

**Report to** Cabinet  
23 June 2015  
**Report of** Chief finance officer  
**Subject** Adjustment to 2015-16 non-housing capital programme

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**Item**

10

### **Purpose**

To seek approval for an adjustment to the non-housing capital programme 2015-16.

### **Recommendation**

To agree the addition to the 2015-16 non-housing capital programme of spend funded by capital contributions and external ring fenced monies as set out in this report.

### **Corporate and service priorities**

The report helps to meet the corporate priority value for money services and the service plan priority to provide accurate, relevant and timely financial information.

### **Financial implications**

The financial implications are set out in the body of the report.

**Ward/s:** All wards

**Cabinet member:** Councillor Stonard – resources and income generation

### **Contact officers**

Justine Hartley, chief finance officer 01603 212440

Shaun Flaxman, group accountant 01603 212805

### **Background documents**

None

# Report

## Background

1. On 25 June 2014, cabinet resolved to delegate to the executive head of business relationship management in consultation with the deputy leader and resources portfolio holder, authority to amend the agreement with LGSS to include the implementation of a new finance system.
2. On 17 February 2015, council approved the 2015-16 non-housing capital programme. At this time, a number of different options were available for the new finance system, therefore a specific provision was not included within the 2015-16 capital IT development budget.
3. On 17 February 2015, council approved the draft corporate plan 2015-20, which incorporates the delivery of the digital inclusion action plan as part of the fair city council priority. The council applied for a Transformation Challenge Award grant to support this work, the award of which has now been confirmed.

## Proposed additions to the 2015-16 capital programme

4. Discussions with LGSS around the procurement of a new finance system are now reaching an advanced stage and it is anticipated that funding will be needed for the procurement of this system in 2015-16. The arrangements relating to the ending of the previous IT contract made provision for receipt of a capital contribution of £400,000 towards the cost of strategic IT development. This is currently held as an unallocated capital reserve. Approval is sought to transfer this reserve balance to the 2015/16 capital programme and increase the approved expenditure on the IT development budget by this £400,000 to contribute to the implementation of a new finance system. The remaining costs of implementing the new system are anticipated to be covered by the IT development budgets already approved in the 5 year capital plan agreed at Council on 17 February 2015.
5. In April 2015, the council received confirmation that it would receive a Transformation Challenge Award grant of £445,575. This included a capital provision of £107,000 for website functionality development. Approval is sought to increase the capital programme by this funding to facilitate the automation of online forms and ensure the website is responsive to mobile devices, in line with the digital inclusion action plan.
6. The following table sets out the proposed adjustments to the 2015-16 non-housing capital programme.

<b>Scheme</b>	<b>Approved Budget 2015-16 £000's</b>	<b>Additional Budget 2015-16 £000's</b>	<b>Proposed Budget 2015-16 £000's</b>
Financial system replacement	0	400	400
Website functionality development	0	107	107
<b>Total</b>	<b>0</b>	<b>507</b>	<b>507</b>

## **References**

General fund revenue budget and non-housing capital programme 2015-16 report  
(Council 17 February 2015)

Replacement finance system report (Cabinet 25 June 2014)

Draft corporate plan 2015-20 report (Council 17 February 2015)

## Integrated impact assessment



**NORWICH**  
City Council

The IIA should assess **the impact of the recommendation** being made by the report

Detailed guidance to help with completing the assessment can be found [here](#). Delete this row after completion

### Report author to complete

<b>Committee:</b>	Council
<b>Committee date:</b>	23 June 2015
<b>Head of service:</b>	Justine Hartley, Chief Finance Officer
<b>Report subject:</b>	Adjustment to 2015-16 non-housing capital programme
<b>Date assessed:</b>	
<b>Description:</b>	To seek approval for an adjustment to the non-housing capital programme 2015-16.

	Impact			
Economic (please add an 'x' as appropriate)	Neutral	Positive	Negative	Comments
Finance (value for money)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Efficient, effective, and economic delivery of capital programme, maximising use of grants and existing capital resources.
Other departments and services e.g. office facilities, customer contact	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
ICT services	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Improved IT systems and website functionality
Economic development	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Financial inclusion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Social (please add an 'x' as appropriate)	Neutral	Positive	Negative	Comments
Safeguarding children and adults	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<u>S17 crime and disorder act 1998</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Human Rights Act 1998	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Health and well being	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Equality and diversity (please add an 'x' as appropriate)	Neutral	Positive	Negative	Comments
Relations between groups (cohesion)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Eliminating discrimination & harassment	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Advancing equality of opportunity	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Environmental (please add an 'x' as appropriate)	Neutral	Positive	Negative	Comments
Transportation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Natural and built environment	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Waste minimisation & resource use	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Pollution	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Sustainable procurement	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Energy and climate change	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
(Please add an 'x' as appropriate)	Neutral	Positive	Negative	Comments
Risk management	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Recommendations from impact assessment
Positive
None
Negative
None
Neutral

None

**Issues**

None