

Twinning committee

Date: Thursday, 15 June 2017

Time: 16:00

Venue: Mancroft room, City Hall, St Peters Street, Norwich, NR2 1NH

Committee members:

Councillor Bremner
Councillor Brociek-Coulton
Councillor Maxwell
Councillor Peek
Councillor Raby
Councillor Ryan
Councillor Schmierer
Councillor Wright
Ralph Gayton (El Viejo)
Waltraud Jarrold (Koblenz)
Jill Noble (Koblenz)
Sandra Underwood (Novi Sad)
Doug Underwood (Novi Sad)
Chris Rowe (Rouen)
Lord Mayor (ex officio)
Chairman (Norfolk County Council)
(ex officio)

For further information please contact:

Committee officer: Alex Hand
t: (01603) 212459
e: alexhand@norwich.gov.uk

Democratic services
City Hall
Norwich
NR2 1NH

www.norwich.gov.uk

Information for members of the public

Members of the public and the media have the right to attend meetings of full council, the cabinet and committees except where confidential information or exempt information is likely to be disclosed, and the meeting is therefore held in private.

For information about attending or speaking at meetings, please contact the committee officer above or refer to the council's website

Agenda

		Page nos
1	Appointment of chair To appoint the chair of the committee for the ensuing civic year	
2	Appointment of vice chair To appoint the vice chair for the ensuing civic year	
3	Apologies To receive apologies for absence	
4	Public questions/petitions To receive questions / petitions from the public (notice to be given to committee officer in advance of the meeting in accordance with appendix 1 of the council's constitution)	
5	Declarations of interest (Please note that it is the responsibility of individual members to declare an interest prior to the item if they arrive late for the meeting)	
6	Minutes To approve the accuracy of the minutes of the meeting held on 2 March 2017	5 - 8
7	Twinning Fund - Financial Position Purpose - This report informs the committee of the income and expenditure of the committee in respect of twinning activities for the period of 2 March 2017 to 1 June 2017.	9 - 10
8	Application for Grant - Paul Cross Memorial Concert Purpose - To notify the committee of the application for a grant from the Norfolk and Norwich Novi Sad Association.	11 - 14
9	Civic Visit - Day of the Cities in Novi Sad	15 - 16

Purpose - The Lord Mayor has been invited to attend an annual festival for Novi Sad's twin cities.

10 Reports of the Twinning Associations

No written reports were available at the time of publication. Any reports circulated at the meeting will be published on the council's website with the committee documents.

- The Norfolk and Norwich Novi Sad Association
- The Norfolk and Norwich - El Viejo Friendship Link
- The Norfolk and Norwich / Koblenz Friendship Association
- The Norfolk and Norwich Rouen Friendship Association

Date of publication: **Wednesday, 07 June 2017**



Twinning committee

16:00 to 16:45

2 March 2017

Present: Councillors Maxwell (Lord Mayor/chair), Bremner , Malik, Raby, Schmierer and Thomas (Vi), and Ralph Gayton (El Viejo) (vice chair), Waltraud Jarrold and Jill Noble (Koblenz; and Sandra and Doug Underwood (Novi Sad)

Apologies: Councillors Wright (other council business), Brociek-Coulton and Woollard; Chris Rowe (Rouen) and the chairman of Norfolk County Council (ex officio member)

1. Public questions/petitions

There were no public questions or petitions.

2. Declarations of interest

There were no declarations of interest.

3. Minutes

RESOLVED to note that the minutes of the meeting held on 6 October 2016 were not available and would be circulated to members and considered for approval at the next meeting of the committee.

4. Twinning officer

The Lord Mayor reported that Andy Emms, democratic services manager and “twinning officer” had left the council after 40 years’ of service.

Members of the committee joined the Lord Mayor in praising Andy Emms for his support of the twinning associations and the committee, and considered that he had been a good ambassador for the city.

RESOLVED to:

- (1) record the committee’s gratitude to Andy Emms for his contribution to twinning and support of the twinning associations and friendship link and the committee;
- (2) note that the contact for twinning will be Andy Futter, senior committee officer and committee officer to this committee.

5. Reports of the Twinning Associations

The Norfolk and Norwich Rouen Friendship Association

Councillor Bremner referred to “La Amitie” the newsletter of the Norfolk and Norwich Rouen Friendship Association and said that he was a member of the association and although not its official spokesperson would be happy to speak on its behalf in Chris Rowe’s absence. He referred to the two tragic events that had happened in Rouen last summer and said that the association had sent its condolences to the people in Rouen. The association would be holding its annual visit to Rouen from 10 May to 14 May 2017. There were still spaces and everyone was welcome.

The Norfolk and Norwich Novi Sad Association

Doug Underwood said that the Norfolk and Norwich Novi Sad Association was preparing for its annual general meeting which would be held on 6 April 2017 and chaired by the Lord Mayor as its president. Novi Sad was proud of the success of its Baltic Indoor champion and Olympic prize winning long jumper, Ivana Spanovic, and had hopes for further success at the European Indoor event at the beginning of March. The Paul Cross Memorial Concert had been a success despite artistes’ flights being delayed due to bad weather and extending the introduction to allow for one of the artiste’s dresses to be collected from her lodgings. Novi Sad had been selected as European City of Culture for 2021. Two senior city council officers had provided advice and support to a visiting member of the Novi Sad bid team and shared the city council’s experience of making a bid. Members of the association had visited Novi Sad last month.

The Norfolk and Norwich – El Viejo Friendship Link

Ralph Gayton presented the annual report of the The Norfolk and Norwich – El Viejo Friendship Link and displayed photographs. Copies of the survey results into the state of school latrines was circulated at the meeting. The link was focussing on providing and improving latrine provision. Many schools did not have separate provision for boys and girls. Poor families without their own latrines used the school latrines. The link had discontinued the school uniform project and resources were being focussed on providing educational material and equipment for the upper grades of the school population.

The Norfolk and Norwich / Koblenz Friendship Association

Waltraud Jarrold gave a detailed presentation of the Norfolk and Norwich / Koblenz Friendship Association’s “Kontakt Newsletter” (February 2017) and highlighted recent activities which included the association’s thirty-sixth anniversary lunch at Park Farm Hotel and the Advent Evening at the Great Hospital. Wensum Junior School had approached the association to find out more about people in Koblenz and Norwich who died in the First World War and contacts had been made. She also took the opportunity to speak generally about twinning and the friendships which have grown out of cultural activities and events, exchange visits and between the associations over the years. Arrangements were in hand for the Lord Mayor’s civic visit to Koblenz on 23 March 2017. The association’s next visit to Koblenz would be in September 2017.

RESOLVED to:

- (1) note the reports from the twinning associations;
- (2) record the gratitude of the Norfolk and Norwich Novi Sad Association to Nikki Rotsos, director of culture and communications and Helen Selleck, events manager, for their assistance with the Novi Sad European City of Culture 2021 bid;
- (3) endorse the message from the His Excellency Ross Deny, Ambassador to Nicaragua, to the Nicaragua Solidarity Campaign Twin Towns Meeting on 11 February 2017, and: congratulate the Norfolk and Norwich – El Viejo Friendship Link for its contribution to community development projects;
- (3) note that the Lord Mayor and civic party will be undertaking a civic visit to Koblenz on 23 to 25 March 2017.

6. Twinning Fund – Financial Position

The committee considered the report and noted that there was a healthy balance but there was a discrepancy in the figures.¹

During discussion, Waltraud Jarrold said that an application should have been made for the Triorca visit from 25 July to 1 August 2017. The committee officer said that no application form had been received but any applications that needed settling before the next meeting could be considered by the officers, in consultation with the chair and vice chair, and ratified at the next meeting. She reminded members that applications for grants for twinning related activities could be made by completing a form and contacting the city council. These would normally be considered at the next meeting.

RESOLVED to:

- (1) note that the twinning fund balance (in-hand) at 2 March 2017 is £2,359.74;
- (2) ask the officers to add the date of transactions to the list of movements in the financial statement..

7. Meeting Dates for 2017-18

The committee considered the schedule of meetings for the civic year 2017-18 and suggested that the meeting on 29 June 2017 was moved forward a week because of the Royal Norfolk Show.

¹ The balance in hand b/f 6 October 2016 had been transposed incorrectly in the report and should read £1,577.55

RESOLVED to hold meetings of the committee at City Hall on Thursdays at 16:00 on the following dates:

15 June 2017
5 October 2017
15 March 2018

Report to Twinning committee

Item

15 June 2017

Report of Director of business services

7

Subject Twinning Fund – Financial Position

Purpose

This report informs the committee of the income and expenditure of the committee in respect of twinning activities for the period of 2 March 2017 to 1 June 2017.

Recommendation

To note that the twinning fund closing balance (in hand) at 1 June 2017 is

Corporate and service priorities

The report helps to meet the corporate priority to provide a prosperous and vibrant city. The twinning associations contribute to the council's service plan priority by promoting and fostering links and exchanges of all kinds between people of Norwich and the twin cities.

Financial implications

There are sufficient funds within the twinning account to cover this request.

Ward/s: Not applicable

Cabinet member: Councillor Ryan- health and wellbeing

Contact officers

Stuart Guthrie, democratic and elections manager

01603 212055

Background documents

None

Report

Twinning fund – financial position

1. The transactions since 2 March 2017 are as follows:

Opening Balance

2,359.74

Date	Transactions	Line Amount
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Expenditure

28-Mar-2017	TRIORCA TRUST	250.00
28-Mar-2017	NORFOLK AND NORWICH NOVI SAD ASSOCIATION (book of Norwich as gift to hosts of Day of the Cities Festival)	20.05
10-Apr-2017	TRIORCA TRUST	250.00

Income

31-May-2017	Twinning Budget allocated to committee for support/promotion of twinning activities (520020-3887)	(2,060.00)
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Closing Balance

(3,899.69)

- Following the last meeting of the committee a grant was made to fund the Triorca visit which takes place on 25 July to 1 August 2017.
- The twinning budget allocated to the committee this year is £2,060.00.
- There may be some outstanding payments for twinning activities which have not yet been assigned to the twinning fund. These will be reported with the next statement.
- Members of the committee are reminded that applications for grants for twinning related activities can be made by completing a form and contacting the city council.

Report to	Twinning committee	Item
	15 June 2017	
Report of	Director of business services	8
Subject	Application for a grant – 2018 Paul Cross Memorial Concert	

Purpose

To notify the committee of the application for a grant from the Norfolk and Norwich Novi Sad Association.

Recommendation

To approve the grant of £250 to the Norfolk and Norwich Novi Sad Association to support the annual Paul Cross Memorial Concert.

Corporate and service priorities

The report helps to meet the corporate priority to provide a prosperous and vibrant city. The twinning associations contribute to the council's service plan priority by promoting and fostering links and exchanges of all kinds between people of Norwich and the twin cities.

Financial implications

There are sufficient funds within the twinning account to cover these grants.

Ward/s:

Cabinet member: Councillor Ryan- health and wellbeing

Contact officers

Stuart Guthrie, democratic and elections manager 01603 212055

Background documents

None

Report

Background

1. An application form for a twinning committee grant was received from the chair of the concert committee of the Norfolk and Norwich Novi Sad Association (see appendix 1).
2. The concert promotes the city's twinning friendship links with Novi Sad, and celebrates the music and culture of the area.
3. The committee has made an annual grant to the association for the concert each year since 2004.
4. The association appreciated the grant of £250 to support the 2017 Paul Cross Memorial Concert. The two performers from Novi Sad, Radoslava Vorgic and Julija Bal gave a recital which was well received from the Norwich audience. The association also appreciated the warm response from Councillor Marion Maxwell, who attended the concert as Lord Mayor and President of the Norfolk and Norwich Novi Sad Association..

Paul Cross Memorial concert

5. The purpose of the request is to enable the association to hold the Paul Cross Memorial Concert on Saturday, 13 January 2018 at the Norwich Assembly House, Theatre Street, Norwich. The concert is an annual classical music concert with performers attending from Novi Sad. The proceeds from the concert support an educational project which benefits children and young people with disabilities and special needs who attend the Milan Petrović School in Novi Sad. The association has close links with the school.
6. There will be a recital by Novi Sad performers, Milica and Bosko Stojadinovic. It is proposed that the funding from the twinning committee will assist with the travel expenses for two of the performers to fly from Novi Sad for the concert.
7. The association has been successful in receiving grants from the John Jarrold Trust and the Goodman Trust. The amount of grant provided from these organisations has not been specified. Income is also generated through ticket sales to members of the association and public.
8. The concert fulfils the aims of the twinning associations in that it promotes a better understanding of a shared culture and helps to promote informal links between people and organisations in the city of Norwich and the county of Norfolk and is dedicated to furthering friendship between the two cities. The granting of £250 towards the costs incurred by the performers is therefore within the aims of the committee.



NORWICH
City Council

Application for Twinning Committee Grant

The aims of the Twinning Committee are to "promote and foster Civic links and exchange activities of all kinds with Rouen, Novi Sad, Koblenz and El Viejo in Nicaragua and any other towns and cities abroad with which friendly associations are, from time to time, established". The policy of the Committee is to concentrate on making grants to assist visits by young people (excluding regular school exchanges), an initial visit to set up a new link and in cases of particular financial hardship.

1. Name and address of organisation/group applying for the grant

Name NORFOLK + NORWICH NOVI SAD ASSOCIATION

Address C/O WENDY QUINN (MRS.)

NORWICH

Postcode [REDACTED]

2. Name, address and contact details of individual applying for the grant

Name _____

Address _____

Postcode _____

Contact daytime phone number or mobile _____

Email _____

3. Position held within the organisation/group (please tick)

Chair ☐ ^{Social} Secretary ☒ Treasurer ☐ Other (please state) CHAIR/CONCERT COMMITTEE ²⁰¹⁸

4. Please describe fully why you are applying for a grant and which city or town you are forming links with?

(1) To promote twinning with NOVI SAD
(2) To enable NNNSA to hold The 2018 Paul Cross Memorial Concert on Saturday, 13th January 2018, in the Assembly House, Norwich.
A recital by Novi Sad performers, Milica + Bosko Stojadinovic

If the grant is to help towards the costs of a visit, please answer the following questions:

a) How many people will be in the group making the visit? _____

b) How many of these are under 18 years old? _____

c) How many people in your organisation/group live in the Norwich City Council area? _____

d) We need to establish if there is any particular financial hardship, please say if any members of the visiting group are unemployed or receiving other benefit support? _____

e) Has your organisation/group received any previous grant from the Twinning Committee? If yes, please say how much and when?

f) What is the total cost of this visit?

g) How much grant are you applying for?

h) Are you applying to any other organisation or business for grants? If yes, please say who to and for how much?

i) How will your organisation/group be paying for the visit?

5) It is a condition of the grant that your travel arrangements are made with a bonded travel company, which is a member of ABTA. Please confirm this requirement and give the name of your travel company

6) If the grant is for another purpose other than a visit, please give as much detail as you can by answering the following questions:

a) Please describe your project/event/activity and explain how it will further the aims of the Twinning Committee?

The concert is held annually to promote the twinning friendship between Norwich and Novi Sad and to celebrate the music and culture of the area.

b) What is the total cost of the project/event/activity?

£2,200.

c) How much grant are you applying for?

£250

d) Are you applying to any other organisation or business for grants? If yes, please say who to and for how much?

(£100) John Sandid Trust, The Goodman Trust.

e) How will your organisation/group pay for the project/event/activity?

Sale of tickets to members and to the public.

If you need any help, have any questions about completing the application or require the application in another format or language please contact Democratic Services on 01603 213022 or email twinning@norwich.gov.uk Please use extra paper if you need more space and enclose a copy of you last set of accounts, if appropriate.

Please return your completed form to:

Twinning Grant Application
Democratic Services
Norwich City Council
City Hall
Norwich NR2 1NH

Report to Twinning committee

Item

15 June 2017

Report of Director of business services

9

Subject Civic visit – Day of the Cities in Novi Sad

Purpose

The Lord Mayor has been invited to attend an annual festival for Novi Sad's twin cities.

Recommendation

To approve the payment of travel costs for the Lord Mayor to attend the Day of the Cities in Novi Sad.

Corporate and service priorities

The report helps to meet the corporate priority to provide a prosperous and vibrant city. The twinning associations contribute to the council's service plan priority by promoting and fostering links and exchanges of all kinds between people of Norwich and the twin cities.

Financial implications

There are sufficient funds within the twinning account to cover this request.

Ward/s: Not applicable

Cabinet member: Councillor Ryan- health and wellbeing

Contact officers

Stuart Guthrie, democratic and elections manager

01603 212055

Background documents

None

Report

Background

1. The Day of the Cities of Novi Sad holds an annual festival where representatives of all its twin cities are invited.
2. Norwich is a premier city and our Lord Mayor is very welcome.
3. The association has invited this year's Lord Mayor, Councillor Fullman to attend the festival on 30 January to 3 February 2018 which he would like to accept.

Day of the Cities

4. The Lord Mayor is the president of the Norfolk and Norwich Novi Sad Association and the association is particularly keen for the city to be represented at the next festival because the Lord Mayor was unavailable last year due to other civic duties.
5. The Lord Mayor will be the guest of the City of Novi Sad. The hosts cover all costs during the Lord Mayor's stay in Novi Sad. The committee is being asked to consider funding the Lord Mayor's travel costs to and from Heathrow and costs of flights to enable this visit to go ahead.
6. The civic visit to Novi Sad helps to provide a better understanding of a shared culture and helps to promote informal links between people and organisations in the city of Norwich and the county of Norfolk and is dedicated to furthering friendship between the two cities.