

## **Report for Information**

**Report to** Mousehold Heath Conservators  
18 June 2010

**ITEM**

**Report of** Head of Finance

**6**

**Subject** 2009/10 Budget Outturn Report

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### **Purpose**

The purpose of this report is to provide the outturn financial position for the Mousehold Heath Conservators budget 2009/10.

### **Recommendations**

It is recommended that the Conservators:

1. Note the outturn budget monitoring position

### **Financial Consequences**

This report states the outturn budgetary position for Mousehold Heath and identifies the balance of resources carried forward to 2010/11.

### **Strategic Objective/Service Priorities**

The report helps to achieve the corporate objective to achieve strong financial management and stability, together with the service plan priority to improve Budget Preparation, Balancing and Monitoring to provide members (and officers) with relevant accurate and timely financial information to assist them in formulating policy and allocating resources, and to enable the Head of Finance to exercise the additional statutory responsibilities contained in the Local Government Act 2003, i.e. to advise on the robustness of estimates and adequacy of reserves, and to monitor performance against budget.

### **Contact Officers**

Mark Smith, Finance Control Manager

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### **Background Documents**

Working papers

## Report

1. The report presents the outturn financial position for the financial year 2009/10. Where appropriate, explanations for variances are contained in the notes at point 2 below.
2. The letters preceding the explanation below cross reference with the corresponding letter in the comments column of Appendix A
  - a. Includes £102 in respect of annual leave and/or flexitime carried forward, discounted as per point f below.
  - b. Comprises FRS17 pension cost adjustment discounted as per point f below.
  - c. Comprises “consumption of economic benefit” in respect of operational fixed assets.
  - d. Comprises £2,533 income plus debit in respect of underspend carried forward.
  - e. Net underspend though individual charges increased and decreased owing to change in basis of support service and overhead recharges
  - f. Reversal out of holiday/flexitime accruals and actuarial pension fund adjustments detailed in points a. and b. above.
3. The statement appended includes carry-forward of the unspent balance of £10,773 as calculated below:

Gross Expenditure	£205,035
Gross Income	£17,333
<b>Net expenditure</b>	<b>£187,702</b>
Precept	198,475
<b>Underspend carried forward</b>	<b>£10,773</b>

## Recommendations

4. That the Conservators note the outturn and carry-forward for 2009/10.

## Budget Monitoring Report

Year: 2009/10 Period: 13 (EOY)

<b>421020 Mousehold Heath Conservators</b>						
Approved Budget	Current Budget		Budget To Date	Actual To Date	Variance To Date	Note
<b>EXPENDITURE</b>						
<b>Employees</b>						
61,010	61,010	1405 Salaries Full Time	61,010	54,966	-6,044	a
0	0	1406 Salaries Employer PF	0	4,928	4,928	
0	0	1948 FRS17 Adjustment	0	-2,932	-2,932	b
<b>61,010</b>	<b>61,010</b>	<b>Subtotal Employees</b>	<b>61,010</b>	<b>56,962</b>	<b>-4,048</b>	
<b>Premises</b>						
60,907	60,907	2651 Grounds Maintenance	60,907	59,711	-1,196	
8,227	8,227	2653 Schedule of Rates/Dayworks	8,227	6,619	-1,608	
4,067	4,067	2655 Treeworks	4,067	840	-3,227	
650	650	2810 Electricity	650	255	-395	
750	750	2850 Water Charges Unmetered	750	0	-750	
750	750	2853 Sewerage Charge Metered	750	0	-750	
6,653	6,653	2875 Contract Cleaning	6,653	6,561	-92	
0	0	P100 Programmed Maint(ES/Prop	0	223	223	
38,087	38,087	T100 Day to Day Repairs	38,087	39,008	921	
<b>120,091</b>	<b>120,091</b>	<b>Subtotal Premises</b>	<b>120,091</b>	<b>113,217</b>	<b>-6,874</b>	
<b>Transport</b>						
1,000	1,000	3080 Car and Cycle Allowances	1,000	864	-136	
<b>1,000</b>	<b>1,000</b>	<b>Subtotal Transport</b>	<b>1,000</b>	<b>864</b>	<b>-136</b>	
<b>Supplies &amp; Services</b>						
0	0	3389 Other Equipment and Tools	0	1,214	1,214	
300	300	3399 Stationery Recharges	300	0	-300	
200	200	3550 Clothing and Uniforms	200	138	-62	
300	300	3570 DPP Printing Costs	300	130	-170	
200	200	3715 Mobile Phone Rentals & Calls	200	174	-26	
1,000	1,000	3910 Advertising General	1,000	0	-1,000	
<b>2,000</b>	<b>2,000</b>	<b>Subtotal Supplies &amp; Services</b>	<b>2,000</b>	<b>1,656</b>	<b>-344</b>	
<b>Capital Charges</b>						
0	0	5701 Depreciation (Operational Assets)	0	637	637	c
<b>0</b>	<b>0</b>	<b>Subtotal Capital Charges</b>	<b>0</b>	<b>637</b>	<b>637</b>	
<b>184,101</b>	<b>184,101</b>	<b>Subtotal EXPENDITURE</b>	<b>184,101</b>	<b>173,336</b>	<b>-10,765</b>	
<b>INCOME</b>						
<b>Receipts</b>						
0	0	7825 Non-Gov't Grants &	0	8,240	8,240	d
-1,800	-1,800	8552 Catering Concessions	-1,800	0	1,800	
-13,000	-13,000	9039 Other Rents	-13,000	-13,000	0	
0	0	9132 Catering Concessn Pitch &	0	-1,800	-1,800	
<b>-14,800</b>	<b>-14,800</b>	<b>Subtotal Receipts</b>	<b>-14,800</b>	<b>-6,560</b>	<b>8,240</b>	
<b>-14,800</b>	<b>-14,800</b>	<b>ubtotal INCOME</b>	<b>-14,800</b>	<b>-6,560</b>	<b>8,240</b>	
<b>INDIRECT</b>						
<b>Recharge Expenditure</b>						
1,900	1,900	1935 Annual Added Years	1,900	2,838	938	
374	374	1990 Employee/Public Liab	374	225	-149	
100	100	3710 Telephones General	100	121	21	
9,200	9,200	4040 Norwich Connect Recharge	9,200	8,818	-382	
100	100	4041 Payroll Services Recharge	100	41	-59	
2,900	2,900	5000 Accommodation Charge	2,900	0	-2,900	
700	700	5021 Legal Services Support	700	780	80	
1,900	1,900	5022 Personnel Services Support	1,900	4,240	2,340	
2,400	2,400	5024 Property Services Support	2,400	4,487	2,087	
3,300	3,300	5026 Financial Services Support	3,300	4,408	1,108	
0	0	5044 Org Development Support	0	1,391	1,391	
700	700	5047 Communications+Research	700	1,520	820	
5,600	5,600	5050 C'ttee Secretariat Support	5,600	0	-5,600	
<b>29,174</b>	<b>29,174</b>	<b>Subtotal Recharge Expenditure</b>	<b>29,174</b>	<b>28,869</b>	<b>-305</b>	
<b>29,174</b>	<b>29,174</b>	<b>Subtotal INDIRECT</b>	<b>29,174</b>	<b>28,869</b>	<b>-305</b>	e
0	0	Reversal of Pension & Working Time Adjs	0	2,830	2,830	f
<b>198,475</b>	<b>198,475</b>	<b>Total Mousehold Heath Conservators</b>	<b>198,475</b>	<b>198,475</b>	<b>0</b>	