 Sep	Russell O'Keefe	PH	No
CABINET 09 OCT	Use classes order	To consider the consultation response on the government proposed changes to the use classes order	Cllr Stonard Graham Nelson Head of Planning	25 Sep	Jerry Massey	PH	No
CABINET 09 OCT	City deals - consideration of the negotiation document	To apprise cabinet of the proposals on infrastructure, skills and enterprise and innovation, submitted to government as part of the	Cllr Arthur Jerry Massey Deputy Chief Executive (Operations)	25 Sep	Jerry Massey	PH	No



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		process to agree city deal for the greater Norwich area	EXT 2225				
CABINET 09 OCT	Proposed car park fees and charges	To seek approval for tariff changes to off-street car parks	Cllr Stonard Andy Watt Head of city development services EXT 2691 David Rogers	25 Sep	Jerry Massey	PH	No
CABINET 09 OCT	Bowthorpe conservation area appraisal	To approve the conservation area appraisal for Bowthorpe.	Cllr Stonard Ben Webster Design, Conservation and Landscape Manager EXT 2518	25 Sep	Jerry Massey	PH	No
CABINET 09 OCT	Norwich Economic Strategy – KEY DECISION	To review and approve the Norwich Economic Strategy for publication	Cllr Arthur Andy Watt Head of city development services EXT 2691	25 Sep	Jerry Massey	PH	No
CABINET 09 OCT	Renewal of the Highways Agency Agreement with Norfolk County Council – KEY DECISION	This report recommends that the Highways Agency Agreement between Norfolk County Council and the council is renewed in on 1 April 2014 with minor amendments, to co-incide with the start of the County Council's new strategic	Cllr Stonard Andy Watt Head of city development services EXT 2691	25 Sep	Jerry Massey	PH	No



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		highways partnership					
CABINET 09 OCT	Norwich and HCA Strategic Partnership- Business Plan 2013- 14	To approve the Business Plan for the Norwich and HCA Strategic Partnership for 2013- 14	Cllr Stonard Andy Watt Head of city development services EXT 2691 Gwyn Jones City Growth and Development Manager EXT 2364	25 Sep	Jerry Massey	PH	No
CABINET 09 OCT	Alternative Giving: A different approach to begging in Norwich	To inform and seek approval of the cabinet	Cllr Bremner - Housing Tracy John Head of housing EXT 2939 Ermir Prendi EXT 2787	25 Sep	Jerry Massey	PH	No
CABINET 9 OCT	Award of contract for replacement PVCu windows & composite doors – KEY DECISION	To advise Cabinet of the procurement process for the replacement PVCu windows & composite doors contract , and seek approval to award the framework contract to the selected suppliers for a four year period.	Cllr Bremner, Chris Rayner Head of Property Services NPS Norwich Ltd. EXT 3208	25 Sept	Jerry Massey	PH	No
CABINET	Managing Assets	To outline extensive works	Cllr Bremner,	25 Sept	Jerry	PH	Yes - para.



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9 OCT	(Housing)	required at a council owned property and the options available for its future within the housing stock.	Chris Rayner Head of Property Services NPS Norwich Ltd, Steven Cleveland Senior Building Surveyor		Massey		3
CABINET 9 OCT	Revenue budget monitoring 2013-14 – period 4	To update cabinet on the financial position and the forecast outturn for the year	Cllr Waters Caroline Ryba Chief finance officer (S151 Officer) 01223 699292 Mark Smith EXT 2561	25 Sept	Caroline Ryba	PH	No
CABINET 9 OCT	Local authority mortgage scheme (LAMS) – KEY DECISION	To approve the implementation of a LAMS in order to assist first time buyers in Norwich	Cllr Waters Caroline Ryba Chief finance officer (S151 Officer) 01223 699292 Philippa Dransfield EXT 2562	25 Sept	Caroline Ryba	PH	Yes - para. 3
CABINET 9 OCT	Extension of existing contract for housing gas servicing and repairs – KEY	To seek approval to extend the current housing gas servicing and repairs contract for a further three year period.	Cllr Bremner Chris Rayner Head of Property Services NPS	25 Sept	Jerry Massey	PH	No



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	DECISION		Norwich Ltd. EXT 3208				
CABINET 9 OCT	Managing Assets (Housing)	To consider the disposal of areas of land in the HRA	Cllr Bremner Andy Watt Head of City Development Services EXT 2691	25 Sept	Jerry Massey	PH	Yes - para. 3
CABINET 9 OCT	Development of Mountergate West site – KEY DECISION	To consider the preferred approach to development, and implications for financing the development	Cllr Stonard Andy Watt Head of City Development Services EXT 2691	25 Sept	Jerry Massey	PH	Yes - para. 3
CABINET 9 OCT	Public art donation Policy – KEY DECISION	To seek approval for a policy that determines how decisions will be made about when and under what circumstances the council will agree to the installation of public art on the highway or other land that it owns or manages	Cllr Arthur Nikki Rotsos Head of customers, communications and culture EXT 2211 Ben Webster Design, conservation and landscape manager EXT 2518 Clare Hubery Culture and	25 Sept	Nikki Rotsos	PH	No



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			events officer EXT 2241				
CABINET 9 OCT	Strategic site- next steps	To agree the next steps relating to the development of a strategic site in the city	Cllr Arthur Gwyn Jones City Growth and Development Manager EXT 2364	25 Sept	Jerry Massey	PH	Yes - para. 3
CABINET 9 OCT	St Andrew's car park	Litigation	Cllr Waters Andy Watt Head of City Development Services EXT 2691	25 Sept	Jerry Massey	PH	Yes - para. 3
AMB 22 OCT							
SCRUTINY 24 OCT							
AMB 12 NOV							
CABINET 13 NOV	Managing assets: sustaining sheltered housing provision – KEY DECISION	To advise Members of the next stage of the sheltered housing review in regard to the proposed remodelling of sheltered housing schemes to ensure their future viability	Cllr Bremner Tracy John Head of housing EXT 2939	30 Oct	Jerry Massey	PH	Yes - para. 3
CABINET	Revenue budget	To update cabinet on the	Cllr Waters	30 Oct	Caroline	PH	No



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13 NOV	monitoring 2013-14	financial position and the forecast outturn for the year	Caroline Ryba Chief finance officer (S151 Officer) 01223 699292 Mark Smith EXT 2561		Ryba		
CABINET 13 NOV	Capital programme monitoring 2013-14 – Q2	To update cabinet on the financial position and the forecast outturn for the year	Cllr Waters Caroline Ryba Chief finance officer (S151 Officer) 01223 699292 Mark Smith EXT 2561	30 Oct	Caroline Ryba	PH	No
CABINET 13 NOV	Amendments to the constitution	To consider amendments to the council's constitution for recommendation to council	Cllr Waters Phil Hyde Head of law and governance EXT 2440 Jackie Rodger Senior committee officer EXT 2033	30 Oct	Russell O'Keefe	PH	No
CABINET 13 NOV	Greater Norwich Development Partnership	To receive a report on closing the Greater Norwich Development Partnership and agree future arrangements for joint working.	Cllr Arthur Andy Watt Head of city development services EXT 2691	30 Oct	Jerry Massey	PH	No



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			Gwyn Jones City Growth and Development Manager EXT 2364				
AUDIT 19 NOV							
COUNCIL 26 NOV	Police Reform and Social Responsibility Act 2011- Early Morning Restriction Orders	To consider the recommendations from Licensing Committee concerning the Early Morning Restriction Orders (EMROs) proposed under the Police Reform and Social Responsibility Act 2011.	Cllr Stonard Adrian Akester Head of city wide services EXT 2331 Ian Streeter Licensing Manager EXT 3232	11 Nov	Jerry Massey	PH	No
COUNCIL 26 NOV	Amendments to the constitution	To consider amendments to the council's constitution	Cllr Waters Phil Hyde Head of law and governance EXT 2440 Jackie Rodger Senior committee officer EXT 2033	11 Nov	Russell O'Keefe	PH	No
SCRUTINY 28 NOV							



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AMB 10 DEC							
CABINET 11 DEC	Quarter 2, 2013-14 performance report	To report progress against the delivery of the corporate plan priorities and key performance measures for quarter 2 of 2013 - 14	Cllr Arthur Russell O'Keefe Executive head of strategy, people and democracy Phil Shreeve Policy and Performance Manager EXT 2356	27 Nov	Russell O'Keefe	PH	No
CABINET 11 DEC	Revenue budget monitoring 2013-14	To update cabinet on the financial position and the forecast outturn for the year	Cllr Waters Caroline Ryba Chief finance officer (S151 Officer) 01223 699292 Mark Smith EXT 2561	27 Nov	Caroline Ryba	PH	No
SCRUTINY 19 DEC							
AMB 14 JAN							



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CABINET 15 JAN				2 Jan			
AUDIT 21 JAN							
COUNCIL 28 JAN							
SCRUTINY 30 JAN							
CABINET 05 FEB	Revenue budget monitoring 2013-14	To update cabinet on the financial position and the forecast outturn for the year	Cllr Waters Caroline Ryba Chief finance officer (S151 Officer) 01223 699292 Mark Smith EXT 2561	22 Jan	Caroline Ryba	PH	No
AMB 11 FEB							
COUNCIL 18 FEB							
SCRUTINY 27 FEB							
AMB 04 MAR							



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AUDIT 11 MAR							
CABINET 12 MAR	Quarter 3, 2013-14 Performance Report			26 Feb			
CABINET 12 MAR	Revenue budget monitoring 2013-14	To update cabinet on the financial position and the forecast outturn for the year	Cllr Waters Caroline Ryba Chief finance officer (S151 Officer) 01223 699292 Mark Smith EXT 2561	26 Feb	Caroline Ryba	PH	No
CABINET 13 NOV	Capital programme monitoring 2013-14 – Q3	To update cabinet on the financial position and the forecast outturn for the year	Cllr Waters Caroline Ryba Chief finance officer (S151 Officer) 01223 699292 Mark Smith EXT 2561	26 Feb	Caroline Ryba	PH	No
COUNCIL 18 MAR							
SCRUTINY 20 MAR							
AMB 22 APR							
COUNCIL							



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20 MAY							
SCRUTINY 20 MAR							

DATE TO BE CONFIRMED

CABINET	Phone masts on council buildings and land KEY DECISION	To review and agree the council's policy for placing phone masts on council buildings and land	Cllr Waters Andy Watt		Jerry Massey	PH	No
CABINET	Learning, Employment, Accommodation project (LEAP) continuity and social enterprise plan	To decide upon the future structure and direction of LEAP	Cllr Bremner Tracy John Head of housing EXT: 2939 Barry Allard 627841		Jerry Massey	PH	No
CABINET	Mobility scooter; use, charging and storage policy	To set out the council's policy and guidelines with regard to the use, charging & storage of mobility scooters on council housing land	Cllr Bremner Tracy John, Head of housing EXT 2939		Jerry Massey	PH	No
CABINET	Private sector financial assistance policy	To seek cabinet approval of the financial assistance policy	Councillor Stonard, Portfolio holder for development / Andy Watt, Head of city development services ext 2691				