

FORWARD AGENDA / CABINET, COUNCIL, SCRUTINY AND AUDIT COMMITTEES 2011/2012

Allocated Items							
Meeting	Report	Purpose	Director & Head of Service	Final Report - To be signed off by Director	Management Clearance • CLT	Cabinet Briefing (IC) or Portfolio Holder (PH)	Comments
SCRUTINY 26 Jan	Report back on the performance of the benefits service	Presentation to the Scrutiny Committee to give members a broader overview of the service and the opportunity to ask questions on the performance of the service	The deputy chief executive, the revenues & benefits manager and the responsible cabinet member				
SCRUTINY 26 Jan	Asset management strategy	To test the investment strategy criteria for capital fund investment	Responsible cabinet member, the director of regeneration & development and the head of city development services				
COUNCIL 31 Jan	Interim Report of the Monitoring Officer		Head of law & governance Steve Goddard and Steve Dowson	23 Jan			Moved from Nov council

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COUNCIL 31 Jan	Calculation of the Council tax base 2012/2013	To agree the council tax base for 2012/13	Head of finance (Jan Ferguson)	23 Jan	BM		
COUNCIL 31Jan	Community Infrastructure Levy – the results of the consultation undertaken on a preliminary draft charging schedule in October/November, 2011, and next steps	to recommend to Council that these documents should be published to invite formal representations which would be considered at a public examination.	Dir of reg & dev – Gwyn Jones	23 Jan			
SCRUTINY 9 Feb	Consideration of the draft budget report	To comment on the draft budget and make suggestions to cabinet regarding the proposed budget's ability to deliver the priorities of the council.	CLT				
CABINET 15 Feb	Budget Monitoring 2011-12 Period 8	To update cabinet on the current financial position	HoF – Barry Marshall/Mark Smith	27 Jan	BM	PH	

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CABINET 15 Feb	Disposal of HRA land for development for new affordable housing KEY DECISION		Dir of reg & dev – Debbie Gould (email 28.10.11)	27 Jan	JM	PH	
CABINET 15 Feb	Norwich Rough Sleeper Outreach Service KEY DECISION	To appoint the selected supplier for the Norwich Rough Sleeper Outreach Service	Dir of reg & dev – Chris Hancock (email 28.10.11)	27 Jan	JM	PH	
CABINET 15 Feb	Bowthorpe Threescore- Outline Planning Application KEY DECISION EXEMPT?	To consider changes to the outline planning application submitted by the Council which will need to be reconsidered by the Council's planning applications committee in due course	Dir of reg & dev Gwyn Jones	27 Jan	JM	PH	
CABINET 15 Feb	Local Development Order		Dir of reg & dev Graham Nelson	27 Jan	JM	PH	Sust dev 25 Jan
COUNCIL 21 Feb	Budget council (incl localism bill - pay accountability)		HoF – Barry Marshall	13 Feb			
SCRUTINY 23 Feb	Quarterly performance data	Identification of any causes for concern and note successes	CLT				

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CABINET 14 Mar	Budget Monitoring 2011-12 Period 9	To update cabinet on the current financial position	HoF – Barry Marshall/Mark Smith	24 Feb	BM	PH	
CABINET 14 Mar	Quarter 3 Performance data		CLT – Phil Shreeve	24 Feb	BB	PH	
CABINET 14 Mar	Annual Review of Partnerships Register		Head of strategy and programmes -Rachel Metson	24 Feb	RO		
CABINET 14 Mar	Norfolk Housing and Support Strategy For People Who Misuse Substances	Requesting Cabinet approval to adopt the Norfolk Housing and Support Strategy For People Who Misuse Substances	Director of reg and Development – Andy Watt	24 Feb	JM	PH	
CABINET 14 Mar	Community Infrastructure Levy (CIL) Draft Charging schedule-Submission of documents and information to the examiner	To ask Cabinet to recommend to Council to submit CIL documents and information to the examiner	Director of reg and dev – Gwyn Jones X2364	24 Feb	JM	PH	
CABINET 14 Mar	Management of the Riverside Leisure Centre from March 2013		Head of comms & cultural svcs Martine Holden X2114	24 Feb	NR	PH	
AUDIT 20 Mar							

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SCRUTINY 22 Mar	Asset management improvement plan	To monitor the progress of the work being undertaken with Norfolk property services on the service improvement plan	Responsible cabinet member, the director of regeneration & development and the head of city development services				
COUNCIL 20 Mar	Community Infrastructure Levy (CIL) Draft Charging schedule-Submission of documents and information to the examiner	To ask Council to agree to submit CIL documents and information to the examiner	Dir of reg & dev Gwyn Jones	12 Mar	JM	PH	