Report to	Cabinet
	4 February 2015
Report of	Chief finance officer
Subject	Capital budget monitoring 2014/15 – Quarter 3

#### Purpose

To update Cabinet on the financial position of the capital programmes as at 31 December 2014.

#### Recommendations

Cabinet are asked to note the position of the housing and non-housing capital programmes as at 31 December 2014.

#### **Corporate and service priorities**

The report helps to meet the corporate priorities "Value for money services" and "Decent housing for all".

#### **Financial implications**

The financial implications are set out in the body of the report

Ward/s: All wards

Cabinet member: Councillor Waters – Deputy leader and resources

#### **Contact officers**

Justine Hartley, chief finance officer	01603 212440
Shaun Flaxman, housing finance manager	01603 212805

#### **Background documents**

Budget Reports (Council 18 February 2014)

# Report

- 1. The housing and non-housing capital programmes for 2014/15 were approved by Cabinet and Council on 5 and 18 February 2014 respectively.
- 2. The carry-forward of unspent 2013/14 capital budgets to the 2014/15 capital programme was approved following delegation to the Deputy Chief Executive (Operations) and Chief Finance Officer, in consultation with the portfolio holder for resources, by Cabinet on 25 June 2014.

## Non-housing capital programme

3. The financial position of the non-housing capital programme is set out in detail in Appendix 1 and summarised with commentary in the following paragraphs.

## Forecast outturn

4. The following table shows expenditure to date and the forecast outturn for expenditure against the approved capital budgets.

Programme Group	Original Budget £000's	Current Budget £000's	Actual to Date £000's	Forecast Outturn £000's	Forecast Variance £000's
Asset Improvement	360	716	136	328	(388)
Asset Investment	10,735	10,969	117	522	(10,447)
Asset Maintenance	1,290	2,054	81	837	(1,217)
Push the Pedalways (CCA)	3,726	4,802	569	2,942	(1,903)
Initiatives Funding	50	1,165	106	1,430	265
Regeneration	10,519	10,943	262	4,874	(6,069)
Section 106	157	840	46	280	(560)
CIL	0	0	89	253	253
Total Non-Housing	26,837	31,490	1,406	11,466	(20,067)

- 5. As at 31 December 2014, the non-housing forecast outturn is £11.47m, which would result in an underspend of £20.07m. The significant variance is largely due to the re-profiling of planned expenditure against specific significant schemes: Strategic Asset Investment (£9.7m), Rose Lane MSCP construction (£4.9m), St Andrews MSCP repairs (£1.1m), Push the Pedalways (CCA) (£1.9m) and Section 106 schemes (£0.6m). It is anticipated that a request will be made to carry forward some of these budgets to fund expenditure in 2015/16.
- 6. Due to the nature of the programmes and the basis of valuations there is a delay between works being completed and receipt of valuations from contractors which can result in significant variances between actuals to date and forecast outturns for the year end.
- 7. The non-housing capital programme will continue to be monitored throughout the financial year to ensure that programmes deliver to budget within revised project timescales.

### Non Housing Capital resources

8. The following table shows the approved sources and application of non-housing capital resources, and receipts.

	Original	Approved	Approved	Total	Year to	Balance to	Forecast
	Approved	Brought	Adjustme	Approved	date	date	Outturn
	£000s	Forward	nts £000s	Budget	£000s	£000s	£000s
Non-housing capital plan		£000s		£000s			
CIL Balances b/f	0	(71)		(71)		(71)	(71)
CIL resources arising				0	(87)	(87)	(286)
Subtotal CIL resources	0	(71)	0	(71)	(87)	(157)	(357)
CIL resources utilised				0	89	89	253
Subtotal CIL balance				0	3	(68)	(104)
S106 Balances b/f	(1,138)	(1,429)		(1,429)		(1,429)	(1,429)
S106 resources arising			(40)	(164)	(215)	(215)	(243)
Subtotal S106 resources	(1,138)	(1,429)	(40)	(1,593)	(215)	(1,644)	(1,672)
S106 resources utilised				840	46	46	280
Subtotal S106 balance				(753)	(169)	(1,598)	(1,392)
Other non-housing balances b/f	(5,250)	(7,114)		(7,114)		(7,114)	(7,114)
Other non-housing resources arising			(746)	(23,716)	(3,438)	(3,438)	(7,533)
Subtotal other non-housing resources	(5,250)	(7,114)	(746)	(30,830)	(3,438)	(10,552)	(14,648)
Other non-housing resources utilised				30,650	1,270	1,270	10,933
Subtotal other non-housing balance				(180)	(2,168)	(9,282)	(3,715)
Total non-housing capital resources	(6,388)	(8,614)	(786)	(32,494)	(3,739)	(12,354)	(16,677)
Total non-housing capital resources utilised				31,490	1,406	1,406	11,466
Total non-housing capital plan balance				(1,004)	(2,334)	(10,948)	(5,210)

## Housing capital programme

9. The financial position of the housing capital programme is set out in detail in Appendix 2 and summarised with commentary in the following paragraphs.

## Forecast outturn

10. The following table shows expenditure to date and the forecast outturn for expenditure against the approved capital budgets.

	Original	Current	Actual to	Forecast	Forecast
	Budget	Budget	Date	Outturn	Variance
Programme Group	£000's	£000's	£000's	£000's	£000's
Housing Investment	10,911	12,036	1,082	2,312	(9,724)
Neighbourhood Housing	30,070	36,223	19,848	31,901	(4,322)
Strategic Housing	1,570	1,964	555	1,596	(368)
Total Housing	42,551	50,223	21,486	35,809	(14,414)

11. The current forecast as at 31 December 2014, shows that the forecast outturn is £35.8m which would result in an underspend of £14.4m. The variance is largely due to projected delays in the redevelopment of a sheltered housing scheme (£3.7m), completion of structural projects (£2.1m) and new build social housing (£5.6m), and lower than anticipated demand for private sector grants (£0.4m). It is anticipated that a request will be made to carry forward some of these budgets to fund expenditure in 2015/16.

- 12. Due to the nature of the programmes and the basis of valuations there is a delay between works being completed and receipt of valuations from contractors which can result in significant variances between actuals to date and forecast outturns for the year end.
- 13. The housing capital programme will continue to be monitored throughout the financial year to ensure that programmes deliver to budget within revised project timescales.

## **Housing Capital resources**

14. The following table shows the approved sources and application of housing capital resources, and receipts.

Housing capital plan	Approved £000s	Brought Forward £000s	Approved Adjs £000s	Total Approved Budget £000s	Year to date £000s	Balance to date £000s	Forecast Outturn £000s
Housing resources brought forward	0	(17,845)		(17,845)		(17,845)	(17,845)
Housing capital grants	(408)			(408)	(467)	(467)	(467)
HRA Major Repairs Reserve	(16,611)			(16,611)	0	0	(16,611)
HRA Revenue Contribution to Capital	(19,885)			(19,885)	0	0	(19,885)
HRA Leaseholders contributions to major							
works	(250)			(250)	0	0	(250)
Capital receipts arising from RTB sales	(2,583)			(2,583)	(3,063)	(3,063)	(2,758)
Retained "one for one" RTB Receipts	(2,013)			(2,013)	(1,384)	(1,384)	(2,482)
Capital receipts arising from non-RTB sales	(802)			(802)	(1,257)	(1,257)	(850)
Gross housing resources	(42,551)	(17,845)	0	(60,396)	(6,171)	(24,016)	(61,148)
Forecast resources utilised	42,551	7,672		50,223	21,486		35,809
Total housing capital plan	0	(10,173)	0	(10,173)	15,315	5,142	(25,339)

15. The excess of balances brought forward, includes the approved carried forward budgets from 2013/14.

# Capital programme risk management

16. The following table sets out a risk assessment of factors affecting the planned delivery of the 2014/15 capital programmes.

Risk	Likelihood	Impact	Rating	Mitigation
General Fund Capital Receipts not received or delayed	Possible (3)	Major (5)	(15)	Expenditure incurred only as receipts secured
Norwich HCA partnership strategic priority schemes delayed or frustrated	Possible (3)	Major (5)	(15)	Oversight by Norwich HCA partnership Strategic Board
Detailed schemes not brought forward to utilise agreed capital funding	Possible (3)	Moderate (3)	(9)	Active pursuit of investment opportunities; budget provisions unspent could be carried forward if necessary

Risk	Likelihood	Impact	Rating	Mitigation
Cost overruns	Possible (3)	Moderate (3)	(9)	Robust contract management and constraints
Business case for asset improvement programme not sustainable	Unlikely (2)	Moderate (3)	(6)	Advice taken from expert property specialists
Contractor failure or capacity shortfall(s) prevents/delays capital works being carried out	Unlikely (2)	Moderate (3)	(6)	Robust financial checks during procurement process and awareness of early signs of financial difficulties
Housing Capital Receipts not received from RTB sales	Very unlikely (1)	Major (5)	(5)	Relatively low levels of RTB receipts have been forecast; in-year monitoring
Housing Capital Receipts not received from sale of houses beyond economic repair	Possible (3)	Minor (1)	(3)	No plans to use funding until it has been received
Level of Housing contributions from leaseholders does not match forecast	Unlikely (2)	Minor (1)	(2)	Robust charging procedures within contract to ensure amounts due are recovered

Integrated impact assessm	nent	<b>NORWICH</b> City Council					
The IIA should assess <b>the impact of the recommendation</b> being made by the report Detailed guidance to help with completing the assessment can be found <u>here</u> . Delete this row after completion							
Report author to complete							
Committee:	Cabinet						
Committee date:							
Head of service:	Justine Hartley, Chief Finance Officer						
Report subject:	Capital Programme Monitoring 2014/15 Q3						
Date assessed:							
Description:	To report the current financial position and seek approval for	or capital budget virements.					

	Impact			
Economic (please add an 'x' as appropriate)	Neutral	Positive	Negative	Comments
Finance (value for money)		$\square$		Report demonstrates efficient, effective, and economic delivery of capital works
Other departments and services e.g. office facilities, customer contact	$\square$			
ICT services	$\square$			
Economic development	$\square$			
Financial inclusion	$\square$			
Social (please add an 'x' as appropriate)	Neutral	Positive	Negative	Comments
Safeguarding children and adults	$\square$			
S17 crime and disorder act 1998	$\square$			
Human Rights Act 1998				
Health and well being	$\square$			

		Impact		
Equality and diversity (please add an 'x' as appropriate)	Neutral	Positive	Negative	Comments
Relations between groups (cohesion)	$\square$			
Eliminating discrimination & harassment	$\square$			
Advancing equality of opportunity	$\square$			
Environmental (please add an 'x' as appropriate)	Neutral	Positive	Negative	Comments
Transportation	$\square$			
Natural and built environment	$\square$			
Waste minimisation & resource use	$\square$			
Pollution	$\square$			
Sustainable procurement	$\square$			
Energy and climate change	$\square$			
(Please add an 'x' as appropriate)	Neutral	Positive	Negative	Comments

	Impact			
Risk management				Report demonstrates awareness of risks to delivery of planned capital works and mitigating actions

Recommendations from impact assessment
Positive
None
Negative
None
Neutral
None
Issues
None

# **APPENDIX 1**

Non-Housing Capital Programme

Approved	Current		Actual	Forecast	Forecast
Budget	Budget		To Date	Outturn	Variance
0		5921 Earlham Millenium Green	640	640	640
0		5923 Marriotts Way GNDP	7,855	7,855	7,85
0		5926 Eaton Park Changing Rooms	0	10,000	
0	· · · · · ·	5927 Eaton Park Path	0	5,000	(
0		5928 Eaton Park Fish Pond	6,914	7,000	
0		5929 Harford Park MUGA	19,140	19,140	(10,860
0	45,000	5930 Lea Bridges MUGA	0	0	(45,000
0	0	5279 St Annes Wharf Bridge	113	151	15:
0	47,736	5294 Eaton Park Tennis Development	1,961	1,961	(45,775
0		5299 City Hall Refurbishment Phase 1	2,475	30,000	(150,483
250,000	250,000	5324 City Hall 2nd Floor	48,610	90,000	(160,000
110,000	110,000	5326 Earlham Park access imps	2,404	110,000	(
0	31,180	5331 St Andrews Hall Lighting	45,605	46,180	15,000
360,000	716,399	Subtotal Asset Improvement	135,717	327,927	(388,472
0	0	5296 Housing Communal Bins	0	0	C
0	43,700	5310 22 Hurricane way - asbestos	45,310	50,500	6,800
0	0	5311 Townsend House	(17,705)	0	C
0	60,000	5312 Yacht Station Repairs	0	30,000	(30,000)
0	70,000	5925 Replacement of P&D Payment	0	61,171	(8,829)
900,000	960,000	5315 Asset investment for income (other	59,832	300,000	(660,000)
9,750,000	9,750,000	5330 Strategic Investment (NAL)	19,000	80,000	(9,670,000)
30,000	30,000	8807 New Build - Airport	10,130	0	(30,000)
30,000	30,000	8808 New Build - Cambridge Street	0	0	(30,000)
25,100	25,100	8812 New Build - 10-14 Ber Street	0	0	(25,100)
10,735,100	10,968,800	Subtotal Asset Investment	116,567	521,671	(10,447,129)
0	132,390	5006 Major Repairs Programme	0	132,390	C
0	0	5245 Memorial Gardens temporary works	50	50	50
0		5293 Millar Hall - Norman Centre	57,786	220,257	63,703
U	156,554				
550,000		5308 St Andrews MSCP repair	17,996	20,000	(1,075,413
-	1,095,413	5308 St Andrews MSCP repair 5900 Bedford St 19/21 fire alarm	17,996 2,050	20,000 27,000	(1,075,413)
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Approved Budget	Current Budget		Actual To Date	Forecast Outturn	Forecast Variance
0	-	5101 Norfolk and Norwich Hospital hub	0	42,000	(373
0		5102 North Park Avenue - UEA zebra	11,013	13,000	(477
0		5103 UEA Hub	0	20,000	200
585,000		5104 The Avenues	58,170	139,000	(648,537
423,000	-	5105 Earlham Road (Gypsy Lane -	(79)	0	(0+0,557
423,000		5106 Adelaide Street health centre link	2,871	13,000	392
0	-	5107 Alexandra Road - Park Lane (via	39	(14,000)	(14,000
90,000		5108 Park Lane - Vauxhall Street	9,777	59,000	(14,000
739,899	-	5109 Vauxhall Street - Bethel Street	16,261	873,000	83
0		5110 Market hub	5,941	31,000	168
218,637	-	5111 Magdalen Street and Cowgate	12,041	227,000	319
0		5112 St Andrew's Plain hub	(2,339)	9,000	(160
291,390		5113 Tombland & Palace Street	38,661	175,000	(619,723
0		5114 Gilders Way - Cannell Green	9,571	36,000	(015,725
459,000		5115 Heathgate - Valley Drive	29,720	547,000	249
0		5116 Laundry Lane - St Williams Way	7,941	15,000	(94,244
0		5117 Munnings Road - Greenborough	15,456	76,000	(302
165,000		5118 Salhouse Road (Hammond Way -	9,089	23,000	(139,915
276,772		5119 20 mph areas	38,806	212,000	(197,987
50,000		5120 Simplify cycling and loading in	2,962	2,962	2,962
59,928		5121 Directional signage and clutter	51,343	150,000	(102,165
0		5122 Automatic cycle counters	3,509	27,000	(102,105
367,000		5123 Cycle City Ambition Project	248,402	266,000	14(
3,725,626		Subtotal Cycle City Ambition	569,155	2,941,962	(1,903,333
0		5328 Citizen Gateway Permits	0	31,000	(1,500,000
50,000		5305 Eco-Investment Fund	10,233	121,500	(32,837
0	-	5306 Community Capital Fund	6,313	6,113	(17,133
0		5317 IT Investment Fund	0,515	723,400	203,164
0		5587 GPF Airport Development	69,144	92,192	92,192
0		6049 Municipal Bonds Agency	20,000	20,000	20,000
0		0000 Green Deal	0	436,017	20,000
50,000		Subtotal Initiatives Funding	105,690	1,430,222	265,386
0		5300 Norwich Connect 2	(6,287)	0	
0		5318 Vacant Sites Regeneration	0	0	(181,700
158,500		5325 Mountergate Phase 2	0	1,000	(157,500
265,000		5327 Park Depots demolition	0	40,000	(128,000
0		5504 NaHCASP Strategic Priorities	6,554	0	(120,000
2,385,165		5512 NaHCASP Threescore	1,264	2,124,014	(198,841
300,000		8805 New Build - Threescore 2	206,096	370,185	22,18
260,000		5322 Riverside Walk	1,571	6,670	(513,330
150,000		5314 Ass Inv - Mile Cross Depot	6,536	194,000	(515,550
	<u>_</u> ,		0,000	±J7,000	(30,142
7,000,000		5320 Rose Lane MSCP Construction	46,639	2,138,000	(4,862,000

Approved	Current		Actual	Forecast	Forecast
Budget	Budget		To Date	Outturn	Variance
6,164	6,164	4176 S106 Fire Station Bethel St cycle	0	0	(6,164)
0	6,019	5701 s106 Chapelfield Gardens Play	(298)	6,000	(19)
0	0	5703 s106 Jenny Lind/Eagle Walk	12,597	0	0
0	89,000	5705 s106 The Runnel Play Provision	0	0	(89,000)
22,194	0	5708 s106 Waldergrave/Clover Hill Play	0	0	0
0	22,000	5717 s106 Wensum Comm Centre Play	1,193	11,000	(11,000)
0	0	5719 NCCAAP Play Projects	722	963	963
0	22,194	5723 Pointers Field Playbuilder Capital	2,725	22,000	(194)
3,753	16,668	5725 S106 Pilling Park Improvements	15,923	17,000	332
60,194	88,194	5728 S106 Mile Cross Gardens Play	0	0	(88,194)
0	7,000	5730 S106 Midland Street Open Space	0	7,000	0
0	13,260	5731 s106 Wooded Ridge project	0	13,000	(260)
0	13,000	5732 s106 Wensum View Play	84	13,000	0
0	42,838	5733 s106 Sarah Williman Close	118	43,000	162
0	81,000	5735 s106 Castle Green Play	0	0	(81,000)
0	9,000	5736 s106 Castle Gardens Play	0	0	(9,000)
40,367	40,367	5737 S106 Heartsease Play Area	0	20,000	(20,367)
24,775	24,775	5738 S106 Mousehold Heath environs	0	25,000	225
0	35,000	5739 Lakenham Rec Bowls Green Fencing	0	35,000	0
0	50,000	5801 s106 Hurricane Way Bus Link	0	0	(50,000)
0	22,000	5806 Threescore, Bowthorpe - sustainable	0	0	(22,000)
0	0	5812 S106 Flood Alleviation project	0	0	0
0	29,929	5813 S106 Green Infrastructure Imps	0	0	(29,929)
0	0	5815 S106 St James Churchyard	0	0	0
0	119,000	5821 S106 Livestock Mkt Cycle/Walkway	0	40,000	(79,000)
0	87,000	5823 BRT & Cycle Route Measures	0	15,000	(72,000)
0	0	5825 Sustainable Transport Car Club	339	62	62
0	10,807	5826 Goals Soccer Centre Ped Refuse	7,548	7,000	(3,807)
0	5,000	5828 s106 Plumstead Road	5,000	5,000	0
157,447	840,215	Subtotal Section 106	45,951	280,025	(560,190)
0	0	5580 CIL Contribution Strategic	89,325	253,000	253,000
0	0	Subtotal CIL	89,325	253,000	253,000
26,836,838	31,490,099	Total Non-Housing Capital Programme	1,405,523	11,466,143	(20,066,956)

# **APPENDIX 2**

## Housing Capital Programme

Approved Budget	Current Budget		Actual To Date	Forecast Outturn	Forecast Variance
3,750,000	_	7460 Sheltered Housing Redevelopment	65,904	127,900	(3,680,598)
500,000		7930 Capital Buybacks	122,490	122,490	(445,910)
0		8800 New Build - Riley Close	0	22,590	(367,410)
0	-	8801 New Build - Pointers Field	522,317	539,195	(69,290)
1,500,000	-	8802 New Build - Goldsmith Street	242,188	345,500	(1,154,500)
1,591,250		8803 New Build - Brazengate	0	650,000	(941,250)
765,000		8804 New Build - Hansard Close	23,408	28,000	(737,000)
200,000	-	8805 New Build - Threescore 2	100,661	211,092	11,092
78,000		8806 New Build - Mountergate	0	0	(78,000)
250,000		8807 New Build - Airport	4,990	5,000	(245,000)
110,000	-	8808 New Build - Cambridge Street	0	0	(110,000)
395,000	-	8809 New Build - Hassett Close	0	125,000	(270,000)
480,000		8810 New Build - Northfields	0	30,000	(450,000)
280,000	-	8811 New Build - Rye Avenue	0	105,000	(175,000)
116,600		8812 New Build - 10-14 Ber Street	0	0	(116,600)
50,000		8813 New Build - Earlham west	0	0	(50,000)
20,000	-	8814 New Build - Bowers Avenue	0	0	(20,000)
300,000		8815 New Build - Jewson Road	0	0	(300,000)
50,000	-	8816 New Build - Fourways	0	0	(50,000)
225,000		8817 New Build - Palmer Road	0	0	(225,000)
100,000		8818 New Build - Supple Close	0	0	(100,000)
150,000		8819 New Build - Wild Road	0	0	(150,000)
10,910,850		Subtotal Housing Investment	1,081,958	2,311,767	(9,724,466)
1,380,000		7010 Electrical - Internal	816,288	1,417,129	37,129
480,000		7040 Whole House Improvements	420,336	854,932	38,024
8,260,000		7070 Kitchen Upgrades	5,899,390	8,323,098	63,098
3,980,000		7080 Bathroom Upgrades	2,762,000	4,016,000	(764,000)
300,000		7100 Boilers - Communal	143,746	203,501	(877,710)
4,230,000		7110 Boilers - Domestic	2,571,492	3,946,055	66,055
950,000		7150 Insulation	151,514	976,089	26,089
200,000	-	7170 Solar Thermal & Photovoltaic	48,668	165,000	(35,000)
1,100,000		7200 Windows - Programme	1,533,530	2,073,500	(238,176)
1,610,000		7280 Composite Doors	1,099,268	2,108,308	270,274
180,000		7300 Comm Safe - DES	8,701	18,153	(341,847)
20,000		7470 Sheltered Housing Comm Facilities	0	20,000	(341,847)
250,000		7480 Sheltered Housing Redevelopment	184,441	350,000	100,000
880,000		7520 Planned Maint - Roofing	560,720	1,228,118	(368,612)
0		7530 Boundary Walls & Access Gates	368,724	508,173	8,173
4,500,000	-	7540 Planned Maint - Structural	2,208,473	3,689,743	(2,077,051)
4,500,000		7550 Vehicle Hardstanding	430	11,536	2,286
250,000		7580 Planned Maint - Lifts	11,790	73,537	3,537
200,000		7590 Concrete footpaths, rams, etc.	139,270	453,750	0,557
1,000,000		7600 Dis Ad - Misc	391,182	730,881	(269,119)
200,000		7630 Dis Ad - Stairlifts	98,194	200,004	(209,119)
200,000		7680 Dis Ad - Stammts 7680 Dis Ad - Comms	1,785	4,435	4,435
100,000		7950 Other - Communal Bin Stores	428,488	4,435	30,810
30,070,000		Subtotal Neighbourhood Housing	19,848,430	31,901,051	(4,321,60)

Approved	Current		Actual	Forecast	Forecast
Budget	Budget		To Date	Outturn	Variance
0	0	6003 Private Sector - General	60	0	0
1,140,000	440,000	6011 Minor Works Grant	1,368	2,350	(437,650)
0	168,606	6012 Empty Homes Grant	0	0	(168,606)
0	700,000	6018 Disabled Facilities Grant	493,694	800,000	100,000
180,000	180,000	6019 Capital Grants to Housing	3,668	180,000	0
0	0	6029 Small Adaptation Grants	12,174	12,000	12,000
0	0	6030 Home Improvement Loans	2,608	81,500	81,500
0	0	6031 Survey Costs	16,768	16,768	16,768
0	0	6044 Works in Default	16,420	18,500	18,500
0	0	6047 DFG Recovered from Residents	7,127	7,127	7,127
250,000	475,605	7960 Demolition & Site Maintenance	1,285	478,000	2,395
1,570,000	1,964,211	Subtotal Strategic Housing	555,172	1,596,245	(367,966)
42,550,850	50,223,096	Total Housing Capital Programme	21,485,560	35,809,063	(14,414,033)