



NORWICH City Council

Committee Name: Scrutiny

Committee Date: 14/07/2022

Report Title: Scrutiny Committee Work Programme 2022-23

Portfolio: Councillor Kendrick, cabinet member for resources

Report from: Executive director of community services

Wards: All Wards

OPEN PUBLIC ITEM

Purpose

To assist scrutiny committee members to review the scrutiny committee work programme 2022-23.

Recommendation:

It is recommended that members note the scrutiny committee work programme 2022-23

Policy Framework

The Council has five corporate priorities, which are:

- People live independently and well in a diverse and safe city.
- Norwich is a sustainable and healthy city.
- Norwich has the infrastructure and housing it needs to be a successful city.
- The city has an inclusive economy in which residents have equal opportunity to flourish.
- Norwich City Council is in good shape to serve the city.

This report meets the Norwich City Council is in good shape to serve the city corporate priority

Report Details

Developing a work programme for the scrutiny committee

1. Members had an informal work programme setting workshop on 26 May 2022, the work programme was then reviewed and ratified at the committee meeting on 9 June 2022. The agreed work programme is attached at appendix A.
2. Scrutiny committee members are asked to send their full scope for the “Welcoming refugees into Norwich and overcoming obstacles to their smooth integration” topic by the end of the day on 19 August 2022 so that this can be agreed at the September meeting with the view that a select committee could be agreed if required.

Recurring items

3. There are certain items that occur throughout the civic year that are programmed in. These are the scrutiny committee work programme (each meeting), Equality Information Report (December), pre-scrutiny of the proposed budget (February) and the annual review of the scrutiny committee (March).
4. Updates are received from the council’s representative on the Norfolk Health and Overview Scrutiny Committee (NHOSC) and the council’s representative on the Norfolk Countywide Community Safety Partnership Scrutiny Sub Panel (NCCSPSSP).

Scope for scheduling items onto the work programme

5. It has been previously agreed that committee should agree as few as possible substantive topics per meeting. The main reason for this is to ensure that there is enough time for the committee to effectively consider the issues and make fair and evidence based recommendations. Ideally one substantive item per meeting would be the aim.
6. Members are able to revise the work programme on a month basis if and when required due to changing events. This is done through the work programme standing item at each meeting. Members therefore may wish to consider keeping some space on the work programme to facilitate this.

Consultation

7. Members of the scrutiny committee were consulted and agreed the attached work programme at the meeting on 9 June 2022. Members of the public are encouraged to submit topics for scrutiny via a form on the council’s website. The portfolio holder will be briefed as part of the regular portfolio holder briefings.

Implications

Financial and Resources

Any decision to reduce or increase resources or alternatively increase income must be made within the context of the council’s stated priorities, as set out in its

Corporate Plan and Budget.

8. Any impact on resources resulting from this report will be accommodated within existing budgets or the relevant approvals will be sought if additional budget is required.

Legal

9. No specific legal implications of this report.

Statutory Considerations

Consideration	Details of any implications and proposed measures to address:
Equality and Diversity	None
Health, Social and Economic Impact	None
Crime and Disorder	None
Children and Adults Safeguarding	None
Environmental Impact	None

Risk Management

Risk	Consequence	Controls Required
None		

Other Options Considered

10. There have been no other options considered for this report.

Reasons for the decision/recommendation

11. This is a standing item on the scrutiny committee agenda to allow members to review the scrutiny committee work programme.

Background papers: None

Appendices: Appendix A – Scrutiny Committee Work Programme

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Appendix A

Date of meeting	Item
Thursday at 4.30	
2022	
9 June	Work programme Appointment of scrutiny committee Vice-Chair Appointment to external committees Norfolk Health Overview and Scrutiny Committee (NHOSC) report from meeting held on 12 May Draft terms of Reference for select committees
30 June	Scrutiny training – online, using Zoom
14 July	Work programme Verbal update on NHOSC meeting held 14 July am Update from the Norfolk Countywide Community Safety Partnership Scrutiny Sub Panel (NCCSPSSP) meeting held on 09 June Communal bins and Fly-tipping
15 September	Work programme Update on NHOSC meeting held on 8 September Debt advice and support and debt recovery
13 October	Work programme Update from the NCCSPSSP meeting held on 22 September County Lines drug dealing, drug addiction and vulnerable women and girls
10 November	Work programme Verbal update on NHOSC meeting held 10 November am Financing for renewable energy/energy efficiency
8 December	Work programme Equality information report Norwich City Services Limited and Norwich Regeneration Ltd business plans Verbal update from the NCCSPSSP meeting held on 8 December am.
2023	
19 January	Work programme Verbal update on NHOSC meeting held 19 January am. Corporate Plan Refresh
2 February	Work programme Pre-scrutiny of the Council's budget 2023-24

Appendix A

16 March	Work programme Annual review of scrutiny committee Verbal update on NHOSC meeting held 14 July am. Welcoming refugees into Norwich and overcoming obstacles to their smooth integration
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