

# SCRUTINY COMMITTEE WORK PROGRAMME 2009/2010 – NORWICH CITY COUNCIL

## Pick Analysis for Prioritising Topics

Public interest – Impact - Council performance - Keeping in context

- P** Is there sufficient public interest in the topic?  
**I** Will the review have a significant impact on community wellbeing?  
**C** How is the council/organisation performing in this area?  
**K** What else is happening in this area such as recent reviews or inspections?

\* **Headline Priorities of the Corporate Plan** – Strong & Prosperous City, Safe & Healthy Neighbourhoods and Opportunities for all.

Date of Meeting	Topic	Organisation/ Officer/ Responsible Portfolio Holder/Member	Impact on The City & Community	*Links with the Forward Agenda & the Corporate Plan	Objectives and Desired Outcomes	Methods and venue	Timescale
09/04/09	<b>Future Burial Provision for Norwich</b>	Cllrs Bremner and Brociek-Coulton The Head of Legal & Democratic Services and the Regulatory Services Manager	For communities to access services provided by the Council	Opportunities for all & Service Plan Priority	Identification of options for meeting future needs to recommend to the Executive.	To be agreed at Committee	To be determined by Committee
09/04/09	<b>De - Commissioning Policy</b>	Cllrs Morrey and Arthur Director of Regeneration	Safe, active & secure City	Safe & Healthy Neighbourhoods	Pre – Scrutiny of this new policy for the decommissioning of Council Properties (relates to note at foot of table)	At Committee	One meeting

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09/04/09	<b>Councillor Call for Action</b>	Cllr Waters and the Scrutiny Officer	Helping the City Reach Its Full Potential & Improving Services	All	To endorse the CCfA protocol for Executive approval	At Committee	One meeting
21/05/09	<b>Quarterly Performance Data</b>	Cllrs Morphew and Waters CMT & Policy & Performance Manager	Helping the City Reach Its Full Potential & Improving Services	All 3 Headline Priorities	Identification of any causes for concern and note successes	At Committee	Quarterly review
18/06/09	<b>Safer Norwich Partnership Six Monthly Performance Data (provisional)</b>	Cllr Bremner Director of Regeneration & Development Head of Community Services	Safe, active & secure City	Safe and Healthy Neighbourhoods	Compliance with the Police & Justice Act –statutory role for scrutiny - Is the SNP achieving its commitments in its Partnership Plan?	At Committee	Every Six Months
18/06/09	<b>Annual Scrutiny Report</b>	Cllr Stephenson and the Scrutiny Officer	Helping the City Reach Its Full Potential & Improving Services	All	To endorse the Report for adoption by the Council	At Committee	Annual

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10/09/09	<b>Bus Services Performance Monitoring</b>	Cllr Morrey The Head of Transportation & Landscape Cllr Gunson Nfk CC and Head of Passenger Transport Nfk CC	Helping the City Reach Its Full Potential & Improving Services	All 3 Headline Priorities	Identification of any causes for concern and note successes and to make recommendations accordingly	At Committee	Yearly review of Performance
15/10/09	<b>Safer Norwich Partnership Six Monthly Performance Data (provisional)</b>	Cllr Bremner Director of Regeneration & Development Head of Community Services	Safe, active & secure City	Safe and Healthy Neighbourhoods	Compliance with the Police & Justice Act –statutory role for scrutiny - Is the SNP achieving its commitments in its Partnership Plan?	At Committee	Every Six Months
15/10/09	<b>Heartsease Academy – follow up</b>	Cllr Monbiot Nfk CC Deputy Director – Early Yrs, Schools & Community Nfk CC and the Academy Head	Helping the City Reach Its Full Potential & Improving Services/ working with local businesses, colleges, schools & Universities	Opportunities for all	Identification of any causes for concern and note successes and to make recommendations accordingly	At Committee	One meeting

Date of Meeting	Topic	Organisation/ Officer/ Responsible Portfolio Holder	Impact on City & Community	Links with the Executive's Forward Agenda & the Corporate Plan	Objectives and Desired Outcomes	Methods and venue	Timescale
12/11/09	<b>Castle Gardens</b>	Cllr Blakeway and Cllr Bremner Director of Regeneration & Development Head of Community Services	Safe, active & secure City	All 3 Headline Priorities	Follow up of the work that has been carried out towards mitigating issues around ASB in the Castle Gardens	At Committee and a site visit	Follow up of the assessment/ site visit and meeting of partners and Young People held March 09
14/01/10	<b>City Wide Parking Permits &amp; Blue Badge Provision</b>	Cllr Morrey The Head of Transportation & Landscape	Helping the City Reach Its Full Potential & Improving Services	All 3 Headline Priorities	Scoping of possible review	Invite Officers to help inform and scope possible T&F Group	To be determined by Committee

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14/01/10	<b>Annual Partnership Review</b>	Cllr Morpew, and the Partnerships Manager	Helping the City Reach Its Full Potential & Improving Services	All 3 Headline Priorities	Pre – scrutiny of the Annual Review and opportunity to look into and comment on the effectiveness of partnerships	At Committee I	Yearly Review
14/01/10	<b>Community Engagement Strategy – Monitoring of Progress</b>	Cllr Blakeway, The Director of Regeneration and Development & the Head of Com Services	Neighbourhoods where people feel safe & streets are clean/maintained. Quality hsg & amenities & active communities	Safe & Healthy Neighbourhoods	Identification of any causes for concern and note successes. And Evaluation of the Strategy's impact	At Committee	Review one year on from initial Scrutiny
Deferred	<b>Housing Rent Arrears (Six Monthly Update)</b>	Head of landlord Services Cllrs Arthur and Waters	Helping the City Reach Its Full Potential & Improving Services	All 3 Headline Priorities	Update on the work undertaken re: payment methods and hard to reach groups at risk of falling into arrears.	At Committee – follow up of discussion at 13 Nov 2008 meeting (see minute 3)	Every Six Months

(see over)

<b>Date of Meeting</b>	<b>Topic</b>	<b>Organisation/ Officer/ Responsible Portfolio Holder</b>	<b>Impact on City &amp; Community</b>	<b>Links with the Executive's Forward Agenda &amp; the Corporate Plan</b>	<b>Objectives and Desired Outcomes</b>	<b>Methods and venue</b>	<b>Timescale</b>
Deferred	<b>Choice Based lettings – Experience of unsuccessful applicants</b>	Head of landlord Services and Cllr Arthur	Helping the City Reach Its Full Potential & Improving Services	All 3 Headline Priorities	Update on action outcome of meeting of 13/11/08 (see minute 4)	At Committee	One meeting
Deferred	<b>Innovative Delivery of Council Services</b>	Cllr Brociek-Coulton and Strategic Director – Corporate Resources & The Head of Customer Contact	Service improvement/ development	Aiming for Excellence	Initial briefing towards consideration of ways by which Council Services could be delivered remotely via a variety of viable means.	At Committee	To be determined after this initial briefing
<b>Item on all Scrutiny agendas</b>	<b>Scrutiny Committee Work Programme</b>	<b>Cllr Stephenson &amp; Scrutiny Officer</b>	<b>Helping the City Reach Its Full Potential &amp; Improving Services</b>	<b>All 3 Headline Priorities</b>	<b>Keep the programme of topics for Scrutiny under review</b>	<b>At Committee</b>	<b>on going each month</b>

**NOTE:** Possible future work for Scrutiny once action plan agreed by Group Leaders re those issues that can be addressed at this stage out of the Greyhound Opening Investigation.

## Executive Forward Agenda

Allocated Items							
Meeting	Report	Purpose	Director & Head of Service	Final Report - to Val Hay by:-	Management Clearance • CMT • Capital Man Board • DMY • PiMB • Growth Board	Informal Executive Briefing (IE) or Portfolio Holder (PH)	
<b>EXEC 22 April</b>	Councillor Call for Action	To endorse the CCfA protocol for Executive approval	HORDS – Steve Goddard	6 April			
<b>EXEC 22 April</b>	Housing Communal Bins		Neighbourhood Development- Chris Rayner	6 April			
<b>EXEC 13 May Moved from 4 March/22 April</b>	Community Engagement Strategy <b>Key Decision</b>	To approve the Community Engagement Strategy	Neighbourhood Development – Bob Cronk	27 April	<b>CMT 22/4</b>	<b>Informal Exec – 29 April</b>	
<b>EXEC 13 May</b>	Options for Supporting a Car Club Scheme in Norwich	To consider business proposal to continue the financial support for a car club in Norwich.	Dir of Regeneration & Development – Bruce Bentley	27 April		<b>IE 25 March</b>	
<b>EXEC 27 May</b>	Quarter 4 2008/09 Performance Monitoring	To provide monitoring information on performance	Director of Transformation	11 May	<b>CMT 6/05/09</b>	<b>PH 27/05/09</b>	

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<b>EXEC 27 May</b>	Consultation on the S106 Prioritisation	To approve consultation	Dir Regeneration & Development – Gwyn Jones	11 May		<b>PH</b>	
<b>EXEC 27 May</b>	Mile Cross Conservation Area	To approve the Mile Cross conservation area	Dir Regeneration & Development – Chris Bennett	11 May		<b>PH</b>	
<b>EXEC 27 May</b>	Independent Commission for Older People	To progress update from recommendations of the Independent Commission for Older People final report	Dir of Transformation – Paul Spencer	11 May	<b>CMT 29/04</b>	<b>PH</b>	



## Executive Forward Agenda

Unallocated Items			
Meeting	Report	Purpose/Comments	Directorate
<b>Exec</b>	Cemeteries	To approve the cemeteries review	HORDS – Michael Stephenson
<b>EXEC</b>	Potential Redevelopment South of City <b>EXEMPT REPORT</b>	To inform members of the conditions of properties	Regeneration and Development – Jerry Massey Andrew Turnbull
<b>EXEC</b>	Grant Policy	To approve grant policy	Corporate Resources – Nikki Rotsos
<b>EXEC</b>	Decent Work Day (from a motion-30 Sept)	To ask Executive to put plans and time into	Corporate Resources – Glenda Bennett
<b>EXEC</b>	Local Advice Services (from a motion-30 Sept)	To ask Executive to review support	Corporate Resources – Nikki Rotsos
<b>EXEC</b>	Transition Towns (from a motion-30 Sept)	Recommendations to be made to Executive by Climate Change Panel	Climate Change Panel/ Richard Willson- Environmental Strategy Manager
<b>EXEC</b>	Social Housing Motion (from a motion-25 Nov)	To ask Executive to action	Regeneration and Development – Alison Spalding
<b>EXEC</b>	Pre-Payment Meters (from motion-25 Nov)	To welcome the Executive's intention to respond to Ofgem's current consultation and strongly voices this council's opposition to the additional charges levied on prepay customers;	Regeneration and Development – Paul Swanborough

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		And ask the Executive to look into the options offered by the energy provider Ebico, and other non profit energy suppliers."	
<b>EXEC</b>	Campus Norwich (from motion to Council 27 Jan 09)	Referral from motion to Council on 27 Jan 09	Paul Spencer, Director of Transformation
<b>EXEC</b>	Independent Enquiry into Greyhound Opening	Referral from motion to Council on 27 Jan 09	Jerry Massey, Director of Regeneration & Development
<b>EXEC</b>	Affordable Housing SPD	To consider response to consultation and adopt the SPD	Regeneration & Development - LDF Working Party- Mike Burrell
<b>EXEC</b>	Fuel Poverty (from motion to Council on 3 March 2009)	Executive to consider how to implement the recommendation set out in the Independent Commission for Older People report to use its financial inclusion initiative as a means to improve access to information for older people; Executive to explore ways of providing a free insulation scheme for all households in Norwich including private sector housing, as a way of reducing fuel poverty, heating bills and CO <sub>2</sub> emissions and consult with the Head of Finance and with officers of Kirklees Council where such a scheme is already in operation and is partly funded through prudential borrowing.	Barry Marshall Head of Finance Jerry Massey, Director of Regeneration & Development

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Unallocated Items			
Meeting	Report	Purpose/Comments	Directorate
EXEC	Regeneration Framework	Seeking approval to produce regeneration framework as basis for co-ordinating regeneration activity across the Council	Regeneration & Development Anne Bonsor
EXEC	Proposed Re-development north side of City (MC)	Options relating to the redevelopment	Regeneration & Development
EXEC	Proposed Re-development north side of City (WR)	Options for re development	Regeneration & Development
EXEC	Business Plan		Regeneration & Development
EXEC	Hsg Improvement		Regeneration & Development
EXEC	Single Status		Deputy CEO
EXEC & SCRUT Mar?	Staff Survey		Deputy CEO
EXEC & SCRUT	Participatory Democracy (from 29 Jan 08)		Matter on future Scrutiny Work Programme – Steve Goddard, Scrutiny Officer