



CABINET

Date: **Wednesday 13 July 2011**
Time: **5.30 pm**
Venue: **Committee room, City Hall**

COMMITTEE MEMBERS:

Councillors:

Arthur (Chair)
Waters (Vice-Chair)
Bremner
Brociek-Coulton
Gihawi
MacDonald
Westmacott

FOR FURTHER INFORMATION PLEASE CONTACT -

Committee officer: Jackie Rodger

Tel. No: (01603) 212033

e-mail: jackierodger@norwich.gov.uk

Democratic services
City Hall
Norwich
NR2 1NH

AGENDA

Page No.

1. Apologies

To receive apologies for absence

2. Public questions

To receive questions from the public (notice to be given to committee officer by 10.00 a.m. on the day before the meeting.)

3. Declarations of interest

(Please note that it is the responsibility of individual members to declare any interest prior to the item if they arrive late for the meeting)

4. Minutes

To agree the accuracy of the minutes of the cabinet meeting held on 1 June 2011.

5. The future priorities and shape of the council

(Report of the chief executive officer)

Purpose – To consider the approach to develop the future priorities and shape of the council. Appendices A-C and E to this report are to be considered at exempt item 19 on this agenda

6. Q4 Performance report

(Report of the head of strategy and programme management)

Purpose - To report progress against the delivery of the Corporate Plan objectives for quarter 4 of 2010/11

7. Corporate asset management strategy 2011/12

(Report of the director of regeneration and development)

Purpose -The report presents the draft corporate asset management strategy for 2011/12 for approval - **KEY DECISION**

8. Accommodation review

(Report of the director of regeneration and development)

Purpose - The purpose of this report is to establish an office accommodation strategy for the City Council and, based on that strategy, to agree an implementation programme for the rationalisation of the existing portfolio – **KEY DECISION**

9. Greater Norwich area homelessness strategy and action plan

(Report of the director of regeneration and development)

Purpose – The Homelessness Act 2002 granted new provisions and powers for local authorities' work on homelessness and prevention. The Act also carried a duty that local authorities had to periodically publish a strategy. This strategy is the second sub-regional homelessness strategy to be published since 2007. As required by the above Act a homelessness review will be carried out during the life of the strategy to make sure it remains relevant and informed – **KEY DECISION**

10. Housing Improvement Programme Phase III

(Report of the director of regeneration and development)

Purpose – To seek cabinet approval for Phase III of the housing improvement programme.

11. Contracts for works and services to housing properties

(Report of the Head of procurement and service improvement)

Purpose:- To seek approval from cabinet for the strategy for the procurement of services for housing, extension of the current contracts to allow continued service provision until new contracts are in place and to use consortium contracts. – **KEY DECISION**

12. Revision of leasehold management charge for housing properties

(Report of the Head of housing)

Purpose - The purpose of this report is to present to members proposals for revising the leasehold management fee.

13. Apportionment of charges for district heating

(Report of the Head of housing)

Purpose - The purpose of this report is to present to members proposals for the charging for district heating.

14. HMO licensing – updates to conditions and licence fees

(Report of the director of regeneration and development)

Purpose – To update licence conditions and fees for Houses in Multiple Occupation (HMO) falling within the statutory national HMO licensing scheme – **KEY DECISION**

15. Site allocations development plan document (DPD) – Additional consultation for major amendments/new sites

(Report of the Head of planning)

Purpose - The report seeks cabinet's approval of additional consultation on amended and new sites for inclusion in the Site Allocations Development Plan Document. The report also provides an update on the consideration of responses to representations made during the recent consultation exercise

16. Bracondale and Heigham Grove conservation areas – Article 4 notices

(Report of the head of planning and regeneration)

Purpose - To confirm the Article 4 Directions within Bracondale, Heigham Grove and the City Centre Conservation areas previously agreed by Cabinet on 17 March, following the statutory period for representation

17. Solar energy generation or other alternative energy supplies on the council's operational property assets

(Report of the head of strategy and programme management)

Purpose - To consider the scoping exercise and feasibility study on solar energy generation or other alternative energy supplies on the council's operational property assets.

18. Exclusion of the public

Consideration of exclusion of the public.

19. The future priorities and shape of the council – Appendices A-C and E

(Report of the chief executive officer)

Purpose – To consider the approach to develop the future priorities and shape of the council

This report is not for publication because it would disclose information relating to any individual as in para 1 of Schedule 12A to the Local Government Act 1972 and it would disclose information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority as in para 4 of Schedule 12A to the Local Government Act 1972.

20. Future delivery of the property management service

(Report of the director of regeneration and development)

Purpose - To update members on the work that has been carried out under the arrangement with Norfolk County Council and Norfolk Property Services to oversee the delivery of the council's Asset Management Plan and to consider the future management arrangements for the non housing property portfolio.

This report is not for publication because it would disclose information relating to information relating to any individual as in para 1 of Schedule 12A to the Local Government Act 1972, information relating to the financial or business affairs of any particular person (including the authority holding that information) as in para 3 of Schedule 12A to the Local Government Act 1972 and information relating to any consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority as in para 4 of Schedule 12A to the Local Government Act 1972.

21. Managing assets

(Report of the head of city development)

Purpose - To seek approval for the decommissioning of seven council owned properties following the principles agreed in the Managing Assets executive report of 24 February 2010. This will provide additional funds for the housing capital programme and have the best possible outcomes relating to Norwich City Council's Corporate Plan strategic objectives and 30 year plan. In

addition this report seeks approval to apply to the Secretary of State for Communities and Local Government for approval to dispose of identified assets where necessary."

This report is not for publication because it would disclose information relating to the financial or business affairs of any particular person (including the authority holding that information) as in para 3 of Schedule 12A to the Local Government Act 1972.

22. Norwich and HCA strategic partnership business plan

(Report of the director of regeneration and development)

Purpose - To approve the business plan for 2011/12 for the Norwich and HCA Strategic Partnership.

This report is not for publication because it would disclose information relating to the financial or business affairs of any particular person (including the authority holding that information) as in para 3 of Schedule 12A to the Local Government Act 1972.

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A "key decision" means a decision which is likely to either –

- result in the council incurring expenditure which is, or making savings which are, significant in relation to the council's total budget for the service or function to which the decision relates; or
- be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the Norwich city area.



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