

Audit committee

Date: Tuesday, 10 March 2020

Time: 16:30

Venue: Mancroft room, City Hall, St Peters Street, Norwich, NR2 1NH

All group pre-meeting briefing – 16:00 Mancroft Room

This is for members only and is not part of the formal audit committee meeting which will follow at 16:30. The pre-meeting is an opportunity for the committee to make final preparations before the start of the formal meeting. The public will not be given access to the Mancroft room before 16:30.

Committee members:

Councillors:

Price (chair)

Driver (vice chair)

Giles

McCartney-Gray

Peek

Schmierer

Stutely

Wright

For further information please contact:

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Democratic services

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Information for members of the public

Members of the public and the media have the right to attend meetings of full council, the cabinet and committees except where confidential information or exempt information is likely to be disclosed, and the meeting is therefore held in private.

For information about attending or speaking at meetings, please contact the committee officer above or refer to the council's website

Agenda

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1 Apologies

To receive apologies for absence

2 Public questions/petitions

To receive questions / petitions from the public

Please note that all questions must be received by the committee officer detailed on the front of the agenda by **10am on Thursday, 5 March 2020.**

Petitions must be received must be received by the committee officer detailed on the front of the agenda by **10am on Monday, 9 March 2020**

For guidance on submitting public questions or petitions please see appendix 1 of the council's constitution.

3 Declarations of interest

(Please note that it is the responsibility of individual members to declare an interest prior to the item if they arrive late for the meeting)

4 Minutes

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To approve the accuracy of the minutes of the meeting held on 21 January 2020

5 Housing Benefits Agreed Procedures 2018-19 (oral report)

To receive an oral update from the council's reporting accountants on the outcome of the housing benefits subsidy claim agreed procedures for 2018-19.

6 External Audit Plan 2019-20 (oral report)

To receive an oral update from the council's external auditors on progress with developing the external audit plan for the 2019-20 accounts.

7 Internal Audit Plan 2020-21

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Purpose - To agree the internal audit outline plan for 2020-21

Date of publication: **Tuesday, 03 March 2020**