



NORWICH
City Council

Audit committee

Date: Monday, 24 February 2025

Time: 16:30

Venue: Mancroft room, City Hall, St Peters Street, Norwich, NR2 1NH

Committee members:

Councillors:

Price (chair)
Driver (vice-chair)
Bolton
Carrington
Hoechner
Sands (M)
Wright
(1 vacancy)

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Independent person

David Harwood

Information for members of the public

Members of the public and the media have the right to attend meetings of full council, the cabinet and committees except where confidential information or exempt information is likely to be disclosed, and the meeting is therefore held in private.

For information about attending or speaking at meetings, please contact the committee officer above or refer to the council's website



If you would like this agenda in an alternative format, such as a larger or smaller font, audio or Braille, or in a different language, please contact the committee officer above.

Agenda

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- 1 Apologies**
To receive apologies for absence
- 2 Declarations of interest**
(Please note that it is the responsibility of individual members to declare an interest prior to the item if they arrive late for the meeting)
- 3 Public questions/petitions**
To receive questions / petitions from the public which have been submitted in accordance with the council's constitution.
- 4 Minutes** 5 - 12
To approve the accuracy of the minutes of the meeting held on 22 October 2024.
- 5 Cyber Security Update** 13 - 16
Purpose - This report provides audit committee with assurance that security measures are in place to mitigate against risks around cyber-attacks.
- 6 Updated Contract Procedures Rules** 17 - 70
Purpose - The Contract Procedure Rules have been reviewed and updated with reference to the new Procurement Act 2023, ensuring that they are fit for purpose and reflective of good practice.
- 7 Progress Report on Internal Audit Activity** 71 - 108
Purpose - This report reviews the work performed by Internal Audit in delivering the Annual Internal Audit Plan for 2024/25.
- 8 Corporate Risk Register 2023-24 – Quarter 3** 109 - 132
Purpose - This report provides an update to the council's risk register based on the position for quarter three (December 2024).
- 9 Statement of Accounting Policies & State of External Audit** 133 - 154
Purpose - To provide members with the opportunity to comment on the draft accounting policies and to update members on the status of the

2023/24 statement of accounts external audit and provide details of the statutory deadlines for the 2024/25 statement of accounts.

10 Statement of Accounts 2023-24 155 - 216

Purpose - This report presents the Statement of Accounts 2023-24.

11 Work Programme 217 - 222

Purpose - This report sets out the committee's work programme to fulfil its terms of reference as set out in the council's constitution and agreed by council.

12 Exclusion of the public

Consideration of exclusion of the public.

EXEMPT ITEMS:

(During consideration of these items the meeting is not likely to be open to the press and the public.)

To consider whether the press and public should be excluded from the meeting during consideration of an agenda item on the grounds that it involves the likely disclosure of exempt information as specified in Part 1 of Schedule 12 A of the Local Government Act 1972 or it being confidential for the purposes of Section 100A(2) of that Act.

In each case, members are asked to decide whether, in all circumstances, the public interest in maintaining the exemption (and discussing the matter in private) outweighs the public interest in disclosing the information.

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***13 Cyber Security Update - Exempt Appendix**

- This report is not for publication because it would disclose information relating to the financial or business affairs of any particular person (including the authority holding that information) as in para 3 of Schedule 12A to the Local Government Act 1972.

***14 Corporate Risk Register 2023-24 - Quarter 3 - Exempt Appendix**

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Date of publication: **Friday, 14 February 2025**