

CABINET**17:30 to 18:30****10 JUNE 2015**

Present: Councillors Waters (chair), Harris (vice chair), Driver, Kendrick and Stonard.

Also present: Councillors Boswell and Lubbock

1. APOLOGIES

Apologies were received from Councillor Bremner and Councillor Thomas (Va).

2. PUBLIC QUESTIONS / PETITIONS

There were no public questions or petitions.

3. DECLARATIONS OF INTEREST

There were no declarations of interest.

4. MINUTES

RESOLVED to agree the accuracy of the minutes of the meeting held on 25 March 2015.

5. CONSTITUTION REVIEW - THE LOCAL AUTHORITIES (STANDING ORDERS) (ENGLAND) (AMENDMENT) REGULATIONS 2015

The cabinet member for resources and income generation presented the report.

RESOLVED to recommend council to amend appendix 12 of the constitution to reflect the requirements of the local authorities (Standing Orders) (England) (Amendment) Regulations 2015 as summarised in appendix A of the report.

6. QUARTER 4 2014 - 15 PERFORMANCE REPORT

The leader of the council presented the report.

In response to a member's question regarding measure SCC6 (reducing the number of people killed or seriously injured on our roads), the executive head of strategy, people and neighbourhoods said that a range of work was being undertaken to ascertain why there had been a peak in the figure.

In relation to PRC6 (average days for processing new HB and CTRS), he then explained that the claims processing time was heading in a positive direction but it was recognised that it was still not at target. An improvement plan was progressing with LGSS and it was expected that these figures would continue to improve.

RESOLVED to note the quarter 4 2014 – 15 performance report.

7. ADJUSTMENT TO 2015-16 NON-HOUSING CAPITAL PROGRAMME

The cabinet member for resources and generation income presented the report.

A member expressed concerns about expanding web services and the exclusion of non IT literate citizens. The deputy lead said that the Transformation Challenge Award grant was to expand digital inclusion. Work was being undertaken with partners within the community to provide training opportunities.

In response to a member's question, the chief finance officer said that the new finance and HR system was highly regarded by local authorities and would lead to efficiencies in the future. A member suggested that this background information would be useful to all members and requested that a briefing for group leaders be arranged.

RESOLVED to

- a) recommend to council the addition to the 2015-16 non-housing capital programme of spend - funded by capital contributions and external ring fenced monies - as set out in the report; and
- b) to ask political assistants to arrange a briefing for nominated members with the cabinet member for resources and generation income and the executive head of business relationship management and democracy.

8. REVENUE BUDGET MONITORING 2014-15 – PERIOD 11 AND REVENUE BUDGET MONITORING 2014-15 – PROVISIONAL PERIOD 12

The chair agreed to take the above items together.

The cabinet member for resources and generation income presented the reports.

The chief finance officer said that the contingency for the business relationship management service had not been used which had led to an underspend in this area.

RESOLVED to

- a) note the financial position as at 28 February 2015 and the forecast outturn for 2014-15 and
- b) Note the provisional financial position as at 31 March 2015.

9. CAPITAL BUDGET MONITORING 2014-15 – PROVISIONAL OUTTURN

The cabinet member for resources and generation income presented the reports. He said that a change in profiling within the budgets had been implemented which would lead to money received appearing in the budget over the number of years it had been allocated to rather than only in the year received.

RESOLVED to:

- a) note the provisional outturns of the 2014-15 housing and non-housing capital programme budgets and estimated carry-forwards to 2015-16; and
- b) delegate to the executive head of regeneration and development, executive head of strategy, people and neighbourhoods and chief finance officer, in consultation with the portfolio holder for resources and income generation, approval of carry-forward of unspent 2014-15 capital budgets still required to the 2015-16 capital programme.

10. CONTRACT AWARD – WATER HYGIENE TESTING & MONITORING SERVICES TO COUNCIL PROPERTIES

The deputy leader presented the report. She said that the figure in recommendation (a) should be five years rather than four years.

RESOLVED to:

- a) award a contract to Integrated Water Services Ltd for the water hygiene risk assessments, testing and monitoring service for a five year period; and,
- b) commit to spend up to £322,800 over the five year period through this contract from within existing housing revenue and general fund accounts.

11. EXCLUSION OF THE PUBLIC

RESOLVED to exclude the public from the meeting during consideration items *12 to *13 (below) on the grounds contained in the relevant paragraphs of Schedule 12A of the Local Government Act 1972 (as amended).

***12. MANAGING ASSETS (HOUSING) – KEY DECISION (PARAGRAPH 3)**

The leader of the council thanked Chris Rayner, Operations Director, NPS Norwich for his hard work and wished him well in his new role.

The deputy leader presented the report.

RESOLVED to approve the option to dispose of the freehold interest in the asset outlined in this report on the open market; the method of disposal being delegated to the head of city development services.

***13. MANAGING ASSETS (PARAGRAPH 3)**

The cabinet member for resources and generation income presented the report.

RESOLVED to approve the disposal of two pieces of land as described within this report.

CHAIR