



AUDIT COMMITTEE

Date: **Tuesday, 21 June 2011**

Time: **4.30 p.m.**

Venue: **Committee room, City Hall**

COMMITTEE MEMBERS:

Councillors:

Little (Chair)
Driver
Jeraj
Kendrick
MacDonald
Makoff
Waters
Wright

FOR FURTHER INFORMATION PLEASE CONTACT -

Committee officer: Jenny Wilson-Copp
Tel. No: (01603) 212416
E-mail: jennywilson-copp@norwich.gov.uk

Legal and democratic Services
City Hall
Norwich
NR2 1NH

AGENDA

Page No.

1. Appointment of vice chair

2. Apologies

To receive apologies for absence

3. Public Questions

To receive questions from the public (notice to be given to the Committee Officer by 10.00am on the day before the meeting)

4. Declarations of Interest

(Please note that it is the responsibility of individual members to declare any interest prior to the item if they arrive late for the meeting).

5. Minutes

To agree the accuracy of the minutes of the meeting held on 22 March 2011.

6. Terms of reference

Purpose - to inform members of the terms of reference of the audit committee.

7. Independence of the audit committee

(Report of the head of finance)

Purpose – for the audit committee to consider the proposals of the government for the future structure of local authority audit committees as set out in Department of Communities and Local Government consultation paper “Future of local public audit”.

8. Progress report 2010-11

(Report of the Audit Commission)

Purpose – to update the committee on work completed to date and the work to be completed during the rest of the year for Norwich City Council.

9. Fee letter 2011-12

(Report of the Audit Commission)

Purpose – to update the committee on the audit work that the audit committee propose to undertake for the 2011/12 financial year at Norwich City Council.

10. Annual report on internal audit 2010-11

(Report of the head of finance)

Purpose – to inform members of the work of the internal audit and financial consultancy section for 2010-11.

11. Annual report on counter fraud activity 2010-11

(Report of the head of finance)

Purpose – to inform members of the council's counter fraud activity during 2010-11.

12. Draft annual governance statement 2010-11

(Report of the head of finance)

Purpose – members are asked to review the effectiveness of the council's governance arrangements and approve the draft annual governance statement for 2010-11.

13. Internal audit and counter fraud plans 2011-12
(Report of the head of finance)

Purpose – to approve the internal audit and counter fraud plans for 2011-12.

14. Exclusion of the public

Consideration of exclusion of the public.

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