

NR3

1. Are we back loading data onto NR3?

Yes, and we will be informing previous licence holders who have had their licence refused or revoked, before we do so by letter with a chance for them to appeal before we commence using NR3 on 01 December 2019. The following wording is in the letter.

You have various rights in relation to your data: the right to request access to your data; the right to rectification or erasure of your data; the right to restrict processing of your data, and the right to object to the processing of your data for this purpose. The authority will consider any such requests and respond within one month.

2. How far back will this go?

The current [Retention Schedule](#) for all licensing is 7 years so we can only go back 7 years.

If NR3 is adopted the retention period will change to 25 years for Taxi (hackney carriage) and private hire licensing driver's licences commencing 01 December 2019.

Animal Licensing Questions

1. If applicants have already paid £409 how long does the licence last for?

This will be dependent on the star rating, the 7 establishments listed in Appendix 4 inspected using the new guidelines have all achieved 5 stars so their licences will run until 31 December 2021.

All previous licences ran for 1 calendar year and expired on 31 December 2018.

The 7 establishments listed in the Public Register are the only establishments currently inspected and decision made and license pending by Norwich City Council.

2. Number of existing licences in each of the 7 categories?

Category	Number
Dog breeding	0
Selling animals as pets	4
Hiring out horses	0
Boarding for dogs and cats	0
Home boarding for dogs	3*
Day care for dogs	
Keeping or training animals for exhibition	0**

* Three establishments provide both Home boarding for dogs and Day care for dogs

** 2 enquiries regarding Keeping or training animals for exhibition from people with existing businesses that wish to be licensed, and we would have accepted applications from them had we had an agreed fee to be able to charge them

3. Cost of existing licence fee and cost of new licence fee

Category	Existing licence 1 – 3 years	New licence fee 1 year	New licence fee 2 year	New licence fee 3 year
Dog breeding	£409	£596	£620	£644
Selling animals as pets	£409	£556	£580	£604
Hiring out horses	£409	£596	£718	£841
Boarding for dogs and cats	£409	£556	£580	£604
Home boarding for dogs	£409	£556	£580	£604
Day care for dogs	*	£556	£580	£604
Keeping or training animals for exhibition	*	£556	£580	£604
Vet fees where applicable will be recharged to applicant at full cost *New categories therefore no previous licence fee agreed				

4. When should all the premises have had the new licence?

Local Authority guidance states ‘all licences apart from those issued under the current Performing Animals (Regulation) Act 1925 will continue until their expiration date and under their current conditions. Licences issued for Performing Animals (Regulation) Act 1925 will run until 31 March 2019.’

Prior to October 2018 Norwich City Council licences ran from 01 January – 31 December. All the premises that have been inspected and are awaiting a licence should have had the new licence issued once they received a decision and had paid their Application and Grant fees.

The new licences should have been issued on the date when all of the following have been completed, applicant had been screened, premises inspected, decision made and fee paid.

Once software has been updated we can issue the licence with that date.

5. Benefits of new licensing scheme to council?

The regulations form part of an important package of reforms to improve animal welfare.

a. The regulations came into effect on 1 October 2018 and have introduced a new streamlined **single** licensing regime for both Norwich City Council and businesses to replace the following legislation

- Pet Animals Act 1951
- Animal Boarding Establishments Act 1963
- Riding Establishments Acts 1970
- Breeding of Dogs Act 1973
- Breeding and Sale of Dogs (Welfare) Act 1999
- Performing Animals (Regulation) Act 1925.

- b. All of these businesses will have to comply with the minimum welfare standards set out in the regulations. These measures will ensure that the licensing system is consistent and fit for purpose in this modern age. This should help to drive up animal welfare standards across all of these sectors.
- c. The licensing system is funded by full cost recovery; this can include a charge for enforcement, so there is no financial burden on local authorities.
- d. Licences can be issued at any point in the calendar year, which will help to spread the workload across the year.
- e. The maximum licence length that can be issued is increased from one to three years, with longer licences going to businesses with earned recognition. This should reduce the workload for local authorities, allowing them to spend more time on enforcement of unlicensed businesses and on the less compliant businesses. This clearly also provides an incentive for businesses to improve welfare standards.
- f. The regulations and public register will help consumers to identify compliant traders and make more informed decisions when purchasing an animal, without contacting Norwich City Council.