

Annex 1

Unavoidable Cost Increases			
Reference	Service	Description	Budget £
IF144	Citizen Services	Accounting adjustment re old suspense account	24,180
EF74	City & Asset Management	Business rate payment contingency for vacated Mile Cross depot	56,000
EF73	City & Asset Management	Fire Risk Assessments (FRA) for public building	15,000
IF16	City & Asset Management	Budget adjustments for Environmental Improvements expenditure.	15,000
EF19	City & Asset Management	St Andrews MSCP needs a full emergency light battery change next year estimated cost £8,000	8,000
IF17	Comms & Culture	Budget adjustment re old budgets	40,000
EF52	Comms & Culture	Inflationary adjustments to Events budgets	6,528
EF44	Community Services	Realignment of recharges due to changes in community engagement and tenant participation	117,947
EF42	Community Services	Skatepark running costs - the skatepark at Eaton Park will be operational in 2010-11 and will require additional budget to cover lighting. Revenue costs and implications will be reviewed during the year	1,700
IF18	Finance	Grant funds not available for continued funding of the post	22,500
IF42	Finance	Bank charges	32,000
IF30	Finance	Current relief granted higher than budget (discretionary rate relief)	5,290
IF297	Finance	Decrease in government NNDR administration grant	4,210
IF44	Finance	Increased no. of debit card payments	2,000
EF49	Legal & Democratic	Elections (temp staff, printing, postage, contractors, premises etc)	122,500
EF98	Legal & Democratic	Allowance of £6K into budget for 2010/11 for e-petitions	6,000
EF63	Partnerships	Sustainable Community Strategy refresh- consultation process	5,000
EF64	Partnerships	Norwich Sustainable Community Strategy- partnership strategy setting event costs in line with development of new local area agreement for 2011	5,000
EF62	Performance	Place Survey 2010 required	15,000

Unavoidable Cost Increases (cont)			
Reference	Service	Description	Budget £
IF23	Planning	GNDP Joint Core Strategy - public examination, statutory notices, specialist support for examination. Studies & public examination costs relating to LDF Joint Core Strategy	55,500
IF21	Planning	Site Allocations DPD - open space strategy contribution, Reg 25 stage 2 consultation, appropriate assessment). Studies & public examination costs relating to LDF Joint Core Strategy	15,500
IF24	Planning	Duty allocation to conserve biodiversity under S.40 of Natural Environment and Rural Communities Act 2006	15,000
IF25	Planning	Budget adjustment	10,820
IF20	Planning	Northern City Centre Area Action Plan - adoption. Studies & public examination costs relating to LDF Joint Core Strategy	7,000
IF22	Planning	City-wide DM policies DPD - Reg 25 stage 1 consultation. Studies & public examination costs relating to LDF Joint Core Strategy	2,000
IF132	Planning	Additional cost to reflect Increase CNC Charge 2% year on year between 2010 -2015	1,643
EF55	Procurement	Govt Connect requirement - dual authentication	20,000
EF53	Procurement	PCI requirement - penetration testing and quarterly security healthchecks	15,000
EF54	Procurement	health checks requirement	15,000
EF17	Transportation	Staff allocation for bus shelter contract renewal; only renewed every 10-15 years	10,000
EF15	Transportation	East West Rail Alliance; increased membership cost - from £1,000 to £1,500	500
EF16	Transportation	Concessionary bus fares; effect of demographic factors, predicted bus fare inflation etc. (£100,000 for extra hour 8.30 am start of scheme)	416,882
IF322	Housing	Funding from Homelessness Grant 2010/11 for external agencies	-58,200
IF194	Finance	50% of Homeless Fund income budget as provision for bad debts	18,000
IF305/306	Finance	Housing Benefit inflation adjustments	41,595

1,090,095

Annex 2

Increases in income			
Reference	Service	Description	Budget £
IF177, 184, 179, 180, 181	City & Asset Management	Contractual increases in rental income for commercial properties	-48,923
IF253	Housing	Home Office contribution to payroll costs	-17,369
IF134	Planning	Increased income	-1,326
EF95	Transportation	Requirement from County to provide out-of-hours professional cover (i.e. stand-by and some additional overtime?); anticipated to be fully funded	-6,000
IF12	City & Asset Management	Car Parks - reverse 2009/10 assumption of decreased income	-575,000
EF39	Planning	Conservation - allow for works in default income	-30,000
IF309	Transportation	Search fee Income	-3,000
IF307	Finance	Recovery of rent rebate overpayments - inflation	-14,140
			-695,758

Annex 3

Reduction in income			
Reference	Service	Description	Budget £
EF92	City & Asset Management	Rent income budget reduction is due to capital sales reducing revenue income, estimated delays in getting tenants into properties which became vacant due to dilapidations works and legalities, and generally a lower rental has been achievable on new lettings due	95,321
IF143	City & Asset Management	Removal of County Hall recharge	34,900
IF138	Economic Development	Budget adjustment to reflect reduced income	14,456
EF103	Finance	Reduction in interest rates on borrowings	482,730
IF201	Housing	Loss of S106 funding	71,930
IF197	Housing	Reduction in mortgage insurances	100
IF198	Housing	Reduction in mortgage insurances	100
IF04	Housing	Housing Association mortgages completely repaid 31.03.10	25
EF36	Planning	Reduced S106 contribution	93,000
IF308	Transportation	Reflect reduced income	4,830
	City & Asset Management	income budget adjusted to reflect reduced dilapidation payments on vacated property	200,000
IF85	Finance	Reduction in solicitors enquiry fees re sale of leasehold properties	13,300
EF51	Legal & Democratic	Reduced land search income due to market conditions and changes in searches protocols	50,000

1,060,692

Annex 4

Savings			
Reference	Service	Description	Budget £
EF99/100	Finance	Increase in no.of council tax benefit claims and level of council tax - granted	-13,996
EF104	Finance	Reduction in interest rates on borrowings	-234,580
IF80	Finance	Bailiff fee legislation not forthcoming	-134,000
EF107	Finance	One-off additional housing and council tax benefit subsidy grant in 2010/11	-111,826
EF105	Finance	Reduction in interest rates	-76,510
IF255	Housing	Change in funding allocations	-67,818
EF46	Housing	Homelessness Prevention Fund income one off	-36,000
IF09	Housing	HAMA bond provision no longer required	-3,000
			-677,730

Annex 5

Recommended Growth			
Reference	Service	Description	Budget £
EF96	Chief Exec	RIEP proposal - Public sector leaders board	10,000
IF11	Citizen Services	Implement Food Waste Recycling Investment required over and above base service funded from approx £300,000 additional savings achieved through re-let of contracts already built into the budget that will cover these costs	272,485
EF20	City & Asset Management	Phase 2 of Accommodation Review to maximise space utilisation in City Hall (accommodation and development study of city hall)	100,000
EF22	City & Asset Management	Improvement plan for the asset management service including asset review and review of all commercial assets to maximise income / reduce costs	100,000
EF21	City & Asset Management	Start up costs for joint venture proposal	50,000
EF40/41	Community Services	To cover financial inclusion activity in 2010-11 such as grant to 3rd sector partners for debt advice and support. (previously funded by NRF and LEGI) To include debt and financial advice, financial literacy and capability, access to bank accounts and support for vulnerable people	175,700
EF94	Community Services	To cover overhead charges to the Fringe project - the fringe project is a partnership funded programme of which NCC is one funding body, the employer of project staff and accountable body. The Council contributes a reduced level of grant to reflect the co	6,200
EF50	Service improvement	Strategic ICT Review (one off)	50,000
	Neighbourhood Services	Grant for community fund £5k per neighbourhood area	20,000
EF48	Legal & Democratic	Inflation on members allowances	3,500

787,885

Estimate of prudent level of General Fund reserves 2010/11

Annex 6

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Description	Level of risk	Amount at risk	Risk
Employee Costs	High	21,449,273	107,246
Premises Costs	Medium	8,783,260	32,937
Transport Costs	Medium	397,556	2,236
Supplies & Services	Low	22,237,198	444,744
Third Party Payments	Medium	3,673,402	27,551
Transfer Payments	Medium	64,613,855	193,842
Centrally Managed Expenditure	Medium	1,175,101	35,253
Receipts	Low	69,245,781	173,114
Grants & Contributions	Medium	32,321,141	64,642
Total One Year Operational Risk			1,081,566

Allowing three years cover on operational risk **3,244,697**

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General Risk

Concessionary Fares litigation	800,000	@	50%	400,000
Unforeseen events	1,000,000	@	100%	1,000,000

ESTIMATED REQUIRED LEVEL OF GENERAL FUND RESERVES

4,244,697

Operational cost risk profiles

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		Low Risk	Med Risk	High Risk
Employee Costs	overspend probability amount at risk	1.00% 25.0% 53,623	2.50% 15.0% 80,435	5.00% 10.0% 107,246
Premises Costs	overspend probability amount at risk	2.50% 10.0% 21,958	5.00% 7.5% 32,937	7.50% 5.0% 32,937
Transport Costs	overspend probability amount at risk	5.00% 10.0% 1,988	7.50% 7.5% 2,236	10.00% 5.0% 1,988
Supplies & Services	overspend probability amount at risk	10.00% 20.0% 444,744	20.00% 10.0% 444,744	30.00% 5.0% 333,558
Third Party Payments	overspend probability amount at risk	5.00% 10.0% 18,367	10.00% 7.5% 27,551	15.00% 5.0% 27,551
Transfer Payments	Shortfall probability amount at risk	1.00% 25.0% 161,535	2.00% 15.0% 193,842	3.00% 10.0% 193,842
Centrally Managed Expendit	Shortfall probability amount at risk	10.00% 20.0% 23,502	20.00% 15.0% 35,253	30.00% 10.0% 35,253
Receipts	Shortfall probability amount at risk	1.00% 25.0% 173,114	1.50% 15.0% 155,803	2.00% 5.0% 69,246
Grants & Contributions	Shortfall probability amount at risk	1.00% 15.0% 48,482	2.00% 10.0% 64,642	3.00% 5.0% 48,482