

# **SCRUTINY COMMITTEE WORK PROGRAMME 2009/2010 – NORWICH CITY COUNCIL**

# **ITEM 9**

## **Pick Analysis for Prioritising Topics**

**Public interest – Impact - Council performance - Keeping in context**

- P** Is there sufficient public interest in the topic?
- I** Will the review have a significant impact on community wellbeing?
- C** How is the council/organisation performing in this area?
- K** What else is happening in this area such as recent reviews or inspections?

\* **Headline Priorities of the Corporate Plan** – Strong & Prosperous City, Safe & Healthy Neighbourhoods and Opportunities for all.

Date of Meeting	Topic	Organisation/ Officer/ Responsible Portfolio Holder	Links with the Executive's Forward Agenda & the Corporate Plan	Objectives and Desired Outcomes	Methods and venue	Timescale
14/01/10	<b>Annual Partnership Review</b>	Cllr Morphew, the Partnerships Manager and the Partnership Officer	All 3 Headline Priorities	Pre – scrutiny of the Annual Review and opportunity to look into and comment on the effectiveness of partnerships	At Committee	Yearly Review
14/01/10	<b>Community Engagement Strategy – Monitoring of Progress</b>	Cllr Blakeway, The Director of Regeneration and Development & the Head of Com Services	Safe & Healthy Neighbourhoods	Identification of any causes for concern and note successes. And Evaluation of the Strategy's impact	At Committee	Review one year on from initial Scrutiny

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14/01/10	<b>Housing Improvement – Scrutiny</b>	Cllr Arthur, Director of Regeneration & Development, the Tenancy Support Manager and the Unitary Programme Manager	All 3 Headline Priorities	For scrutiny to offer a critical friend assessment of the work that is being undertaken to improve the council's housing service.	At Committee	Bi Monthly
14/01/10	<b>Final Report of Task &amp; Finish Group – Allotments</b>	The Head of Community Services, the Green Spaces Manager and Cllr Brociek – Coulton with all mbrs of the T&F G's.	Opportunities for all	For Scrutiny to consider the final report and to make recommendations to Executive if necessary	At Committee	One meeting
8/02/10	<b>Pre-Budget Scrutiny</b>	Cllr Waters, Head of Financial Services and Deputy CE	All 3 Headline Priorities	That the Draft Budget is consistent with strategies, priorities and spending plans	Pre – Scrutiny at Committee	Annually
11/02/10	<b>Highways Agency Agreement</b>	Cllr Morrey, the Assistant Director – City Development and the Head of Transportation & Landscape	Strong & Prosperous City, Safe & Healthy Neighbourhoods	To review the costs and benefits arising from the continuation of the Highways Agency Agreement beyond 2011	Pre – Scrutiny at Committee	One meeting

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11/02/10	<b>Safer Norwich Partnership Plan</b>	Cllr Bremner Director of Regeneration & Development Head of Community Services	Safe and Healthy Neighbourhoods	A look at the structure of the Safer Norwich Partnership (CDRP) and the partnership plan for the year 2010/2011 and to assess if the partnership is sufficiently shaped to enable it to deliver what it is tasked to do.	At Committee	One meeting
11/02/10	<b>Quarterly Performance Data</b>	Cllrs Morphew and Waters CMT & Policy & Performance Manager	All 3 Headline Priorities	Identification of any causes for concern and note successes	At Committee	Quarterly review
11/03/10	<b>Final Report of Task &amp; Finish Groups – Cycling and Burial Provision</b>	Cllr Morrey & Head of Transportation. Cllr Waters & the Regulatory Services Manager and mbrs of the T&F Groups.	All 3 Headline Priorities	For Scrutiny to consider the final report(s) and to make recommendations to Executive if necessary	At Committee	One meeting
11/03/10	<b>Safer Norwich Partnership Six Monthly Performance Data</b>	Cllr Bremner Director of Regeneration & Development Head of Community Services	Safe and Healthy Neighbourhoods	Compliance with the Police & Justice Act – statutory role for scrutiny - Is the SNP achieving its commitments in its Partnership Plan?	At Committee	Every Six Months

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11/03/10	<b>Draft Financial Inclusion Strategy and Action Plan 2009/10</b>	Cllr Waters Director of Regeneration & Development Head of Community Services	All 3 Headline Priorities	To consider the performance so far towards the medium term objectives as set out in the Strategy	At Committee	One off review
11/03/10	<b>Homes &amp; Communities Agency</b> <b>PROVISIONAL</b>	Cllr Arthur, the Asst Director City Development and the City Growth & Development Mgr	Strong & Prosperous City	Progress report on the HCA partnership with the Council to create opportunities for people to live in high quality, sustainable places.	Pre – Scrutiny at Committee	One meeting
20/05/10	<b>Quarterly Performance Data</b>	Cllrs Morphew and Waters CMT & Policy & Performance Manager	All 3 Headline Priorities	Identification of any causes for concern and note successes	At Committee	Quarterly review
<b>Item on all Scrutiny agendas</b>	<b>Scrutiny Committee Work Programme</b>	<b>Cllr Stephenson &amp; Scrutiny Officer</b>	<b>All 3 Headline Priorities</b>	<b>Keep the programme of topics for Scrutiny under review</b>	<b>At Committee</b>	<b>on going each month</b>

## Proposed future items yet to be agreed/allocated

?	<b>City Wide Parking Permits &amp; Blue Badge Provision</b>	Cllr Morrey The Head of Transportation & Landscape	All 3 Headline Priorities	Scoping of possible review	Invite Officers to help inform and scope possible T&F Group	To be determined by Committee
?	<b>Innovative Delivery of Council Services</b>	Cllr Brociek-Coulton and Strategic Director – Corporate Resources & The Head of Customer Contact	Aiming for Excellence	Initial briefing towards consideration of ways by which Council Services could be delivered remotely via a variety of viable means.	At Committee	To be determined after this initial briefing
?	<b>Annual Review of the Scrutiny Work Programme and Questioning Skills Training</b>	Cllr Stephenson and the Scrutiny Officer	All 3 Headline Priorities	To set a forward work programme for Scrutiny for the next 12 months	Using the Corporate Plan and the Pick Analysis as a guide at a workshop	Annual

**Procurement Strategy** - Late Spring, **The NELM Initiative** with particular reference to the winding-up arrangements - to involve Wensum councillors - Chair in discussions