## BOND \_ SCHEDULE OF NEIGHBOURING LICENCES

Name of Premises	Opening Hours	Sale of Alcohol	Recorded Music
All Bar One	08:00-02:30	Mon-Sat 10:00-02:00	Mon-Sat 09:30-02:30
		Sun 11:00-02:00	Sun 12:00 – 02:30
Aroma	Mon-Thu 07:30-19:00	Mon-Thu 07:30-19:00	N/A
	Fri-Sat 07:30-00:00	Fri-Sat 07:30-00:00	
	Sun 09:30-17:00	Sun 09:30-17:00	
Bar 11	07:00-04:30	07:00 - 03:00	07:00 - 04:00
Copacubana	07:00 - 02:00	10:00 - 01:45	07:00 – 02:00



**Premises Licence Summary** 

#### Premises Licence Number

11/00681/PREM

#### **Premises Details**

Postal address of premises, or if none, ordnance survey map reference or description, including Post Town, Post Code

All Bar One 1 Upper King Street Norwich Norfolk NR3 1RB

#### **Telephone number**

#### Where the licence is time limited the dates

Not applicable

#### Licensable activities authorised by the licence.

Films - Activity takes place indoors Late Night Refreshment - Activity takes place indoors Sale by Retail of Alcohol Recorded Music - Activity takes place indoors

Private Entertainment as defined under section 2 of the Private Places of Entertainment (Licensing) Act 1967

#### The times the licence authorises the carrying out of licensable activities

Films Sunday 12:00 - 02:30 An additional hour to the standard and non standard times on the day when British Summertime commences.

New Years Eve - from the end of permitted hours on New Years Eve to the start of permitted hours on New Years Day.

One additional hour on the following dates St David's Day, St Patrick's Day, St Andrew's Day, Burns Night, Valentines Night, Halloween, Friday, Saturday, Sunday and Monday of ALL the Bank Holiday weekends (including Easter), Christmas Eve and Boxing Day, 27, 28, 29 and 30 December.

Films Monday to Saturday 09:30 - 02:30 An additional hour to the standard and non standard times on the day when British Summertime commences.

New Years Eve - from the end of permitted hours on New Years Eve to the start of permitted hours on New Years Day.

One additional hour on the following dates St David's Day, St Patrick's Day, St Andrew's Day, Burns Night,

Valentines Night, Halloween, Friday, Saturday, Sunday and Monday of ALL the Bank Holiday weekends (including Easter), Christmas Eve and Boxing Day, 27, 28, 29 and 30 December. Late Night Refreshment Every Day 23:00 - 02:30 An additional hour to the standard and non-standard times on the day when British Summertime commences. New Years Eve - from the end of permitted hours on New Years Eve to the start of permitted hours on New Years Day. One additional hour on the following dates St David's Day, St Patrick's Day, St Andrew's Day, Burns Night, Valentines Night, Halloween, Friday, Saturday, Sunday and Monday of ALL the Bank Holiday weekends (including Easter), Christmas Eve and Boxing Day, 27, 28, 29 and 30 December. Sale by Retail of Alcohol 11:00 - 02:00 Sunday An additional hour to the standard and non-standard times on the day when British Summertime commences. New Years Eve - from the end of permitted hours on New Years Eve to the start of permitted hours on New Years Day. One additional hour on the following dates St David's Day, St Patrick's Day, St Andrew's Day, Burns Night, Valentines Night, Halloween, Friday, Saturday, Sunday and Monday of ALL the Bank Holiday weekends (including Easter), Christmas Eve and Boxing Day, 27, 28, 29 and 30 December. Sale by Retail of Alcohol Monday to Saturday 10:00 - 02:00 An additional hour to the standard and non-standard times on the day when British Summertime commences. New Years Eve - from the end of permitted hours on New Years Eve to the start of permitted hours on New Years Day. One additional hour on the following dates St David's Day, St Patrick's Day, St Andrew's Day, Burns Night, Valentines Night, Halloween, Friday, Saturday, Sunday and Monday of ALL the Bank Holiday weekends (including Easter), Christmas Eve and Boxing Day, 27, 28, 29 and 30 December. Recorded Music Sunday 12:00 - 02:30 An additional hour to the standard and non-standard times on the day when British Summertime commences. New Years Eve - from the end of permitted hours on New Years Eve to the start of permitted hours on New Years Day. One additional hour on the following dates St David's Day, St Patrick's Day, St Andrew's Day, Burns Night, Valentines Night, Halloween, Friday, Saturday, Sunday and Monday of ALL the Bank Holiday weekends (including Easter), Christmas Eve and Boxing Day, 27, 28, 29 and 30 December. Recorded Music Monday to Saturday 09:30 - 02:30 An additional hour to the standard and non-standard times on the day when British Summertime commences. New Years Eve - from the end of permitted hours on New Years Eve to the start of permitted hours on New Years Day. One additional hour on the following dates St David's Day, St Patrick's Day, St Andrew's Day, Burns Night, Valentines Night, Halloween, Friday, Saturday, Sunday and Monday of ALL the Bank Holiday weekends (including Easter), Christmas Eve and Boxing Day, 27, 28, 29 and 30 December.

#### The opening hours of the premises

Monday	08:00 - 02:30
Tuesday	08:00 - 02:30
Wednesday	08:00 - 02:30
Thursday	08:00 - 02:30
Friday	08:00 - 02:30
Saturday	08:00 - 02:30
Sunday	08:00 - 02:30

An additional hour to the standard and non standard times on the day when British Summertime commences.

New Years Eve - from the end of permitted hours on New Years Eve to the start of permitted hours on New Years Day.

One additional hour on the following dates St David's Day, St Patrick's Day, St Andrew's Day, Burns Night, Valentines Night, Halloween, Friday, Saturday, Sunday and Monday of ALL the Bank Holiday weekends (including Easter), Christmas Eve and Boxing Day, 27, 28, 29 and 30 December.

#### Where the licence authorises supplies of alcohol whether these are on and / or off supplies

Alcohol is supplied for consumption both on and off the Premise

#### Name, (registered) address of holder of premises licence

Mitchells & Butlers Leisure Retail Ltd 27 Fleet Street Birmingham West Midlands 83 1JP

# Registered number of holder, for example company number, charity number (where applicable)

Registered Business Number 1001181

Name of designated premises supervisor where the premises licence authorises for the supply of alcohol

Antonia Francesca Zavanaiu

State whether access to the premises by children is restricted or prohibited



Schedule 12

Regulation 33,34

**Premises Licence** 

#### Premises Licence Number

11/00681/PREM

#### Part 1 – Premises Details

Postal address of premises, or if none, ordnance survey map reference or description, including Post Town, Post Code

All Bar One 1 Upper King Street Norwich Norfolk NR3 1RB

Telephone number

#### Where the licence is time limited the dates

Not applicable

#### Licensable activities authorised by the licence.

Films - Activity takes place indoors Late Night Refreshment - Activity takes place indoors Sale by Retail of Alcohol Recorded Music - Activity takes place indoors

Private Entertainment as defined under section 2 of the Private Places of Entertainment (Licensing) Act 1967

#### The times the licence authorises the carrying out of licensable activities

FilmsSunday12:00 - 02:30An additional hour to the standard and non standard times on the day when British Summertime<br/>commences.

New Years Eve - from the end of permitted hours on New Years Eve to the start of permitted hours on New Years Day.

One additional hour on the following dates St David's Day, St Patrick's Day, St Andrew's Day, Burns Night, Valentines Night, Halloween, Friday, Saturday, Sunday and Monday of ALL the Bank Holiday weekends (including Easter), Christmas Eve and Boxing Day, 27, 28, 29 and 30 December.

Films Monday to Saturday 09:30 - 02:30 An additional hour to the standard and non standard times on the day when British Summertime commences.

New Years Eve - from the end of permitted hours on New Years Eve to the start of permitted hours on New Years Day.

One additional hour on the following dates St David's Day, St Patrick's Day, St Andrew's Day, Burns Night, Valentines Night, Halloween, Friday, Saturday, Sunday and Monday of ALL the Bank Holiday weekends (including Easter), Christmas Eve and Boxing Day, 27, 28, 29 and 30 December. 23:00 - 02:30 Late Night Refreshment Every Day An additional hour to the standard and non-standard times on the day when British Summertime commences. New Years Eve - from the end of permitted hours on New Years Eve to the start of permitted hours on New Years Day. One additional hour on the following dates St David's Day, St Patrick's Day, St Andrew's Day, Burns Night, Valentines Night, Halloween, Friday, Saturday, Sunday and Monday of ALL the Bank Holiday weekends (including Easter), Christmas Eve and Boxing Day, 27, 28, 29 and 30 December. Sale by Retail of Alcohol Sunday 11:00 - 02:00 An additional hour to the standard and non-standard times on the day when British Summertime commences. New Years Eve - from the end of permitted hours on New Years Eve to the start of permitted hours on New Years Day. One additional hour on the following dates St David's Day, St Patrick's Day, St Andrew's Day, Burns Night, Valentines Night, Halloween, Friday, Saturday, Sunday and Monday of ALL the Bank Holiday weekends (including Easter), Christmas Eve and Boxing Day, 27, 28, 29 and 30 December. Sale by Retail of Alcohol Monday to Saturday 10:00 - 02:00 An additional hour to the standard and non-standard times on the day when British Summertime commences. New Years Eve - from the end of permitted hours on New Years Eve to the start of permitted hours on New Years Day. One additional hour on the following dates St David's Day, St Patrick's Day, St Andrew's Day, Burns Night, Valentines Night, Halloween, Friday, Saturday, Sunday and Monday of ALL the Bank Holiday weekends (including Easter), Christmas Eve and Boxing Day, 27, 28, 29 and 30 December. 12:00 - 02:30 Recorded Music Sunday An additional hour to the standard and non-standard times on the day when British Summertime commences. New Years Eve - from the end of permitted hours on New Years Eve to the start of permitted hours on New Years Day. One additional hour on the following dates St David's Day, St Patrick's Day, St Andrew's Day, Burns Night, Valentines Night, Halloween, Friday, Saturday, Sunday and Monday of ALL the Bank Holiday weekends (including Easter), Christmas Eve and Boxing Day, 27, 28, 29 and 30 December. Monday to Saturday 09:30 - 02:30 Recorded Music An additional hour to the standard and non-standard times on the day when British Summertime commences. New Years Eve - from the end of permitted hours on New Years Eve to the start of permitted hours on New Years Day. One additional hour on the following dates St David's Day, St Patrick's Day, St Andrew's Day, Burns Night, Valentines Night, Halloween, Friday, Saturday, Sunday and Monday of ALL the Bank Holiday weekends (including Easter), Christmas Eve and Boxing Day, 27, 28, 29 and 30 December.

#### The opening hours of the premises

Monday	08:00 - 02:30
Tuesday	08:00 - 02:30
Wednesday	08:00 - 02:30
Thursday	08:00 - 02:30
Friday	08:00 - 02:30
Saturday	08:00 - 02:30
Sunday	08:00 - 02:30

An additional hour to the standard and non standard times on the day when British Summertime commences.

New Years Eve - from the end of permitted hours on New Years Eve to the start of permitted hours on New Years Day.

One additional hour on the following dates St David's Day, St Patrick's Day, St Andrew's Day, Burns Night, Valentines Night, Halloween, Friday, Saturday, Sunday and Monday of ALL the Bank Holiday weekends (including Easter), Christmas Eve and Boxing Day, 27, 28, 29 and 30 December.

#### Where the licence authorises supplies of alcohol whether these are on and / or off supplies

Alcohol is supplied for consumption both on and off the Premise

#### State whether access to the premises by children is restricted or prohibited

#### Part 2

B3 1JP

Name, (registered) address, telephone number and email (where represented in the second secon	levant) of holder of
Mitchells & Butlers Leisure Retail Ltd	
27 Fleet Street	
Birmingham	
West Midlands	

Registered number of holder, for applicable)	example company number, charity number	(where
Registered Business Number	1001181	

Name, address and telephone number of designated premises supervisor where the premises licence authorises for the supply of alcohol

Antonia Francesca Zavanaiu

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol

Party Reference: 14/01851/PERS

Licensing Authority: Norwich City Council

#### Annex 1 – Mandatory conditions

1 No supply of alcohol may be made under a premises licence -

(a) at a time when there is no designated premises supervisor in respect of the premises licence, or

(b) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.

- 2 Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.
- 3 No moving picture shall be exhibited unless: -

(i) it has received a "U","PG", "12A", "15" or "18" certificate of the British Board of Film Classification; or

(ii) it is a current newsreel which has not been submitted to the British Board of Film Classification; or

(iii) the permission of the Licensing Authority is first obtained and any conditions of such permission are complied with.

- 4 No person under the age of 18 years shall be admitted to any exhibition at which there is to be shown any moving picture which has received an "18" certificate from the British Board of Film Classification.
- 5 No person under the age of 15 years shall be admitted to any exhibition at which there is to be shown any moving picture which has received a "15" certificate from the British Board of Film Classification.
- 6 No person under the age of 12 years shall be admitted to any exhibition at which there is to be shown any moving picture which has received a "12A" certificate from the British Board of Film Classification.
- 7 Where, at specified times one or more individuals must be at the premises to carry out a security activity each such individual must be licensed by the Security Industry Authority.
- 8 Substantial food shall be available at all times or at least until 1 hour before closing.
- 9 Tables for 90 covers shall be maintained permanently in the licensed area.
- 10 (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

(2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises.

a) games or other activities which require or encourage, or are designed to require or encourage, individuals to:

(i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or

drink as much alcohol as possible (whether within a time limit or otherwise);

b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;

c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;

d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner.

e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).

The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.

11

12 (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
(2) The designated premises supervisor in relation to the premises licences must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
(3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either:-

(a) a holographic mark or

(b) an ultraviolet feature.

13 The responsible person shall ensure that:

(a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures:

(i) beer or cider half pint

(ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and

(iii) still wine in a glass: 125 ml; and

(b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and

(c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

For the purposes of the condition set out in paragraph 1:

(a) "duty" is to be construed in accordance with the Alcoholic Liquor Duties Act 1979

- (b) "permitted price" is the price found by applying the formula:
- $\mathsf{P} = \mathsf{D} + (\mathsf{D}\mathsf{x}\mathsf{V})$ 
  - Where:

(i)P is the permitted price

(ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and

(iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;

(c) "relevant person" means, in relation to premises in respect of which there is in force a premises licence:

(i) The holder of the premises licence

(ii) The designated premises supervisor (if any) in respect of such a licence, or

(iii) The personal licence holder who makes or authorises a supply of alcohol under such a licence;

(d) "relevant person" means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and

(e) "value added tax" means value added tax charged in accordance with the Value Added Tax Act 1994.

16

(1) Sub-paragraph (2) applies where the permitted price given by Paragraph
 (b) of paragraph 2 on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax.

(2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day. Where a premises licence authorises the exhibition of films, the licence must include a condition

17 Where a premises licence authorises the exhibition of films, the licence must include a condition requiring the admission of children to the exhibition of any film to be restricted in accordance with this section.

18 Where the film classification body is specified in the licence, unless subsection (12)(b) applies, admission of children must be restricted in accordance with any recommendation by that body.

19 Where

(a) The film classification body is not specified in the licence, or

(b) The relevant licensing authority has notified the holder of the licence that this subsection applies to the film in question,

14

15

admission of children must be restricted in accordance with any recommendation made by that licensing authority.

- 20 In this section "children" means any person aged under 18; and "film classification body" means the person or persons designated as the authority under Section 4 of the Video Recordings Act 1984(c39) (authority to determine suitability of video works for classification).
- 21 Where a premises licence includes a condition that at specified times one or more individuals must be at the premises to carry out a security activity, each such individual must:

(a) be authorised to carry out that activity by a licence granted under the Private Security Industry Act 2001; or

(b) be entitled to carry out that activity by virtue of section 4 of the Act.

But nothing in subsection (1) requires such a condition to be imposed:

(a) in respect of premises within paragraph 8(3)(a) of Schedule 2 to the Private Security
 Industry Act 2001 (c12) (premises with premises licences authorising plays or films); or
 (b) in respect of premises in relation to:

 (i) any occasion mentioned in paragraph 8(3)(b) or (c) of that Schedule (premises being used exclusively by club with club premises certificate, under a temporary event notice authorising plays or films or under a gaming licence), or

(ii) any occasion within paragraph 8(3)(d) of that Schedule (occasions prescribed by regulations under that Act.

23 For the purposes of this section:

22

(a) "security activity" means an activity to which paragraph 2(1)(a) of that Schedule applies, and, which is licensable conduct for the purposes of that Act, (see Section 3(2) of that Act) and
 (b) paragraph 8(5) of that Schedule (interpretation of references to an occasion) applies as it applies in relation to paragraph 8 of that Schedule.

#### Annex 2 – Conditions consistent with the Operating Schedule

#### 1 General - all four licensing objectives

- 2 The premises have been converted to it's "All Bar One" brand.
- 3 The premises will become more food driven. Breakfast will be offered every day to include Sunday with an earlier opening time and alcohol commencement hour.

#### 4 The Prevention of Crime and Disorder

- 5 CCTV will be in operation at the premises and tapes retained for 31 days.
- 6 Staff training in all aspects of management of the bar and licensing law will be ongoing.
- 7 The manager will be an active member of the Local Pubwatch scheme.
- 8 There will be no irresponsible drink promotions and there will be a minimum price for alcoholic drinks.
- 9 A no ID no entry scheme enforced by door supervisors (when they are working) will be in operation at the premises.
- 10 The Designated Premises Supervisor or suitable representative will be a member of Norwich Licensing Forum and undertake to attend at least 3 meetings per year.
- 11 Designated Premises Supervisor or suitable representative will be a member of Norwich Pubwatch and undertake to attend at least 3 meetings per year.

#### 12 Public Safety

- 13 The premises will have a valid public liability insurance.
- 14 Sufficient numbers of staff will be employed to provide an efficient service at the bar and in addition for waiting on customers who are dining at the premises.

#### 15 The Prevention of Public Nuisance

- 16 Customers will be advised by staff and doorstaff to leave the premises quietly and respect our neighbours.
- 17 Notices will be prominently displayed requesting customers to respect the neighbouring residential areas when leaving the premises.
- 18 Music will not be played at a level which would be intrusive for neighbours and any advice from the Environmental Health Officer will be followed.
- 19 Music and other amplified sound e.g. television, will be inaudible at the nearest noise sensitive premises.
- 20 All doors and windows to the licensed area will be kept closed when music and amplified sound, e.g. amplified voice, is taking place.
- 21 The premises will remain open 30 minutes after the sale of alcohol has ceased and more sedate music will be played to provide a wind down period before closing.

#### 22 The Protection of Children From Harm

- 23 There are no gaming machines on the premises.
- 24 There is never any adult entertainment on the premises.
- 25 A no smoking area is provided within the premises.
- 26 Only a valid photographic driving licence or passport will be accepted as proof of age.
- 27 The applicant operates "Challenge 21" across it's managed estate of some 1700 premises.

Annex 3 – Conditions attached after a hearing by the licensing authority

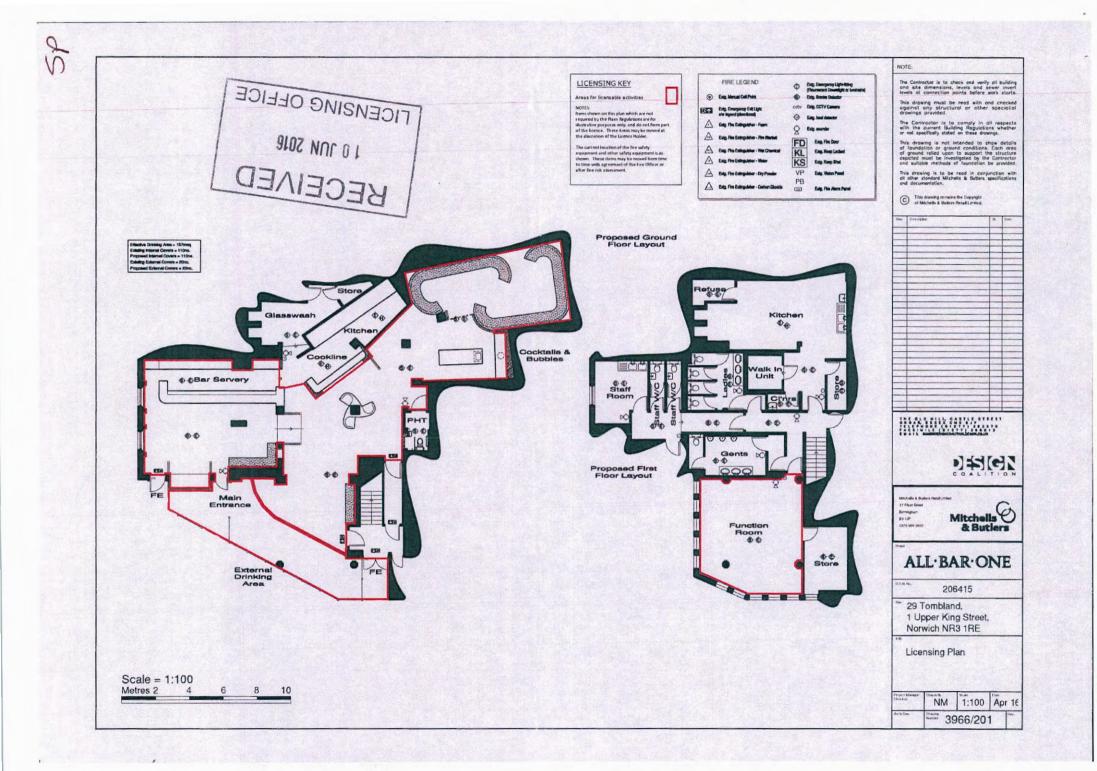
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**Premises Licence Summary** 

#### Premises Licence Number

15/00890/PREM

LC

#### **Premises Details**

Postal address of premises, or if none, ordnance survey map reference or description, including Post Town, Post Code

Aroma 5 Upper King Street Norwich NR3 1RL

Telephone number 01603 628060

#### Where the licence is time limited the dates

Not applicable

#### Licensable activities authorised by the licence.

Sale by Retail of Alcohol

The times the licence authorises the carrying out of licensable activities			
Sale by Retail of Alcohol	Sunday	10:00 - 17:00	
Sale by Retail of Alcohol	Monday to Thursday	10:00 - 19:00	
Sale by Retail of Alcohol	Friday and Saturday	10:00 - 00:00	

The opening hours of	the premises	
Monday	07:30 - 19:00	
Tuesday	07:30 - 19:00	
Wednesday	07:30 - 19:00	
Thursday	07:30 - 19:00	
Friday	07:30 - 00:00	
Saturday	07:30 - 00:00	
Sunday	09:30 - 17:00	

#### Where the licence authorises supplies of alcohol whether these are on and / or off supplies

Alcohol is supplied for consumption on the Premise

Name, (registered) address of holder of premises licence

Miss Mercedes Hood

1

Registered number of holder, for example company number, charity number (where applicable)

Name of designated premises supervisor where the premises licence authorises for the supply of alcohol

Mercedes Hood

State whether access to the premises by children is restricted or prohibited



Schedule 12

**Regulation 33,34** 

#### Premises Licence

#### Premises Licence Number

15/00890/PREM

#### Part 1 – Premises Details

Postal address of premises, or if none, ordnance survey map reference or description, including Post Town, Post Code

Aroma 5 Upper King Street Norwich NR3 1RL

Telephone number

01603 628060

#### Where the licence is time limited the dates

Not applicable

#### Licensable activities authorised by the licence.

Sale by Retail of Alcohol

# The times the licence authorises the carrying out of licensable activitiesSale by Retail of AlcoholSunday10:00 - 17:00Sale by Retail of AlcoholMonday to Thursday10:00 - 19:00Sale by Retail of AlcoholFriday and Saturday10:00 - 00:00

The opening hours of	the premises	
Monday	07:30 - 19:00	
Tuesday	07:30 - 19:00	
Wednesday	07:30 - 19:00	
Thursday	07:30 - 19:00	
Friday	07:30 - 00:00	
Saturday	07:30 - 00:00	
Sunday	09:30 - 17:00	

#### Where the licence authorises supplies of alcohol whether these are on and / or off supplies

Alcohol is supplied for consumption on the Premise

State whether access to the premises by children is restricted or prohibited

#### Part 2

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence	
Miss Mercedes Hood	
Electronic Mail	
Registered number of holder, for example company number, charity number (where applicable)	
Name, address and telephone number of designated premises supervisor where the prem licence authorises for the supply of alcohol	ises
Mercedes Hood	

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol

Party Reference: 14/02448/PERS

Licensing Authority: Norwich City Council

#### Annex 1 – Mandatory conditions

1 No supply of alcohol may be made under a premises licence -

(a) at a time when there is no designated premises supervisor in respect of the premises licence, or

(b) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.

- 2 Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.
- 3 Where, at specified times one or more individuals must be at the premises to carry out a security activity each such individual must be licensed by the Security Industry Authority.
- 4 (1) The responsible person shall take all reasonable steps to ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

(2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises in a manner which carries a significant risk of leading or contributing to crime and disorder, prejudice to public safety, public nuisance, or harm to children -

(a) games or other activities which require or encourage, or are designed to require or encourage, individuals to -

(i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or

(ii) drink as much alcohol as possible (whether within a time limit or otherwise);

(b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic (other than any promotion or discount available to an individual in respect of alcohol for consumption at a table meal, as defined in section 159 of the Act);

(c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less;

(d) provision of free or discounted alcohol in relation to the viewing on the premises of a sporting event, where that provision is dependent on -

(i) the outcome of a race, competition or other event or process, or

(ii) the likelihood of anything occurring or not occurring;

(e) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner.

- 5 The responsible person shall ensure that no alcohol is dispensed directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of a disability).
- 6 The responsible person shall ensure that free tap water is provided on request to customers where it is reasonably available.
- 7 (with effect from 1 October 2010)

The premises licence holder or club premises certificate holder shall ensure that an age verification policy applies to the premises in relation to the sale or supply of alcohol.
 The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and a holographic mark. (with effect from 1 October 2010)

8 (with effect from 1 October 2010) The responsible person shall ensure that -

(a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures -

- (i) beer or cider: half pint;
- (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
- (iii) still wine in a glass: 125 ml; and
- (b) customers are made aware of the availability of these measures.
- 9 The Licensing Act 2003 (Mandatory Licensing Conditions) Order 2014

Mandatory Licensing Condition

1. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

2. For the purposes of the condition set out in paragraph 1?

a) "duty" is to be construed in accordance with the Alcoholic Liquor Duties Act 1979(a);

b) "permitted price" is the price found by applying the formula?

P = D + (DxV) whereż

(i) P is the permitted price,

(ii) D is the rate of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and

(iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;

c) "relevant person" means, in relation to premises in respect of which there is in force a premises licence¿

(i) the holder of the premises licence,

(ii) the designated premises supervisor (if any) in respect of such a licence, or

(iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;

d) "relevant person" means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and

e) "valued added tax" means value added tax charged in accordance with the Value Added Tax Act 1994(b).

(a) 1979 c. 4. Section 1 was amended by regulation 2 of the Excise Duty (Amendment of the Alcoholic Liquor Duties Act 1979 and the Hydrocarbon Oil Duties Act 1979) Regulations 1992 (S.I. 1992/3158), section 162 of and Part I of Schedule 29 to the Finance Act 1995 (c. 4), section 7 of and paragraph 2(a) of Schedule 2 to the Finance Act 1991 (c. 31), section 3 of the Finance Act 1993 (c. 34), section 227 of and paragraph 51 of Schedule 39 to the Finance Act 2012 (c. 14), section 1 of the Finance Act 1995, section 1 of and Part 2 of Schedule 1 to the Finance Act 1988 (c. 39), section 5 of the Finance Act 1997 (c. 16) and article 2 of the Alcoholic Liquor Duties (Definition of Cider) Order 2010 (S.I. 2010/1914). Section 2 was amended by article 6 of the Alcoholic Liquors (Amendment of Enactments Relating to Strength and to Units of Measurement) Order 1979 (S.I. 1979/241), regulation 2 of S.I. 1992/3158, section 11 of and Part 2 of Schedule 2 to the Finance Act 1991 (c. 35), section 7 of and paragraph 3 of Schedule 2 to the Finance Act 1991 and section 5 of the Finance Act 1997. Section 3 was amended by article 7 of S.I. 1979/241. Section 4 was amended by article 8 of S.I. 1979/241,

section 15 of and paragraphs 2 and 3 of Schedule 1 to the Finance Act 2011 (c. 11) and section 227 of and paragraph 51 of Schedule 39 to the Finance Act 2012 (c. 14). Section 5 was amended by section 1 of the Finance Act 1982 (c. 39) and section 180 of the Finance Act 2013. Section 36 was amended by section 7 of the Finance Act 1991, section 4 of and paragraph 1 of Schedule 1 to the Finance Act 2002 (c. 23), sections 14 and 15 of and paragraphs 2 and 4 of Schedule 1 to the Finance Act 2011, section 180 of the Finance Act 2013 and section 1 of and paragraph 9 of Schedule 1 to the Finance (No. 2) Act 1992 (c. 48). Section 37 was amended by section 15 of and paragraph 1 of Schedule 1 to the Finance Act 2011 and section 180 of the Finance Act 2013. Section 54 was amended by section 1 of and paragraph 12 of Schedule 1 to the Finance (No. 2) Act 1992 and section 5 of the Finance Act 1985 (c. 54). Section 55 was amended by section 1 of the Finance Act 1984 (c. 43) and section 1 of and paragraph 13 of Schedule 1 to the Finance (No. 2) Act 1992.

amended by section 3 of the Finance Act 1996 (c. 8), section 10 of the Finance (No. 2) Act 1997 (c. 58), section 180 of the Finance Act 2013, section 4 of the Finance Act 1998 (c. 36) and section 3 of the Finance Act 1997. There are other amendments which are not relevant to this Order.

(b) 1994 c. 23. Section 2 was amended by section 3 of the Finance (No. 2) Act 2010 (c. 31). Section 7 was amended by section 76 of and Part 1 of Schedule 36 to the Finance Act 2009 (c. 10) and section 203 of and paragraphs 2 and 3 of Schedule 28 to the Finance Act 2012 (c. 14). Section 24 was amended by section 19 of and paragraph 1 of Schedule 8 to the Finance (No. 3) Act 2010 (c. 33). There are other amendments which are not relevant to this Order.

#### Annex 2 – Conditions consistent with the Operating Schedule

#### 1 The Prevention of Crime and Disorder

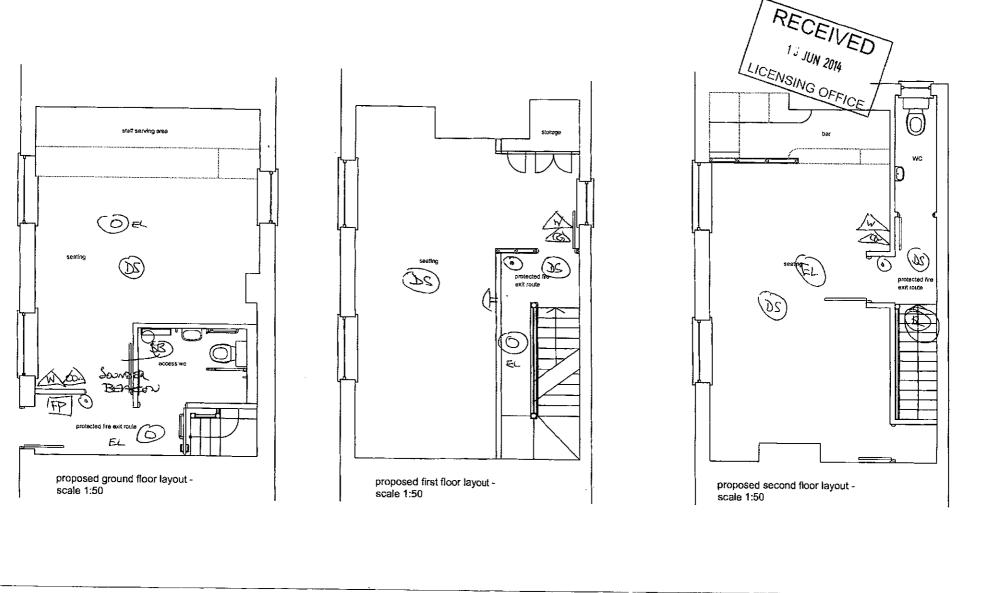
- 2 When the top floor is in use, this will be supervised by staff.
- 3 Challenge 21 Policy to be in use.
- 4 A minimum of 1 SIA door supervisor will be employed from 2200 hrs until close on Friday and Saturday nights. A signing in book will be kept on site to record the name, badge number and tour of duty of the door supervisors. This book will be kept at the premises and available to Police or Licensing Authority on request.
- 5 A staff member from the premises who is conversant with the operation of the CCTV system shall be on the premises at all times when the premises is open.
- 6 The premises shall install and maintain a comprehensive CCTV system. All entry and exit points will be covered enabling frontal identification of every person entering. The CCTV system shall continually record whilst the premises is open for licensable activities and during all times when customers remain on the premises. All recordings shall be stored for a minimum period of 28 days with date and time stamping. Viewing of recordings shall be made available upon the request of Police or Licensing Authority.
- 7 Patrons will be prevented from taking open drinking vessels and bottles off the premises.
- 8 An incident book to be kept on the premises to record any significant incidents of crime and disorder. This book will be available to both Police and Licensing Authority on request.
- 9 Staff will be trained in relation to the sale of alcohol and a record of this training will be kept at the premises and available for inspection to Police or Licensing Authority on request.
- 10 There will be a search policy at the door.
- 11 A refusal book will be kept at the premises to record all refused sales of alcohol due to underage or intoxication. This book will be available to Police or Licensing Authority on request.

#### 12 Public Safety

- 13 There will be a Community Watch Scheme.
- 14 The Protection of Children From Harm
- 15 Alcohol will not be sold without ID being checked.
- 16 No under 18's allowed in the bar which only opens Friday and Saturday's.

Annex 3 – Conditions attached after a hearing by the licensing authority

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ADI 201213 BAF Sector Disease COPYRIGHT: This drawing must not be reissued leaned or copied without the consent of Frith Associates Limited. All errors, discrepancies should be reported to Frith Associates Limited immediately, All dimensions are to be checked before any site fabrication by the contractor or sub contractors Steve Half frithassociates No5 Upper King Street, Norwich, NR3 1RB FOR CHANGE OF USE PLANNING APPROVAL 131 Output Rd, Dersham, Notion, NR19 20R. 101362 697201 10:07489724918 a (Green science Doce enclose used any sime reactation by the connector is up connectors expectails a useplice set. Co on is case plens. Use only figured or grid dimensions. Any deviation from this drawing is to be reported to Frith Associates Limited immediately. This drawing has been prepared for the blowing purposes and does not constitute use for any other purpose... FOR PLANNING APPROVAL -0 0.5 1.0 1.5 1001 2.5m Sold an AJ Proposed Floor Layouts -0092 005 A02 -----



Premises Licence Summary

#### Premises Licence Number

11/01066/PREM

#### **Premises Details**

Postal address of premises, or if none, ordnance survey map reference or description, including Post Town, Post Code

Bar 11 9 - 11 Upper King Street Norwich NR3 1RB

Telephone number 01603 762250

#### Where the licence is time limited the dates

. .

Not applicable

#### Licensable activities authorised by the licence.

Ent like live/recorded music/dance - Activity takes place indoors Films - Activity takes place indoors Late Night Refreshment - Activity takes place indoors Live Music - Activity takes place indoors Performances of Dance - Activity takes place indoors Plays - Activity takes place indoors Sale by Retail of Alcohol Recorded Music - Activity takes place indoors

#### The times the licence authorises the carrying out of licensable activities

Ent like live/recorded music/dance Every Day 07:00 - 04:00 An additonal hour on public holidays and other celebration days as listed: New Years Day (1 January), Burns Night (no set date), St Valentines Day (14 February), St David's Day (1 March), St Patrick's Day (17 March), Maundy Thursday (no set date), Good Friday (no set date), Easter Saturday (no set date), Easter Sunday (no set date), Easter Monday (no set date), St George's Day (23 April), May Bank Holiday (no set date -Friday to Monday inclusive), Spring Bank Holiday (no set date - Friday to Monday inclusive), Late Summer Bank Holiday (no set date - Friday to Monday inclusive), St Andrew's Day (30 November), every Friday and Saturday in December to cater for office parties and other Christmas functions (no set dates), Christmas Eve (24 December), Christmas Day (25 December), Boxing Day (26 December), 27 December and 28 December. Any other designated Public Holiday (if at a weekend, Friday - Monday inclusive) that may be introduced by H M Government following the date of the grant of this licence.

New Years Eve hours from the end of permitted hours on 31 December until the start of permitted hours on 1 January.

Films Every Day 10:00 - 04:00 An additonal hour on public holidays and other celebration days as listed: New Years Day (1 January), Burns Night (no set date), St Valentines Day (14 February), St David's Day (1 March), St Patrick's Day (17 March), Maundy Thursday (no set date), Good Friday (no set date), Easter Saturday (no set date), Easter Sunday (no set date), Easter Monday (no set date), St George's Day (23 April), May Bank Holiday (no set date -Friday to Monday inclusive), Spring Bank Holiday (no set date - Friday to Monday inclusive)), Late Summer Bank Holiday (no set date - Friday to Monday inclusive), St Andrew's Day (30 November), every Friday and Saturday in December to cater for office parties and other Christmas functions (no set dates), Christmas Eve (24 December), Christmas Day (25 December), Boxing Day (26 December), 27 December and 28 December. Any other designated Public Holiday (if at a weekend, Friday - Monday inclusive) that may be introduced by H M Government following the date of the grant of this licence.

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Late Night Refreshment Every Day 23:00 - 04:30 An additonal hour on public holidays and other celebration days as listed: New Years Day (1 January), Burns Night (no set date), St Valentines Day (14 February), St David's Day (1 March), St Patrick's Day (17 March), Maundy Thursday (no set date), Good Friday (no set date), Easter Saturday (no set date), Easter Sunday (no set date), Easter Monday (no set date), St George's Day (23 April), May Bank Holiday (no set date -Friday to Monday inclusive), Spring Bank Holiday (no set date - Friday to Monday inclusive), Late Summer Bank Holiday (no set date - Friday to Monday inclusive), St Andrew's Day (30 November), every Friday and Saturday in December to cater for office parties and other Christmas functions (no set dates), Christmas Eve (24 December), Christmas Day (25 December), Boxing Day (26 December), 27 December and 28 December. Any other designated Public Holiday (if at a weekend, Friday - Monday inclusive) that may be introduced by H M Government following the date of the grant of this licence.

New Years Eve hours from the end of permitted hours on 31 December until the start of permitted hours on 1 January.

Live Music

Every Day

10:00 - 04:00

An additonal hour on public holidays and other celebration days as listed: New Years Day (1 January), Burns Night (no set date), St Valentines Day (14 February), St David's Day (1 March), St Patrick's Day (17 March), Maundy Thursday (no set date), Good Friday (no set date), Easter Saturday (no set date), Easter Sunday (no set date), Easter Monday (no set date), St George's Day (23 April), May Bank Holiday (no set date - Friday to Monday inclusive), Spring Bank Holiday (no set date - Friday to Monday inclusive), Spring Bank Holiday (no set date - Friday to Monday inclusive), St Andrew's Day (30 November), every Friday and Saturday in December to cater for office parties and other Christmas functions (no set dates), Christmas Eve (24 December), Christmas Day (25 December), Boxing Day (26 December), 27 December and 28 December. Any other designated Public Holiday (if at a weekend, Friday - Monday inclusive) that may be introduced by H M Government following the date of the grant of this licence.

New Years Eve hours from the end of permitted hours on 31 December until the start of permitted hours on 1 January.

Performances of Dance Every Day 10:00 - 04:00 An additonal hour on public holidays and other celebration days as listed: New Years Day (1 January), Burns Night (no set date), St Valentines Day (14 February), St David's Day (1 March), St Patrick's Day (17 March), Maundy Thursday (no set date), Good Friday (no set date), Easter Saturday (no set date), Easter Sunday (no set date), Easter Monday (no set date), St George's Day (23 April), May Bank Holiday (no set date -Friday to Monday inclusive), Spring Bank Holiday (no set date - Friday to Monday inclusive), Late Summer Bank Holiday (no set date - Friday to Monday inclusive), St Andrew's Day (30 November), every Friday and Saturday in December to cater for office parties and other Christmas functions (no set dates), Christmas Eve (24 December), Christmas Day (25 December), Boxing Day (26 December), 27 December and 28 December. Any other designated Public Holiday (if at a weekend, Friday - Monday inclusive) that may be introduced by H M Government following the date of the grant of this licence.

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Plays Every Day 10:00 - 04:00 An additonal hour on public holidays and other celebration days as listed: New Years Day (1 January), Burns Night (no set date), St Valentines Day (14 February), St David's Day (1 March), St Patrick's Day (17 March), Maundy Thursday (no set date), Good Friday (no set date), Easter Saturday (no set date), Easter Sunday (no set date), Easter Monday (no set date), St George's Day (23 April), May Bank Holiday (no set date -Friday to Monday inclusive), Spring Bank Holiday (no set date - Friday to Monday inclusive), Late Summer Bank Holiday (no set date - Friday to Monday inclusive), St Andrew's Day (30 November), every Friday and Saturday in December to cater for office parties and other Christmas functions (no set dates), Christmas Eve (24 December), Christmas Day (25 December), Boxing Day (26 December), 27 December and 28 December. Any other designated Public Holiday (if at a weekend, Friday - Monday inclusive) that may be introduced by H M Government following the date of the grant of this licence. New Years Eve hours from the end of permitted hours on 31 December until the start of permitted hours on 1 January.

Sale by Retail of Alcohol Every Day 07:00 - 03:00 An additonal hour on public holidays and other celebration days as listed: New Years Day (1 January), Burns Night (no set date), St Valentines Day (14 February), St David's Day (1 March), St Patrick's Day (17 March), Maundy Thursday (no set date), Good Friday (no set date), Easter Saturday (no set date), Easter Sunday (no set date), Easter Monday (no set date), St George's Day (23 April), May Bank Holiday (no set date -Friday to Monday inclusive), Spring Bank Holiday (no set date - Friday to Monday inclusive), Late Summer Dank Holiday (no set date - Friday tu Monday Inclusive), St Andrew's Day (30 November), every Friday and Saturday in December to cater for office parties and other Christmas functions (no set dates), Christmas Eve (24 December), Christmas Day (25 December), Boxing Day (26 December), 27 December and 28 December. Any other designated Public Holiday (if at a weekend, Friday - Monday inclusive) that may be introduced by H M Government following the date of the grant of this licence.

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Recorded Music Every Day 07:00 - 04:00 An additonal hour on public holidays and other celebration days as listed: New Years Day (1 January), Burns Night (no set date), St Valentines Day (14 February), St David's Day (1 March), St Patrick's Day (17 March), Maundy Thursday (no set date), Good Friday (no set date), Easter Saturday (no set date), Easter Sunday (no set date), Easter Monday (no set date), St George's Day (23 April), May Bank Holiday (no set date -Friday to Monday inclusive), Spring Bank Holiday (no set date - Friday to Monday inclusive), Late Summer Bank Holiday (no set date - Friday to Monday inclusive), St Andrew's Day (30 November), every Friday and Saturday in December to cater for office parties and other Christmas functions (no set dates), Christmas Eve (24 December), Christmas Day (25 December), Boxing Day (26 December), 27 December and 28 December. Any other designated Public Holiday (if at a weekend, Friday - Monday inclusive) that may be introduced by H M Government following the date of the grant of this licence.

New Years Eve hours from the end of permitted hours on 31 December until the start of permitted hours on 1 January.

#### The opening hours of the premises

Monday	07:00 - 04:30
Tuesday	07:00 - 04:30
Wednesday	07:00 - 04:30
Thursday	07:00 - 04:30
Friday	07:00 - 04:30
Saturday	07:00 - 04:30
Sunday	07:00 - 04:30

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Any other designated Public Holiday (if at a weekend, Friday - Monday inclusive) that may be introduced by H M Government following the date of the grant of this licence.

New Years Eve hours from the end of permitted hours on 31 December until the start of permitted hours on 1 January.

### Where the licence authorises supplies of alcohol whether these are on and / or off supplies

Alcohol is supplied for consumption both on and off the Premise

#### Name, (registered) address of holder of premises licence

JPS Inns Limited 9 - 11 Upper King Street Norwich NR3 1RB

۰.

Registered number of holder, for example company number, charity number (where applicable)

Registered Business Number

07646194

Name of designated premises supervisor where the premises licence authorises for the supply of alcohol

Honor Grace Emes Boyd

#### State whether access to the premises by children is restricted or prohibited

Persons under 18 not to be permitted entry to that part of the premises where any adult entertainment is being performed.



Schedule 12

**Regulation 33,34** 

**Premises Licence** 

#### Premises Licence Number

11/01066/PREM

#### Part 1 – Premises Details

Postal address of premises, or if none, ordnance survey map reference or description, including Post Town, Post Code

Bar 11 9 - 11 Upper King Street Norwich NR3 1RB

Telephone number 01603 762250

#### Where the licence is time limited the dates

Not applicable

#### Licensable activities authorised by the licence.

Ent like live/recorded music/dance - Activity takes place indoors Films - Activity takes place indoors Late Night Refreshment - Activity takes place indoors Live Music - Activity takes place indoors Performances of Dance - Activity takes place indoors Plays - Activity takes place indoors Sale by Retail of Alcohol Recorded Music - Activity takes place indoors

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New Years Eve hours from the end of permitted hours on 31 December until the start of permitted hours on 1 January.

Films

Every Day

10:00 - 04:00

An additional hour on public holidays and other celebration days as listed: New Years Day (1 January), Burns Night (no set date), St Valentines Day (14 February), St David's Day (1 March), St Patrick's Day (17 March), Maundy Thursday (no set date), Good Friday (no set date), Easter Saturday (no set date), Easter Sunday (no set date), Easter Monday (no set date), St George's Day (23 April), May Bank Holiday (no set date -Friday to Monday inclusive), Spring Bank Holiday (no set date - Friday to Monday inclusive)), Late Summer Bank Holiday (no set date - Friday to Monday inclusive), St Andrew's Day (30 November), every Friday and Saturday in December to cater for office parties and other Christmas functions (no set dates), Christmas Eve (24 December), Christmas Day (25 December), Boxing Day (26 December), 27 December and 28 December. Any other designated Public Holiday (if at a weekend, Friday - Monday inclusive) that may be introduced by H M Government following the date of the grant of this licence.

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New Years Eve hours from the end of permitted hours on 31 December until the start of permitted hours on 1 January.

Where the licence authorises supplies of alcohol whether these are on and / or off supplies

Alcohol is supplied for consumption both on and off the Premise

# State whether access to the premises by children is restricted or prohibited

Persons under 18 not to be permitted entry to that part of the premises where any adult entertainment is being performed.

#### Part 2

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Name, (registered) address, telephone number and email (where relevant) of holder of premises licence
JPS Inns Limited 9 - 11 Upper King Street Norwich NR3 1RB
•
Registered number of holder, for example company number, charity number (where applicable)
Registered Business Number 07646194
Name, address and telephone number of designated premises supervisor where the premises licence authorises for the supply of alcohol
Honor Grace Emes Boyd

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol

.

Party Reference: 17/00428/PERS

Licensing Authority: Norwich City Council

#### Annex 1 – Mandatory conditions

1 No supply of alcohol may be made under a premises licence -

(a) at a time when there is no designated premises supervisor in respect of the premises licence, or

(b) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.

- 2 Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.
- 3 No moving picture shall be exhibited unless: -

(i) it has received a "U","PG", "12A", "15" or "18" certificate of the British Board of Film Classification; or

(ii) it is a current newsreel which has not been submitted to the British Board of Film Classification; or

(iii) the permission of the Licensing Authority is first obtained and any conditions of such permission are complied with.

- 4 No person under the age of 18 years shall be admitted to any exhibition at which there is to be shown any moving picture which has received an "18" certificate from the British Board of Film Classification.
- 5 No person under the age of 15 years shall be admitted to any exhibition at which there is to be shown any moving picture which has received a "15" certificate from the British Board of Film Classification.
- 6 No person under the age of 12 years shall be admitted to any exhibition at which there is to be shown any moving picture which has received a "12A" certificate from the British Board of Film Classification.
- 7 Where, at specified times one or more individuals must be at the premises to carry out a security activity each such individual must be licensed by the Security Industry Authority.
  - (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

(2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises.

a) games or other activities which require or encourage, or are designed to require or encourage, individuals to:

(i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or

(ii) drink as much alcohol as possible (whether within a time limit or otherwise);

b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;

c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;

d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner.

e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).

9

The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.

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(1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.

(2) The designated premises supervisor in relation to the premises licences must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.

(3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either: 
 (a) a holographic mark or

(b) an ultraviolet feature.

11 The responsible person shall ensure that:

(a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures:

- (i) beer or cider half pint
- (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
- (iii) still wine in a glass: 125 ml; and

(b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and

(c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

For the purposes of the condition set out in paragraph 1:

(a) "duty" is to be construed in accordance with the Alcoholic Liquor Duties Act 1979

(b) "permitted price" is the price found by applying the formula:

P = D + (DxV)

Where:

(i)P is the permitted price

(ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and

(iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;

(c) "relevant person" means, in relation to premises in respect of which there is in force a premises licence:

(i) The holder of the premises licence

(ii) The designated premises supervisor (if any) in respect of such a licence, or

(iii) The personal licence holder who makes or authorises a supply of alcohol under such a licence;

(d) "relevant person" means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and

(e) "value added tax" means value added tax charged in accordance with the Value Added Tax Act 1994.

(1) Sub-paragraph (2) applies where the permitted price given by Paragraph
 (b) of paragraph 2 on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax.

(2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day. Where a premises licence authorises the exhibition of films, the licence must include a condition requiring the admission of children to the exhibition of any film to be restricted in accordance with

this section. Where the film classification body is specified in the licence, unless subsection (12)(b) applies,

admission of children must be restricted in accordance with any recommendation by that body.

17 Where

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(a) The film classification body is not specified in the licence, or

(b) The relevant licensing authority has notified the holder of the licence that this subsection applies to the film in question,

admission of children must be restricted in accordance with any recommendation made by that licensing authority.

18 In this section "children" means any person aged under 18; and

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"film classification body" means the person or persons designated as the authority under Section 4 of the Video Recordings Act 1984(c39) (authority to determine suitability of video works for classification).

Where a premises licence includes a condition that at specified times one or more individuals must be at the premises to carry out a security activity, each such individual must:

(a) be authorised to carry out that activity by a licence granted under the Private Security Industry Act 2001; or

(b) be entitled to carry out that activity by virtue of section 4 of the Act.

But nothing in subsection (1) requires such a condition to be imposed:

(a) in respect of premises within paragraph 8(3)(a) of Schedule 2 to the Private Security
 Industry Act 2001 (c12) (premises with premises licences authorising plays or films); or
 (b) in respect of premises in relation to:

(i) any occasion mentioned in paragraph 8(3)(b) or (c) of that Schedule (premises being used exclusively by club with club premises certificate, under a temporary event notice authorising plays or films or under a gaming licence), or

(ii) any occasion within paragraph 8(3)(d) of that Schedule (occasions prescribed by regulations under that Act.

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For the purposes of this section:

(a) "security activity" means an activity to which paragraph 2(1)(a) of that Schedule applies, and, which is licensable conduct for the purposes of that Act, (see Section 3(2) of that Act) and
 (b) paragraph 8(5) of that Schedule (interpretation of references to an occasion) applies as it applies in relation to paragraph 8 of that Schedule.

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# Annex 2 – Conditions consistent with the Operating Schedule

# 1 General - all four licensing objectives

- 2 All bar staff will be trained in the basic law relating to the sale/supply of alcohol and a record of who has received this training will be kept at the premises.
- 3 There will be a 30 minute "chill out" period after all licensed activities cease (except late night refreshment) before the premises are closed.

## 4 The Prevention of Crime and Disorder

- 5 The Licensee, that is the person in whose name the premises Licence is issued, shall ensure that at all times when the premises are open for any licensable activity, there are sufficient, competent staff on duty at the premises for the purpose of fulfilling the terms and conditions of the Licence and for preventing crime and disorder.
- 6 All members of staff at the premises shall seek "credible photographic proof of age evidence" from any person who appears to be under the age of 21 years and who is seeking to purchase or consume alcohol on the premises.
- 7 A suitably worded sign of sufficient size and clarity must be displayed at the point of entry to the premises and in a suitable location at any points of sale, advising customers that they may be asked to produce evidence of their age.
- 8 A conspicuous notice must be displayed on or immediately outside the premises, or which is immediately adjacent to the premises, which gives details of any restrictions relating to the admission of children to the premises.
- 9 No patrons shall be allowed to leave the premises or its curtilage (curtilage includes any patio, terrace or other smoking areas) whilst in the possession of any drinking vessel or open glass bottle whether empty or containing any beverage.
- 10 The Licensee will ensure that there are sufficient staff on the premises to be able to monitor the behaviour of customers whilst inside the premises and take action to alert the Police and prevent problems escalating.
- 11 CCTV will be installed covering entrances, bar and dance areas, maintained in good order, and recordings will be kept for a minimum of 31 days for inspection by the Police or other responsible authorised authority.
- 12 Door supervisors will be employed during the evening and early hours proportionate to the perceived risk.
- 13 There will be a minimum of 2 SIA door supervisors will be employed from 2200 hours until close on Friday and Saturday nights.
- 14 An incident book will be provided and available for inspection by the Police and responsible authorised authorities.
- 15 The Licensee or a responsible person will monitor patrons leaving the premises, especially during the terminal hour to assist in a quiet and orderly dispersal of patrons.

## 16 Public Safety

17 The provisions of the Regulatory Reform (Fire Safety) Order 2005 apply to these premises and accordingly all fire and health and safety risk assessments will be fully implemented.

## 18 The Prevention of Public Nuisance

- 19 Internal and external lighting provided for the purpose of customer and staff safety and for the security of the premises must be so positioned to not cause nuisance to neighbouring or adjoining properties.
- 20 Premises must remove their waste and refuse in a timely manner to a licensed waste disposal facility.
- 21 An adequate number of staff must monitor the activity of persons leaving the premises and remind them of their public responsibilities where necessary.
- 22 There must be clear and legible notices displayed at exits and other circulatory areas requesting patrons to leave the premises having regard to the needs of local residents.
- 23 Volume levels from licensable music, both live and recorded, will be monitored by responsible persons throughout the period both inside and outside the premises with particular regard to excessive noise to neighbouring properties.
- 24 Doors (except for access and egress) and windows will be kept closed when licensable music is being played.
- 25 The Protection of Children From Harm

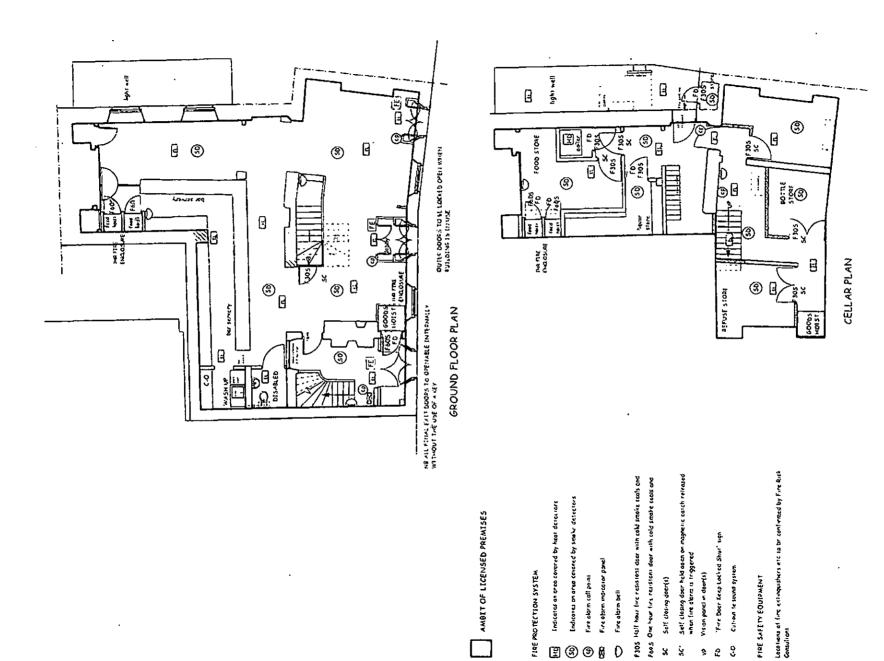
All members of staff at the premises shall seek "credible photographic proof of age evidence" from 26 any person who appears to be under the age of 21 years and who is seeking to purchase or consume alcohol on the premises.

A suitably worded sign of sufficient size and clarity must be displayed at the point of entry to the 27 premises and in a suitable location at any points of sale, advising customers that they may be asked to produce evidence of their age.

No children under the age of 18 years to be allowed access to that part of the premises during any 28 time when an activity or entertainment of a sexual nature is being provided.

Annex 3 – Conditions attached after a hearing by the licensing authority





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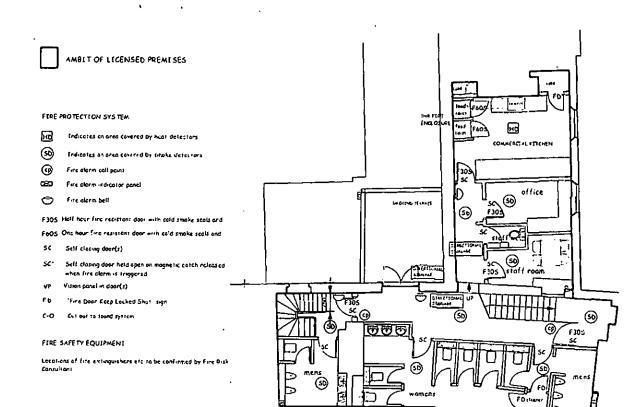
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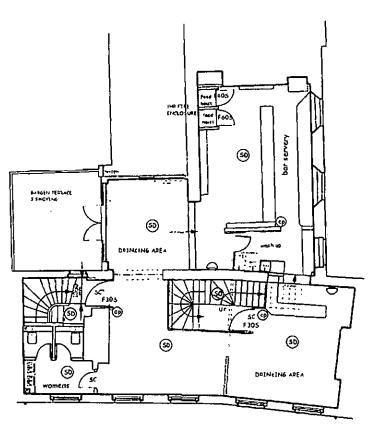
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**Premises Licence Summary** 

### Premises Licence Number

# 17/00360/PREM

# **Premises Details**

Postal address of premises, or if none, ordnance survey map reference or description, including Post Town, Post Code

Copacubana 3 Upper King Street Norwich NR3 1RL

Telephone number 01603 621281

# Where the licence is time limited the dates

Not applicable

#### Licensable activities authorised by the licence.

Films - Activity takes place indoors Late Night Refreshment - Activity takes place indoors Live Music - Activity takes place indoors Performances of Dance - Activity takes place indoors Sale by Retail of Alcohol Recorded Music - Activity takes place indoors

#### The times the licence authorises the carrying out of licensable activities

		,
Late Night Refreshment New Years Eve until 02:00	Every Day	23:00 - 02:00
Sale by Retail of Alcohol	Every Day	10:00 - 01:45
Recorded Music New Years Eve until 02:00	Every Day	07:00 - 02:00
Films	Every Day	07:00 - 02:00
Live Music	Monday to Saturday	12:00 - 23:00
Live Music	Sunday	12:00 - 22:00
Performances of Dance	Every Day	12:00 - 02:00

# The opening hours of the premises

Monday	07:00 - 02:00
Tuesday	07:00 - 02:00
Wednesday	07:00 - 02:00
Thursday	07:00 - 02:00
Friday	07:00 - 02:00
Saturday	07:00 - 02:00
Sunday	07:00 - 02:00

New Years Eve until 02:00

# Where the licence authorises supplies of alcohol whether these are on and / or off supplies

Alcohol is supplied for consumption both on and off the Premise

Name, (registered) address of holder of premises licence

Mr Carlos Alexandre Campeao

Registered number of holder, for example company number, charity number (where applicable)

Name of designated premises supervisor where the premises licence authorises for the supply of alcohol

Carlos Alexandre Campeao

State whether access to the premises by children is restricted or prohibited



Schedule 12

Regulation 33,34

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**Premises Licence** 

#### Premises Licence Number

17/00360/PREM

# Part 1 – Premises Details

Postal address of premises, or if none, ordnance survey map reference or description, including Post Town, Post Code

Copacubana 3 Upper King Street Norwich NR3 1RL

Telephone number 01603 621281

### Where the licence is time limited the dates

Not applicable

#### Licensable activities authorised by the licence.

Films - Activity takes place indoors Late Night Refreshment - Activity takes place indoors Live Music - Activity takes place indoors Performances of Dance - Activity takes place indoors Sale by Retail of Alcohol Recorded Music - Activity takes place indoors

The times the licence author	ises the carrying out of licer	sable activities
Late Night Refreshment New Years Eve until 02:00	Every Day	23:00 - 02:00
Sale by Retail of Alcohol	Every Day	10:00 - 01:45
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Films ·	Every Day	07:00 - 02:00
Live Music	Monday to Saturday	12:00 - 23:00
Live Music	Sunday	12:00 - 22:00

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Every Day

12:00 - 02:00

Monday	07:00 - 02:00	
Tuesday	07:00 - 02:00	
Wednesday	07:00 - 02:00	
Thursday	07:00 - 02:00	
Friday	07:00 - 02:00	
Saturday	07:00 - 02:00	
Sunday	07:00 - 02:00	

# Where the licence authorises supplies of alcohol whether these are on and / or off supplies

Alcohol is supplied for consumption both on and off the Premise

# State whether access to the premises by children is restricted or prohibited

#### Part 2

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence

Mr Carlos Alexandre Campeao

Electronic Mail

copacubananorwich@gmail.com

Registered number of holder, for example company number, charity number (where applicable)

Name, address and telephone number of designated premises supervisor where the premises licence authorises for the supply of alcohol

Carlos Alexandre Campeao 83 Vauxhall Street Norwich NR2 2SD

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol

Party Reference: 14/01848/PERS

Licensing Authority: Norwich City Council

#### Annex 1 – Mandatory conditions

No supply of alcohol may be made under a premises licence -

(a) at a time when there is no designated premises supervisor in respect of the premises licence, or

(b) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.

- 2 Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.
- 3 No moving picture shall be exhibited unless: --

(i) it has received a "U", "PG", "12A", "15" or "18" certificate of the British Board of Film Classification; or

(ii) it is a current newsreel which has not been submitted to the British Board of Film Classification; or

(iii) the permission of the Licensing Authority is first obtained and any conditions of such permission are complied with.

- 4 No person under the age of 18 years shall be admitted to any exhibition at which there is to be shown any moving picture which has received an "18" certificate from the British Board of Film Classification.
- 5 No person under the age of 15 years shall be admitted to any exhibition at which there is to be shown any moving picture which has received a "15" certificate from the British Board of Film Classification.
- 6 No person under the age of 12 years shall be admitted to any exhibition at which there is to be shown any moving picture which has received a "12A" certificate from the British Board of Film Classification.
- 7 Where, at specified times one or more individuals must be at the premises to carry out a security activity each such individual must be licensed by the Security Industry Authority.
  - (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

(2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises.

a) games or other activities which require or encourage, or are designed to require or encourage, individuals to:

(i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or

(ii) drink as much alcohol as possible (whether within a time limit or otherwise);

b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;

c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;

d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner.

e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).

The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.

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(1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.

(2) The designated premises supervisor in relation to the premises licences must ensure that

the supply of alcohol at the premises is carried on in accordance with the age verification policy.
 (3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either: 
 (a) a holographic mark or

(b) an ultraviolet feature.

The responsible person shall ensure that:

(a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures:

(i) beer or cider half pint

(ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and

(iii) still wine in a glass: 125 ml; and

(b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and

(c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

For the purposes of the condition set out in paragraph 1:

(a) "duty" is to be construed in accordance with the Alcoholic Liquor Duties Act 1979

(b) . "permitted price" is the price found by applying the formula:

P = D + (DxV)

(i)P is the permitted price

(ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and

(iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;

(c) "relevant person" means, in relation to premises in respect of which there is in force a premises licence:

(i) The holder of the premises licence

(ii) The designated premises supervisor (if any) in respect of such a licence, or

(iii) The personal licence holder who makes or authorises a supply of alcohol under such a licence;

(d) "relevant person" means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and

(e) "value added tax" means value added tax charged in accordance with the Value Added Tax Act 1994.

(1) Sub-paragraph (2) applies where the permitted price given by Paragraph
 (b) of paragraph 2 on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax.

(2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

15 Where a premises licence authorises the exhibition of films, the licence must include a condition requiring the admission of children to the exhibition of any film to be restricted in accordance with this section.

16 Where the film classification body is specified in the licence, unless subsection (12)(b) applies,

admission of children must be restricted in accordance with any recommendation by that body. 17 Where

(a) The film classification body is not specified in the licence, or

(b) The relevant licensing authority has notified the holder of the licence that this subsection applies to the film in question,

admission of children must be restricted in accordance with any recommendation made by that licensing authority.

18 In this section "children" means any person aged under 18; and

13

14

12

"film classification body" means the person or persons designated as the authority under Section 4 of the Video Recordings Act 1984(c39) (authority to determine suitability of video works for classification).

19 Where a premises licence includes a condition that at specified times one or more individuals must be at the premises to carry out a security activity, each such individual must:

(a) be authorised to carry out that activity by a licence granted under the Private Security Industry Act 2001; or

(b) be entitled to carry out that activity by virtue of section 4 of the Act.

But nothing in subsection (1) requires such a condition to be imposed:

(a) in respect of premises within paragraph 8(3)(a) of Schedule 2 to the Private Security Industry Act 2001 (c12) (premises with premises licences authorising plays or films); or
 (b) in respect of premises in relation to:

(i) any occasion mentioned in paragraph 8(3)(b) or (c) of that Schedule (premises being used exclusively by club with club premises certificate, under a temporary event notice authorising plays or films or under a gaming licence), or

(ii) any occasion within paragraph 8(3)(d) of that Schedule (occasions prescribed by regulations under that Act.

21

For the purposes of this section:

(a) "security activity" means an activity to which paragraph 2(1)(a) of that Schedule applies, and, which is licensable conduct for the purposes of that Act, (see Section 3(2) of that Act) and
 (b) paragraph 8(5) of that Schedule (interpretation of references to an occasion) applies as it applies in relation to paragraph 8 of that Schedule.

### Annex 2 – Conditions consistent with the Operating Schedule

#### 1 General - all four licensing objectives

- 2 Strong management controls and effective training of all staff so that they are aware of the premises licence and the requirements to meet the four licensing objectives with particular attention to:
  - a) no selling of alcohol to underage people
  - b) no drunk and disorderly behaviour on the premises area
  - c) vigilance in preventing the use and sale of illegal drugs at the premise
  - d) no violent and anti-social behaviour
  - e) no any harm to children

- Operating Schedule providing the hours of operation and licensable activities during those hours.

- Designated premises supervisor confirmed it is obligated to be in day-to-day control of the premises, to provide good training for staff on the Licensing Act (Training Record), to make or authorise each sale.

- Clear "Challenge 25" information to prevent the supply of alcohol to under-age drinkersd.

- CCTV system installed with recording option available.
- 3 A security signing in book will be available to Police or Licensing Authority on request.

#### 4 The Prevention of Crime and Disorder

- 5 A clear legible notice inside the premises indicating the normal hours under the terms of the premises licence during which licensable activities are permitted.
- 6 Not selling of alcohol to drunk or intoxicated customers.
- 7 Custom will not be sought by means of personal solicitation outside or in the vicinity of the premises.
- 8 Prevention and vigilance in illegal drug use.
- 9 A monitored intruder alarm will be in operation.
- 10 Spirits for off sales will be on display in a locked cabinet.
- 11 CCTV to cover the main public areas of the premises and enable facial shots of customers on entry. CCTV to record for a minimum of 28 days and be available to Police and Licensing Authority on request.
- . 12 A record of staff training in relation to the Licensing Act 2003 will be kept at the premises and available to Police or Licensing Authority on request.
- 13 Patrons will be prevented from taking open drinking vessels containing alcohol off the premises.
- 14 Log book will be kept upon the premises all the time.
- 15 A minimum of 1 SIA door supervisor will be employed from 22:00 hrs until close on Friday and Saturday nights.
- 16 A signing in book will be kept on site to record the name, badge number and tour of duty of the door supervisor. The book will be kept at the premises.

### 17 Public Safety

- 18 Well trained staff adherence to environmental health requirements.
- 19 Training and implementation of underage ID checks.
- 20 A log book or recording system shall be kept upon the premises in which shall be entered particulars of inspections made; those required to be made by statute, and information compiled to comply with any public safety condition attached to the premises licence that requires the recording of such information. The log book shall be kept available for inspection when required by persons authorised by the Licensing Act 2003 or associated legislation.
- 21 All parts of the premises and all fittings and apparatus therein, door fastenings and notices, lighting, heating, electrical, air condition, sanitary accommodation and other installations, will be maintained at all times in good order and in a safe condition.

### 22 The Prevention of Public Nuisance

- 23 Noise reduction measures to address the public nuisance objective.
- 24 Prominent, clear and legible notices will be displayed at the exit requesting the public to respect the needs of nearby residents and to leave the premises and the area quietly.
- 25 Deliveries of goods necessary for the operation of the business will be carried out at such a time or in such a manner as to prevent nuisance and disturbance to nearby residents.

- 26 The licensee will ensure that staff who arrive early morning or depart late at night (ex. for unpacking, pricing newly delivered goods) when the business has ceased trading conduct themselves in such a manner to avoid causing disturbance to nearby residents.
- 27 Customers will be asked not to stand around loudly talking in the street outside the premises.
- 28 Customers will not be admitted to premises above opening hours.
- 29 Any lighting on or outside the premises will be positioned and screened in such a way so as to not cause a disturbance to nearby residents.
- 30 Bins and rubbish will be stored internally for collection by waste management company.

### 31 The Protection of Children From Harm

- 32 "Challenge 25" sign which is a retailing strategy that encourages anyone who is over 18 but looks under 25 to carry acceptable ID (a card bearing the PASS hologram, a photographic driving licence or a passport) if they wish to buy alcohol. Well trained staff about requirement for persons' identification, age establishment etc.
- 33 All the details provided in Training Record Book available in the retail unit.
- 34 Children must be accompanied by an adult and will not be permitted after 20:00 hrs.

