

Audit committee

Date: Tuesday, 21 January 2020

Time: 16:30

Venue: Mancroft room, City Hall, St Peters Street, Norwich, NR2 1NH

Committee members:

Councillors:

Price (chair)

Driver (vice chair)

Giles

McCartney-Gray

Peek

Stutely

Wright

Youssef

For further information please contact:

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Information for members of the public

Members of the public and the media have the right to attend meetings of full council, the cabinet and committees except where confidential information or exempt information is likely to be disclosed, and the meeting is therefore held in private.

For information about attending or speaking at meetings, please contact the committee officer above or refer to the council's website



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Agenda

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| 1 Minutes | 5 - 8 |
| <p>To agree the accuracy of the minutes of the meeting held on 15 October 2019</p> | |
| 2 Declarations of interest | |
| <p>(Please note that it is the responsibility of individual members to declare an interest prior to the item if they arrive late for the meeting)</p> | |
| 3 Apologies | |
| <p>To receive apologies for absence</p> | |
| 4 Public questions/petitions | |
| <p>To receive questions / petitions from the public</p> | |
| <p>Please note that all questions must be received by the committee officer detailed on the front of the agenda by 10am on 16 January 2020..</p> | |
| <p>Petitions must be received must be received by the committee officer detailed on the front of the agenda by 10am on 20 January 2020.</p> | |
| <p>For guidance on submitting public questions or petitions please see appendix 1 of the council's constitution.</p> | |
| 5 Internal audit 2019-20 – October to December update (Quarter 3) | 9 - 30 |
| <p>Purpose - To advise members of the work of internal audit, completed between October to December 2019, and the progress against the internal audit plan.</p> | |
| <p>The role of internal audit is to provide the audit committee and management with independent assurance on the</p> | |

effectiveness of the internal control environment. Internal audit coverage is planned so that the focus is upon those areas and risks which will most impact upon the council's ability to achieve its objectives.

The 2019-20 Audit Plan was approved by the audit committee on 12 March 2019.

Date of publication: **Wednesday, 15 January 2020**