

Cabinet

Date: Wednesday, 06 April 2022

Time: 16:30

Venue: Council chamber, City Hall, St Peters Street, Norwich, NR2 1NH

Committee members:

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Information for members of the public

Members of the public and the media have the right to attend meetings of full council, the cabinet and committees except where confidential information or exempt information is likely to be disclosed, and the meeting is therefore held in private.

For information about attending or speaking at meetings, please contact the committee officer above or refer to the council's website

Agenda

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1 Apologies

To receive apologies for absence.

2 Declarations of interest

(Please note that it is the responsibility of individual members to declare an interest prior to the item if they arrive late for the meeting)

3 Proposed Designation of Neighbourhood Forum

5 - 34

Purpose - To consider the submitted application and decide whether to formally designate the proposed Norwich Over the Wensum Neighborhood Forum.

4 Affordable Warmth Grant

35 - 48

Purpose - To seek approval for an additional financial assistance package to be included in the council's existing private sector financial assistance policy for home repair, improvement and adaptation and to provide funding towards a specific supported housing scheme.

5 Social Housing Decarbonisation Fund Contract Award

49 - 54

Purpose - To recommend the award of a contract to deliver insulation measures to 45 council owned homes in Norwich, funded from the government's Social Housing Decarbonisation Fund grant scheme and the Thermal Comfort budget in the HRA.

6 Award of contract for the construction of a Towns Fund project at the former Carrow House site (report to follow)

7 Award of contract for drains and water mains contract (report to follow)

8 The award of contract for Contact Manager, Workflow and Document Management System

55 - 66

Purpose - To consider awarding a contract for Contact Manager, Workflow, Document Management System and Master Data Management solution.

9 Procurement of HR and Finance System

67 - 78

Purpose - To delegate approval to the executive director of corporate and commercial services, the award of a contract for the replacement of the council's HR and finance systems with a single Enterprise Resource Platform (ERP) system.

10 Exclusion of the public

Consideration of exclusion of the public.

EXEMPT ITEMS:

(During consideration of these items the meeting is not likely to be open to the press and the public.)

To consider whether the press and public should be excluded from the meeting during consideration of an agenda item on the grounds that it involves the likely disclosure of exempt information as specified in Part 1 of Schedule 12 A of the Local Government Act 1972 or it being confidential for the purposes of Section 100A(2) of that Act.

In each case, members are asked to decide whether, in all circumstances, the public interest in maintaining the exemption (and discussing the matter in private) outweighs the public interest in disclosing the information.

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***11 Procurement of HR and finance system - Exempt appendix**

- This report is not for publication because it would disclose information relating to the financial or business affairs of any particular person (including the authority holding that information) as in para 3 of Schedule 12A to the Local Government Act 1972.

Date of publication: **Tuesday, 29 March 2022**