

**Report to** Twinning committee  
5 October 2017  
**Report of** Director of business services  
**Subject** Twinning Fund – Financial Position

**Item**

**5**

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**Purpose**

This report informs the committee of the income and expenditure of the committee in respect of twinning activities for the period of 1 June 2017 to 21 September 2017.

**Recommendation**

To note that the twinning fund closing balance (in hand) at 21 September 2017 is £3,299.69.

**Corporate and service priorities**

The report helps to meet the corporate priority to provide a prosperous and vibrant city. The twinning associations contribute to the council's service plan priority by promoting and fostering links and exchanges of all kinds between people of Norwich and the twin cities.

**Financial implications**

There are sufficient funds within the twinning account to cover this request.

**Ward/s:** Not applicable

**Cabinet member:** Councillor Ryan- health and wellbeing

**Contact officers**

Stuart Guthrie, democratic and elections manager

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**Background documents**

None

## Report

### Twinning fund – financial position

1. The transactions since 1 June 2017 are as follows: Opening balance: **£3,899.69**

Expenditure transactions in from 1 June to 21 September 2017

Date	Transactions	£
07-Aug-2017	Norfolk & Norwich Rouen Friendship Association	200.00
07-Aug-2017	Norfolk & Norwich Koblenz Friendship Ass	200.00
07-Aug-2017	Norfolk & Norwich Novi Sad Association	200.00

Closing balance: **£3,299.69**

2. The twinning budget allocated to the committee this year is £2,060.00.
3. There may be some outstanding payments for twinning activities which have not yet been assigned to the twinning fund. These will be reported with the next statement.
4. The committee agreed at the last meeting to fund the expenses for the Lord Mayor's visit to the Day of the Cities in Novi Sad in principle. The committee also granted the Norfolk and Norwich Novi Sad Association £250 to support the Annual Paul Cross Memorial Concert which will show on the figures for the next meeting.
5. Members of the committee are reminded that applications for grants for twinning related activities can be made by completing a form and contacting the city council. The committee may also wish to put aside funding to support twinning associations to hold special events to celebrate anniversaries in Norwich or to visit twinned cities.
6. A briefing note on the city council's insurance arrangements for the twinning associations will be circulated at the meeting.