

Cabinet

Date: Wednesday, 14 March 2018

Time: 17:30

Venue: Mancroft room, City Hall, St Peters Street, Norwich, NR2 1NH

Committee members:

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Information for members of the public

Members of the public and the media have the right to attend meetings of full council, the cabinet and committees except where confidential information or exempt information is likely to be disclosed, and the meeting is therefore held in private.

For information about attending or speaking at meetings, please contact the committee officer above or refer to the council's website

Agenda

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1 Apologies

To receive apologies for absence

2 Public questions/petitions

To receive questions / petitions from the public

Please note that all questions must be received by the committee officer detailed on the front of the agenda by **10am on Friday 9 March**.

Petitions must be received by the committee officer detailed on the front of the agenda by **10am on Tuesday 13 March**.

For guidance on submitting public questions or petitions please see appendix 1 of the council's constitution.

3 Declarations of interest

(Please note that it is the responsibility of individual members to declare an interest prior to the item if they arrive late for the meeting)

4 Minutes

5 - 12

Purpose: To approve the accuracy of the minutes of the meeting held on the 7 February 2018.

5 Enforcement of stationary engine idling offences

13 - 20

Purpose: To seek approval to apply to become a designated local authority for the purpose of issuing fixed penalties notices for stationary engine idling offences.

6 Quarter 3 Performance report

21 - 36

Purpose: To report progress against the delivery of the corporate plan priorities and key performance measures for quarter 3 of 2017 - 18.

7 Budget Monitoring 2017-18 P10

37 - 56

Purpose: To provide an update on the provisional financial position of the council as at 31 January 2018.

8 Write off of non-recoverable national non domestic rate debt

57 - 62

Purpose: To provide an update on the position as at 16 January 2018 with regard to the write off of non-recoverable national non domestic rate (NNDR) debt and request approval for the write-off of debts totalling £266,138.75 which are deemed irrecoverable.

9	Write off of pre 1998 balance sheet item Purpose: To request approval to write off the pre 1998 balance sheet.	63 - 68
10	Scrutiny recommendations report Purpose: To respond to the recommendations reported to the January meeting of cabinet and to consider the recommendations from the scrutiny committee held on 22 February 2018.	69 - 78
11	Pay Policy Statement 2018-19 Purpose - To recommend to full council to approve the pay policy statement for 2018-19.	79 - 96
12	Review of external relationships, contracts and grants 2018-19 Purpose - To review planned and current relationships with external organisations: including contracts, partnership arrangements and grants in kind for 2017-18 and grants for 2018-19.	97 - 112
13	Meeting complex needs and the prevention of rough sleeping innovation fund Purpose: To seek approval to award the funding for the meeting of complex needs and the prevention of rough sleeping.	113 - 136
14	Building control service delegation Purpose - To seek approval to continue with the current building control delegation.	137 - 144
15	The award of contract for leaseholder insurance Purpose: To consider delegating authority to award a contract for leaseholder insurance.	145 - 150
16	Procurement of grounds maintenance equipment Purpose: To seek approval to delegate authority to award a contract for the replacement of grounds maintenance equipment.	151 - 158
17	Award of contract for agency workers Purpose - To consider delegating authority to establish an agency framework and award contracts to up to four agencies as the preferred suppliers for the provision of agency workers.	159 - 166
18	Award of contract for temporary accommodation for homeless households Purpose: To consider the result of the recent procurement process for provision of temporary accommodation to those households which the council holds a duty to under Part VII of the Housing Act.	167 - 174
*19	Exclusion of the public Consideration of exclusion of the public.	

***20 Managing assets (non-housing)**

- This report is not for publication because it would disclose information relating to the financial or business affairs of any particular person (including the authority holding that information) as in para 3 of Schedule 12A to the Local Government Act 1972.

***21 Building control service delegation - exempt appendix**

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EXEMPT ITEMS:

(During consideration of these items the meeting is not likely to be open to the press and the public.)

To consider whether the press and public should be excluded from the meeting during consideration of an agenda item on the grounds that it involves the likely disclosure of exempt information as specified in Part 1 of Schedule 12 A of the Local Government Act 1972 or it being confidential for the purposes of Section 100A(2) of that Act.

In each case, members are asked to decide whether, in all circumstances, the public interest in maintaining the exemption (and discussing the matter in private) outweighs the public interest in disclosing the information.

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Date of publication: **Tuesday, 06 March 2018**