



**CABINET**

Date: **Wednesday 11 September 2013**  
Time: **5.30 pm**  
Venue: **Mancroft room, City Hall**

**COMMITTEE MEMBERS:**

**Councillors:**

Arthur (chair)  
Waters (vice chair)  
Bremner  
Kendrick  
Sands (M)  
Stonard

**FOR FURTHER INFORMATION  
PLEASE CONTACT -**

Senior committee officer: Andy Futter

Tel. No: (01603) 212029  
e-mail: [andyfutter@norwich.gov.uk](mailto:andyfutter@norwich.gov.uk)

Democratic services  
City Hall  
Norwich  
NR2 1NH

---

**AGENDA**

Page No

**1. Apologies**

To receive apologies for absence

**2. Public questions / petitions**

To receive questions / petitions from the public (notice to be given to committee officer by 10.00am on the day before the meeting.)

**3. Declarations of interest**

(Please note that it is the responsibility of individual members to declare any interest prior to the item if they arrive late for the meeting)

**4. Minutes**

To agree the accuracy of the minutes of the cabinet meeting held on 10 July 2013.

**Strategy**

**5. Update to debt collection policy - KEY DECISION**

(Report of Executive head of business relationship management)

**Purpose** - To seek approval for an update to the debt collection policy specifically to allow the powers in the 'Social Security (Overpayments and Recovery) Regulations 2013' to be used and further to allow new legislation such as this to be used if enacted in the future

**Resources and performance**

**6. Quarter 1 2013 -14 performance report**

(Report of Executive head of strategy, people and democracy)

**Purpose** - To report progress against the delivery of the corporate plan priorities and key performance measures for quarter 1 of 2013 - 14.

**7. Treasury management full year review 2012-13**

(Report of the Chief finance officer)

**Purpose** – To set out the treasury management performance for the year to 31 March 2013.

**8. Revenue outturn 2012-13**

(Report of the Chief finance officer)

**Purpose** - To advise cabinet of the revenue outturn for the year 2012/13.

**9. Revenue budget monitoring 2013-14 – Period 03**

(Report of the Chief finance officer)

**Purpose** – To update cabinet on the financial position as at 30 June 2013, the forecast outturn for the year 2013-14, and the consequent forecast general fund and housing revenue account balances.

**10. Capital programme monitoring 2013-14 – Q1**

(Report of the Chief finance officer)

**Purpose** – To report the current financial position and seek approval for capital budget adjustments.

**11. Capital Programme and Plan - Push the pedalways**  
(Report of Deputy chief executive (Operations))

**Purpose** - To approve changes to the capital plan and capital programme for recommendation to council following the successful application for a cycle city ambition grant.

**Development**

**12. Norwich northern distributor road - development consent order consultation – KEY DECISION**  
(Report of Head of city development services)

**Purpose** - To explain the planning decision-making process for the development of the Norwich northern distributor road and to agree formal comments on the proposal

**13. Exclusion of the public**  
Consideration of exclusion of the public.

---

**\*14. Appropriation of land for planning purposes**  
(Report of the Head of city development services)

**Purpose** - To seek approval for the appropriation of a small garage site for planning purposes, which will enable this site to be developed for affordable housing.

(This report is not for publication because it would disclose information relating to the financial or business affairs of any particular person (including the authority holding that information) as in para 3 of Schedule 12A to the Local Government Act 1972. )

**\*15. Goldsmith Street redevelopment – KEY DECISION**  
(Report of the Head of city development services)

**Purpose** - To seek approval of the business case for the redevelopment of Goldsmith Street.

(This report is not for publication because it would disclose information relating to the financial or business affairs of any particular person (including the authority holding that information) as in para 3 of Schedule 12A to the Local Government Act 1972. )

**\*16. Development at the Airport Industrial Estate - KEY DECISION**

(Report of the Head of city development services)

**Purpose** - To seek authority to take forward an opportunity to develop land jointly owned by the city and county councils at the Airport Industrial Estate.

(This report is not for publication because it would disclose information relating to the financial or business affairs of any particular person (including the authority holding that information) as in para 3 of Schedule 12A to the Local Government Act 1972. )

**Commissioning**

**\*17. Award of contract for corporate cash collection service**

(Report of the Executive head of business relationship management)

**Purpose** - To advise cabinet of the procurement process for the corporate cash collection service contract, and seek approval to award the contract to the selected supplier for a five year period from 1 November 2013.

(This report is not for publication because it would disclose information relating to the financial or business affairs of any particular person (including the authority holding that information) as in para 3 of Schedule 12A to the Local Government Act 1972. )

**Assets**

**\*18. Managing Assets – KEY DECISION**

(Report of the Head of city development services)

**Purpose** - To consider a business case and recommendations for the construction of a proposed new commercial asset.

(This report is not for publication because it would disclose information relating to the financial or business affairs of any particular person (including the authority holding that information) as in para 3 of Schedule 12A to the Local Government Act 1972. )

**\*19. Managing assets (Housing) 1 – KEY DECISION**

(Report of the deputy chief executive officer (operations))

**Purpose** - To inform members of works required to be undertaken at a council owned property. The report outlines the options for the future of this council owned property and seeks to gain approval to decommissioning and disposal of the property on the open market.

(This report is not for publication because it would disclose information relating to the financial or business affairs of any particular person (including the authority holding that information) as in para 3 of Schedule 12A to the Local Government Act 1972. )

**\*20. Managing assets (Housing) 2 – KEY DECISION**

(Report of the deputy chief executive officer (operations))

**Purpose** - To inform members of defects found at a council owned property. The report outlines the options for the future of this council owned property and seeks to gain approval to decommission the property, to permanently resettle the affected tenants and to dispose of the property on the open market.

(This report is not for publication because it would disclose information relating to the financial or business affairs of any particular person (including the authority holding that information) as in para 3 of Schedule 12A to the Local Government Act 1972. )

A “key decision” means a decision which is likely to either –

- (a) result in the council incurring expenditure which is, or making savings which are, significant in relation to the council’s total budget for the service or function to which the decision relates;
- (b) or be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the Norwich city area.



If you would like this agenda in large print, audio, Braille, alternative format or in a different language, please call Andy Futter, Senior committee officer on 01603 212029 or email [andyfutter@norwich.gov.uk](mailto:andyfutter@norwich.gov.uk)

## Access



Ramps and automatic entrance doors are provided for wheelchairs and mobility scooters at the Bethel Street entrance for access to the main reception and lifts to other floors.

There are two lifts available in City Hall giving access to the first floor committee rooms and the council chamber where public meetings are held. The lifts accommodate standard sized wheelchairs and smaller mobility scooters, but some electric wheelchairs and mobility scooters may be too large. There is a wheelchair available if required.



A hearing loop system is available.

Please call Andy Futter, Senior committee officer on 01603 212029 or email [andyfutter@norwich.gov.uk](mailto:andyfutter@norwich.gov.uk) in advance of the meeting if you have any queries regarding access requirements.