

### **Audit committee**

**Date:** Tuesday, 29 November 2022

**Time:** 17:00

**Venue:** Mancroft room, City Hall, St Peters Street, Norwich, NR2 1NH

#### **Informal session – Self-Assessment Training Needs Analysis – 16:30**

In the session we intend to carry out a training needs analysis. The outcome of which will be to develop a training plan that closes any gaps in committee knowledge.

#### **Committee members:**

##### **Councillors:**

Price (chair)  
Driver (vice chair)  
Everett  
Haynes  
Kidman  
Sands (M)  
Stutely  
Wright

#### **For further information please contact:**

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#### **Independent person**

David Harwood

### **Information for members of the public**

Members of the public and the media have the right to attend meetings of full council, the cabinet and committees except where confidential information or exempt information is likely to be disclosed, and the meeting is therefore held in private.

For information about attending or speaking at meetings, please contact the committee officer above or refer to the council's website



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## Agenda

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#### 1 Apologies

To receive apologies for absence

#### 2 Public questions/petitions

To receive questions / petitions from the public which have been submitted in accordance with the council's constitution.

#### 3 Declarations of interest

(Please note that it is the responsibility of individual members to declare an interest prior to the item if they arrive late for the meeting.)

#### 4 Minutes

5 - 12

To approve the accuracy of the minutes of the meeting held on 4 October 2022

#### 5 Internal Audit Progress Update 2022/23

13 - 46

**Purpose** - This report reviews the work performed by Internal Audit in delivering the Annual Internal Audit Plan for 2022/23.

#### 6 Managing the risk of fraud and error in the payment of Coronavirus Business Grants

47 - 56

**Purpose** - This report is to provide an update on the work undertaken in respect of fraudulent applications for Coronavirus Business Grants.

#### 7 Work Programme

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**Purpose** - This report sets out the committee's work programme to fulfil its terms of reference as set out in the council's constitution and agreed by council.

Date of publication: **Monday, 21 November 2022**