

# Mousehold Heath Conservators

## MINUTES

**14:00 – 15:30**

**18 September 2015**

Present: Councillors Maxwell (chair), Price (vice chair), Bradford, Brociek-Coulton Jones, Lubbock, Raby, Sands (M), John Trevelyan (Norwich Society) and Margaret Bush (Mousehold Heath defenders).

Apologies: Councillor Thomas (Vi) and Matthew Davies

Also present: Lenny Stamp (Community and neighbourhood manager), John Mallaband (service accountant).

### **1. Declarations of interest**

There were no declarations of interest.

### **2. Minutes**

**RESOLVED** to agree the accuracy of the minutes of the meeting held on 19 June 2015.

### **3. Budget monitoring statement April – July 2015**

The service accountant presented the report. The interim executive head of neighbourhoods said that although the report showed an underspend, the greater part of the operational budget had been spent and that the figures would even out by the end of the financial year.

He said that there had been a reduced income from the football pitches and that the communities and neighbourhood manager (north) had instigated discussion with the sports development team with a view to increase usage. Conservators suggested that women's football teams could be approached and the possibility of introducing 'walking football' could be explored.

**RESOLVED** to:

- 1) Note the budget monitoring statement April – July 2015; and
- 2) Ask the chair and vice chair to follow up on members suggestions on increasing usage of football pitches including 'walking football' and approaching women's football teams

#### **4. Mousehold Heath management sub group review**

The interim executive head of neighbourhoods presented the report. He explained that officers would need to draft a terms of reference and bring this to the next meeting of the Conservators in January 2016. In response to a member's question, he said that it was anticipated that the sub group would meet four times a year in the month preceding the full Conservators meeting.

#### **RESOLVED to:**

- 1) Agree to a review of the management sub group,
- 2) Ask officers to bring a draft terms of reference to the next meeting of the Conservators on 22 January 2016; and
- 3) Ask the Conservators to forward names of representatives to sit on the management sub group to the interim executive head of neighbourhoods.

#### **5. Mousehold Heath update**

The interim executive head of neighbourhoods presented the report. He said that the prayer event had caused parking problems for residents in the Sewell ward and that this event would not be taking place in the future. He agreed to investigate the charge for this event and to circulate this information to Conservators.

The interim executive head of neighbourhoods said that walks with the Mousehold Heath wardens could be arranged for members and asked to contact him in the first instance if they were interested in this.

**RESOLVED** to note the Mousehold Heath update.

#### **6. Britannia Road area – Community infrastructure levy (CIL) funded neighbourhood project**

The transport planner gave a presentation to members on the Britannia Road area CIL funded project.

Discussion ensued around the carpark and whether a fee should be charged to use this. Conservators supported the idea of a three hour limit rather than a fee. In response to a question, the interim executive head of neighbourhoods said that he would check the bylaws to determine if charges could be enforced for the carpark. This could also be picked up through wider parking enforcement.

A consultation would run from October to November.

#### **RESOLVED to:**

- 1) Ask the interim executive head of neighbourhoods to confirm the role of wardens in monitoring the use of car parks; and

- 2) To ask the transport planner to bring an update on this project to the January meeting of the Conservators.

## **7. Exclusion of the public**

**RESOLVED** to exclude the public from the meeting during consideration of item \*8 (below) on the grounds contained in the relevant paragraphs of Schedule 12A of the Local Government Act 1972 (as amended).

## **\*8. Zaks Restaurant – The Pavilion Mousehold Heath**

The interim executive head of neighbourhoods presented the report and answered member's questions.

**RESOLVED** to ask the interim head of neighbourhoods to:

- 1) Email the Conservators to gather comments and suggestions around the proposal in the report; and
- 2) To consider arranging a meeting with NPS to discuss these comments and suggestions.

CHAIR