



**CABINET**

**17:30 to 18:35**

**13 September 2017**

Present: Councillors Harris (chair), Davis, Herries, Kendrick, Maguire, Ryan and Stonard

Also present: Councillors Grahame and Wright

Apologies: Councillor Waters

**1. Declarations of interest**

Councillor Stonard declared an interest in item 13, award of a contract for green waste disposal to Norse Environmental Waste Services Ltd (NEWS) because he is a director of NEWS.

Councillor Stonard declared an interest in items 17, 18, \*20, establishment of Three Score Open Management Company and Affordable housing at Three Score phase 2 because he is the chair of Norwich Regeneration Company.

Councillor Kendrick declared an interest in items 17, 18, \*20, establishment of Three Score Open Management Company and Affordable housing at Three Score phase 2 because he is a director of Norwich Regeneration Company.

**2. Public questions/petitions**

There were no public questions or petitions at this meeting.

**3. Minutes**

**RESOLVED** to agree the accuracy of the minutes of the meetings held on 12 July and 21 July 2017.

**4. Quarter 1 2017-18 performance report**

Councillor Harris, cabinet member for social housing, presented the report.

The strategy manager said all the council's performance data was now available on the citizen's portal of the council's website (<https://norwichperformance.inphase.com/>)

**RESOLVED to:**

- (1) consider progress against the corporate plan priorities; and,
- (2) suggest future actions and / or reports to address any areas of concern.

**5. Food poverty scrutiny recommendations and Reducing Inequalities Action Plan**

Councillor Davis, cabinet member for social inclusion, presented the report.

In response to a question from Councillor Wright, Councillor Maguire, cabinet member for safe city environment, said placing food poverty actions within the wider reducing inequalities action plan reduced duplication of work and highlighted the structural drivers of food poverty.

**RESOLVED to:**

- (1) review the recommendations from the meeting of scrutiny committee on 6 April 2017, following their scrutiny of food poverty in Norwich, and consider how work on food poverty might be taken forward.
- (2) note the Reducing Inequalities Action Plan for 2017-18 incorporating proposed food poverty actions.

**6. Social value in procurement framework**

Councillor Kendrick, cabinet member for resources, presented the report.

In response to a question from Councillor Grahame the chief executive explained the council's approach to money management and its investment portfolio was addressed in the Treasury Management Strategy.

**RESOLVED** to approve the social value in procurement framework.

**7. Non-Domestic Rates Discretionary Relief**

Councillor Kendrick, cabinet member for resources, presented the report.

**RESOLVED** to approve the Discretionary Revaluation Relief scheme for Year 1 (2017-2018) which is based on a banded scheme, excluding businesses which operate nationally, where a fixed amount of relief is awarded for occupied properties based on the amount the ratepayer's bill has increased as at 1 April 2017.

**8. Revenue budget monitoring 2017/18 period 3**

Councillor Kendrick, cabinet member for resources, presented the report.

**RESOLVED to:**

- (1) note the financial position as at 30 June 2017 and the forecast outturn 2017/18;
- (2) note additional unbudgeted grants awarded for 2017/18.

**9. Revenue budget monitoring 2017/18 period 4**

Councillor Kendrick, cabinet member for resources, presented the report.

**RESOLVED** to note the financial position as at 31 July 2017 and the forecast outturn 2017/18.

**10. Capital budget monitoring 2017-18 – Quarter 1**

Councillor Kendrick, cabinet member for resources, presented the report.

**RESOLVED to:**

- (1) note the position of the housing and non-housing capital programmes as at 30 June 2017;
- (2) approve the carry-forward of an additional underspent 2016/17 budget into 2017/18, as set out in paragraph 9;
- (3) note the recovery of a historic non-housing capital debt, as detailed in paragraph 10.

**11. External audit appointment**

Councillor Kendrick, cabinet member for resources, presented the report.

**RESOLVED** to recommend to council that it endorses the proposal from the panel of the Public Sector Audit Appointments Ltd (PSAA) that Ernst & Young LLP continues to be the council's external auditor.

**12. Award of contract for green waste disposal services – Key decision**

(Councillor Stonard had declared an other interest in this item.)

Councillor Maguire, cabinet member for safe city environment, presented the report.

**RESOLVED** to award the contract for green waste disposal services to Norse Environmental Waste Services Ltd for two years with an option to extend for a further three years in annual increments dependant on performance.

### **13. Norwich City Council response to Norwich Airport Draft Masterplan**

Councillor Stonard, cabinet member for sustainable and inclusive growth, presented the report. In his capacity as chair of the sustainable development panel he updated members on discussions at the meeting earlier that day on the draft masterplan which the majority of members, with the exception of two, endorsed. The panel agreed to request that officers add text to address the issue of climate change and longer term environmental impacts and request that further research be done by the airport to understand the potential emissions that would result from the growth envisaged in the masterplan in order to inform any proposals about the extent of mitigation that may be necessary.

**RESOLVED** to endorse the emerging draft masterplan for Norwich Airport, subject to a number of proposed changes, to include additional text by officers to address the issue of climate change and longer term environmental impacts and to request that further research be done by the airport.

### **14. Award of a contract to replace staircases at Alderson Place and Finklegate – Key Decision**

Councillor Harris, cabinet member for social housing, presented the report.

**RESOLVED** to approve the award of the contract to replace staircases at Alderson Place and Finklegate to JB Specialist Refurbishments Ltd.

### **15. Award of a contract for replacement kitchens, bathrooms and repointing in housing properties – Key Decision**

Councillor Harris, cabinet member for social housing, presented the report.

**RESOLVED** to delegate authority to the director of neighbourhoods, in consultation with the deputy leader and cabinet member for social housing, to award a contract to the best value supplier for replacement kitchens, bathrooms and repointing after a mini tendering exercise is complete.

### **16. Establishment of Three Score Open Space Management Company**

(Councillors Stonard and Kendrick had declared an other interest in this item.)

Councillor Stonard, cabinet member for sustainable and inclusive growth, presented the report.

In response to a question from Councillor Wright, the city growth and development manager explained that purchasers were advised of the obligations of their lease

and were required to join the management company including paying a joining fee at the outset which made the arrangements explicit.

**RESOLVED** to ensure that the appropriate governance arrangements are in place for management and maintenance of open space and other communal areas at Three Score, Bowthorpe.

#### **17. Affordable housing at Three Score phase 2 – Key decision**

(Councillors Stonard and Kendrick had declared an other interest in this item.)

Councillor Harris, cabinet member for social housing, presented the report.

**RESOLVED** to:

- (1) agree to enter into development agreement with Norwich Regeneration Ltd to acquire the social housing units within sections 2, 3 and 4 of phase 2 at Three Score as outlined in paras 7-12 of this report and paras 5-16 of the exempt appendix.
- (2) delegate the precise amount of funding required from the HRA, timing of payments and the detailed wording of the agreement to the director of neighbourhoods in consultation with the deputy leader and portfolio holder for social housing.

#### **18. Exclusion of the public.**

**RESOLVED** to exclude the public from the meeting during consideration items \*19 to \*20 (below) on the grounds contained in the relevant paragraphs of Schedule 12A of the Local Government Act 1972 (as amended).

#### **\*19. Affordable housing at Three Score phase 2 – Financial Appendices – Key decision (Paragraph 3)**

(Councillors Stonard and Kendrick had declared an other interest in this item.)

Councillor Harris, cabinet member for social housing presented the report.

**RESOLVED** to consider the exempt appendices regarding the development agreement for Three Score phase 2 and their impact on the main report.

#### **\*20. Managing assets (housing) – Key decision (Paragraph 3)**

Councillor Harris, cabinet member for social housing, presented the report.

**RESOLVED** to:

- (1) approve the disposal of the freehold interest in the asset on the open market;

- (2) approve the capital receipt from the disposal be reinvested in the housing capital program for improving, repairing and maintaining our housing stock or for enabling new affordable housing;

CHAIR