



## CABINET

Date: **Wednesday 21 September 2011**  
Time: **5.30 pm**  
Venue: **Committee room, City Hall**

### COMMITTEE MEMBERS:

#### **Councillors:**

Arthur (Chair)  
Waters (Vice-Chair)  
Bremner  
Brociek-Coulton  
Gihawi  
MacDonald  
Westmacott

### FOR FURTHER INFORMATION PLEASE CONTACT -

Committee officer: Carole Jowett  
Tel. No: (01603) 212029  
e-mail: [carolejowett@norwich.gov.uk](mailto:carolejowett@norwich.gov.uk)

Democratic services  
City Hall  
Norwich  
NR2 1NH

---

## AGENDA

Page No.

### **1. Apologies**

To receive apologies for absence

### **2. Public questions**

To receive questions from the public (notice to be given to committee officer by 10.00 a.m. on the day before the meeting.)

### **3. Declarations of interest**

(Please note that it is the responsibility of individual members to declare any interest prior to the item if they arrive late for the meeting)

#### **4. Minutes**

To agree the accuracy of the minutes of the cabinet meeting held on 13 July 2011.

#### **5. Capital programme – mid year review**

(Report of the director of regeneration and development)

**Purpose** – The purpose of this report is to seek approval for use of housing capital funds for the construction of new bin stores and for the allocation of non-housing capital resources to support a range of investment proposals. –

**KEY DECISION**

#### **6. Housing revenue account self-financing**

(Report of the head of finance)

**Purpose** – To seek approval to the work on the work currently being done as well as planned in preparation for self-financing and implementation of the HRA settlement in April 2012.

#### **7. Revenue budget monitoring 2011/12**

(Report of the head of finance)

**Purpose** – To inform Cabinet of the financial position on the revenue account for the period April 2011 to June 2011

#### **8. Community infrastructure levy preliminary draft charging schedule**

(Report of the director of regeneration and development)

**Purpose:** - To seek cabinet approval to consult on a Preliminary Draft Charging Schedule for the Community Infrastructure Levy (CIL) for Norwich. It provides the background and justification for introducing CIL in Norwich as part of a coordinated approach with the Greater Norwich Development Partnership. It sets out the evidence produced to justify the charging rates and the timetable and approach to consultation.

#### **9. Proposed revisions to car park fees and charges**

(Report of the director of regeneration and development)

**Purpose** – To seek approval for tariff changes to off-street car parks

#### **10. Review of the policies for the decommissioning of housing property and disposal of individual council housing assets**

(Reports of the director of regeneration and development)

**Purpose** – To update the decommissioning policy including the separation of the arrangements for dealing with individual properties from area wide schemes.

**11. Award of contract for the installation of photovoltaic panels to council homes**

(Report of the director of regeneration and development)

**Purpose** – To advise cabinet of the tender process for the installation of photovoltaic panels to council homes and seek approval for delegated authority to award the contract – **KEY DECISION**

**12. Award of interim contract for external decoration to council housing properties**

(Report of the director of regeneration and development)

**Purpose** – The purpose of this report is to agree the arrangements for the acceptance of tenders for external redecoration work to council dwellings to be funded from the 2010/11 housing revenue budget. - **KEY DECISION**

**13. Contract for community energy saving programme funded works to council homes**

(Report of the director of regeneration and development)

**Purpose** – To seek cabinet approval for an exemption to standing orders and enter in to a contract for the delivery of works to council homes for loft, cavity wall and external wall insulation, solar photovoltaic (PV) and new gas boilers and controls which is part funded by the Community Energy Savings Programme. – **KEY DECISION**

**14. Arrangements for Sub-Regional Co-Operation on planning matters**

(Report of the director of regeneration and development)

**Purpose** - To seek approval for the council to work in partnership on development issues with Broadland District Council, South Norfolk District Council and Norfolk County Council and agreement to the formation of a Greater Norwich Development Partnership (GNDP) Board.

**15. Constitution change - review of the financial regulations**

(Report of the heads of finance and law and governance)

**Purpose** – To amend the constitution to bring the council's financial regulations up to date to reflect changes to the council's management structure and strengthen the virement and audit arrangements.

**16. Review of the Home options partnership board**

**Purpose** – To ask members to agree to withdraw from the Greater Norwich home options partnership board (GNHOPB) and to agree to the creation of a Norwich home options service with effect from April 2012. – **KEY DECISION**

**17. Exclusion of the public**

Consideration of exclusion of the public.

**18. Review the Home options partnership board**

(Report of the director of regeneration and development)

**Purpose** – The purpose of this report is to ask members to recommend the service of six months notice to the Greater Norwich home options board (GNHOPB) and to agree to the creation of a Norwich home options service as a result of the decision by the Home Options partnership board on 26<sup>th</sup> July 2011 to dissolve the partnership with effect from April 2012. – **KEY DECISION**

**19. Review of the sheltered housing service**

(Report of the director of regeneration and development)

**Purpose** – The main purpose of this report is to review the current arrangements for providing tenancy management and housing related support to residents in sheltered housing.

**20. Performance of nplaw for the period 1 October 2010 - 31 March 2011**

(Report of the head of law and governance)

**Purpose** – To advise members on the performance of nplaw from its inception on 1 October 2010 for the six months until the end of the financial year 2010-11.

This report is not for publication because it would disclose information relating to the financial or business affairs of any particular person (including the authority holding that information) as in para 3 of Schedule 12A to the Local Government Act 1972.

**21. Release of council owned land for employment purposes**

(Report of the director of regeneration and development) (To follow)

**Purpose** – To seek cabinet approval to release council owned land for development in the north of the city

This report is not for publication because it would disclose information relating to any individual as in para 1 of Schedule 12A to the Local Government Act 1972 and it would disclose information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority as in para 4 of Schedule 12A to the Local Government Act 1972.

## **22. Compulsory purchase of private dwelling**

(Report of the director of regeneration and development)

**Purpose** – The address in Nelson Ward is a long term empty property which is falling into serious disrepair and which generates regular complaints to the council. All attempts to resolve this problem to date have failed to achieve any improvement.

This report is not for publication because it would disclose information relating to the financial or business affairs of any particular person (including the authority holding that information) as in para 3 of Schedule 12A to the Local Government Act 1972.

13 September 2011

A “key decision” means a decision which is likely to either –

- result in the council incurring expenditure which is, or making savings which are, significant in relation to the council's total budget for the service or function to which the decision relates; or
- be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the Norwich city area.



If you would like this agenda in large print, audio, Braille, alternative format or in a different language, please call the committee officer on 01603 212029 or email [carolejowett@norwich.gov.uk](mailto:carolejowett@norwich.gov.uk)

## Access

Ramps and automatic entrance doors are provided for wheelchairs and mobility scooters at the Bethel Street entrance for access to the main reception and lifts to other floors.

There are two lifts available in City Hall giving access to the first floor committee rooms and the council chamber where public meetings are held. The lifts accommodate standard sized wheelchairs and smaller mobility scooters, but some electric wheelchairs and mobility scooters may be too large. There is a wheelchair available if required.

Please call the committee officer on 01603 212029 or email [carolejowett@norwich.gov.uk](mailto:carolejowett@norwich.gov.uk) in advance of the meeting if you have any other access requirements.