



**CABINET**

Date: **Wednesday 10 July 2013**  
Time: **5.30pm**  
Venue: **Mancroft room, City Hall**

**COMMITTEE MEMBERS:**

**Councillors:**

Arthur (chair)  
Waters (vice chair)  
Bremner  
Kendrick  
Sands (M)  
Stonard

**FOR FURTHER INFORMATION  
PLEASE CONTACT -**

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**AGENDA**

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**1. Apologies**

To receive apologies for absence

**2. Public questions / petitions**

To receive questions / petitions from the public (notice to be given to committee officer by 10.00am on the day before the meeting.)

**3. Declarations of interest**

(Please note that it is the responsibility of individual members to declare any interest prior to the item if they arrive late for the meeting)

#### **4. Minutes**

To agree the accuracy of the minutes of the cabinet meeting held on 12 June 2013.

#### **Strategy**

#### **5. Statement of Community Involvement 2013**

(Report of Head of planning service)

**Purpose** - To seek approval to adopt the revised Statement of Community Involvement (the council's code of practice on how people can expect to be involved in the planning process - in plan making and on planning applications).

#### **6. Housing Strategy 2013 - 2018**

(Report of Head of city development services)

**Purpose** - To seek approval of the Housing Strategy 2013-2018

#### **7. Review of housing repairs policies – KEY DECISION**

(Report of Deputy chief executive (operations))

**Purpose** - To seek approval of the council's revised housing responsive and planned/cyclical maintenance policies.

#### **Commissioning**

#### **8. ICT – Desktop refresh – KEY DECISION**

(Report of Executive head of business relationship management)

**Purpose** - To seek approval to delegate authority to award a contract for the provision of ICT desktop hardware and software.

#### **9. Award of contracts for structural repairs and improvements – KEY DECISION**

(Report of Deputy chief executive (operations))

**Purpose** - To advise cabinet of the tender process for structural repairs and improvements.

**10. The award of contract for mixed dry recyclables processing service – KEY DECISION**

(Report of head of citywide services)

**Purpose** - To advise cabinet of the procurement process and to ask for approval of award for the mixed dry recyclables processing contract. Eight Councils (seven districts and the county council) in Norfolk have undertaken a procurement process for the future recycling of dry recyclable material collected at the kerbside. This report outlines the procurement process followed and details the outcome of the evaluation process; concluding with a recommendation to award the contract to a Teckal-compliant Joint Venture Company (JVC) co-owned by Norse Commercial Services and the seven district councils.

**Assets and development**

**11. Scrutiny review of community space**

(Report of Head of local neighbourhood services)

**Purpose** - To receive the report and recommendations from scrutiny committee of the review of community space

**12. NPS Norwich Ltd business plan**

(Report of Head of city development services)

**Purpose** - To agree the 2013 - 14 NPS Norwich Ltd business plan

**13. Assets of Community Value**

(Report of Head of planning service)

**Purpose** - To seek approval to:

- (1) change the method of notifying councillors of decisions from applications to list assets of community value; and
- (2) formalise the procedure for internal review of decisions to list assets.

**14. Consideration of the Local Transport Body's long list of transport improvement projects - KEY DECISION**

(Report of head of city development services)

**Purpose** - To inform members that the Local Transport Body is seeking comments on the proposed long list of transport improvement schemes and suggestions for additional schemes that could be included in that list

- 15. Exclusion of the public**  
Consideration of exclusion of the public.
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**\*16 Legal access agreement with Norwich City Football Club for riverside walk construction**

(Report of the Head of city development services)

**Purpose** - To seek approval to enter into a legal agreement with Norwich City Football Club to allow the council to construct a stretch of riverside walk along land in their ownership. The route forms an important section of the NATS cycle network and the Sustrans Connect 2 pedestrian/ cycle route for which the Council has claimed £260,000 funding. The report asks Cabinet to recommend that Council approves the use of this funding for this stretch of the route.

**\*17. Sheltered housing - outcomes of statutory consultation with tenants.**

(Report of Deputy chief executive (Operations))

**Purpose** - To advise Members of the outcomes to the formal consultation with tenants at Lakenfields and Britannia Court, regarding the future use of the schemes, following Members approval to consult with tenants on the 20 March 2013

**\*18. Review of shed leaseholds on an area of land in the housing revenue account**

(Report of Head of Housing)

**Purpose** - To seek approval to take back 7 derelict shed leaseholds on an area of land in the Housing Revenue Account (HRA) to enable demolition and prevent further anti social behaviour.

A “key decision” means a decision which is likely to either –

- (a) result in the council incurring expenditure which is, or making savings which are, significant in relation to the council’s total budget for the service or function to which the decision relates;
- (b) or be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the Norwich city area.

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