



NORWICH City Council

Committee Name: Mousehold Heath Conservators

Committee Date: 17/03/2023

Report Title: Mousehold Heath budget monitoring to 31 December 2022

Portfolio: Councillor Giles, Cabinet member for community wellbeing

Report from: Head of environment services

Wards: Catton Grove and Crome

OPEN PUBLIC ITEM

Purpose

To provide the 2022/23 revenue budget monitoring position and 2022/23 capital receipts balance as at 31 December 2022.

Recommendation:

To note the current budget monitoring and reserves positions

Policy Framework

The Council has five corporate priorities, which are:

- People live independently and well in a diverse and safe city.
- Norwich is a sustainable and healthy city.
- Norwich has the infrastructure and housing it needs to be a successful city.
- The city has an inclusive economy in which residents have equal opportunity to flourish.
- Norwich City Council is in good shape to serve the city.

Mousehold Heath management plan objectives

The report helps to meet the Mousehold Heath management plan objective C.

C) To ensure that Mousehold Heath is clean and well maintained.

Report Details

1. The report details the work, activities and issues arising on, and relating to the delivery of the Mousehold Heath management plan objectives.
2. The objectives are:
 - A) To ensure Mousehold Heath is a welcoming place for people to visit.

- B) To protect Mousehold Heath and ensure that it is a safe and secure place to visit.
- C) To ensure that Mousehold Heath is clean and well maintained.
- D) To manage Mousehold Heath in a way that has a positive impact on the environment.
- E) To improve habitats and the natural environment for wildlife to enhance the biodiversity of Mousehold Heath.
- F) To safeguard the historic landscape, archaeological features and buildings of Mousehold Heath.
- G) To provide opportunities for local communities to be involved in all aspect of our work.
- H) To promote Mousehold Heath to increase awareness, knowledge, understanding and a sense of pride.

Report Details

1. Conservators approved a precept for the financial year 2022/23 of £246,082 at their meeting of 21 January 2022.
2. The Conservators have requested that budget reports be brought to their meetings on a regular basis. Appendix A details the financial position for Mousehold Heath as at the end of December 2022, and comparison of the expected outturn to the annual budget. The only significant variances to comment on at this stage is additional income from Catering Concession Pitch & Putt.
3. Corporate recharge budgets are no longer shown against individual cost centres within the General Fund, for accounting presentation purposes. All corporate recharges are still calculated in line with agreed principles. The Conservator's element of the recharges has been included within the figures in this report, for consistency between accounting periods.
4. Overall, the budget shows a forecast underspend of (£6,854), due to reduced contracts costs and increased income from Pitt & Putt.
5. The impact of the precept and forecast 2022/23 budget monitoring position on the Mousehold Heath balances are as follows:

Table 1:

	£
Balance brought forward from 2021/22	(33,843)
Precept 2021/22	(246,082)
Forecast Outturn 2021/22	239,228
10th out of 10 instalment of pension deficit costs	2,808
Forecast balance to be carried forward to 2023/24	(37,889)
In-year movement in reserves (underspend)	(4,046)

6. The prudent minimum level of reserves was assessed in 2021/22 for it to be £9,800. The reserve balance is expected to continue to exceed the prudent minimum balance.

Capital

7. The position on capital reserve is as below, with no spend incurred in 2022/23 to date. There are no current items in the capital budget, therefore no spend can be incurred in 2022/23 without a budget amendment to Council.

	£
Rangers House balance brought forward	(100,766)
Interest accrued on balance up until March 2022	(3,286)
Forecast balance of receipts at 31/03/2022	(104,092)

Consideration	Details of any implications and proposed measures to address:
Equality and Diversity	None
Health, Social and Economic Impact	None
Crime and Disorder	None
Children and Adults Safeguarding	None
Environmental Impact	None

Risk Management

Risk	Consequence	Controls Required
Financial performance	Failure to adequately plan and monitor finances could result in insufficient resources being available to deliver the aims and objectives of the Management Plan and Annual Work Programme.	Ensure that sufficient financial and management information is available to continue management and maintenance programme.

Reasons for the decision/recommendation

8. Revenue budget and capital receipts balance monitoring will ensure that there are adequate resources to implement Mousehold Heath Management Plan and Annual Work Programme.

Appendices: A Mousehold Heath Conservators forecast year end outturn report April - December

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Appendix A: Mousehold Heath Conservators forecast April – December.

		Budget (£)	Actual to P9 (£)	Forecast outturn (£)	Forecast variance (£)
2000	Salaries	76,270	59,106	77,863	1,593
2011	Employers Pension Contributions	10,028	7,720	10,189	161
2015	Annual Added Years Payments	3,581	1,941	3,581	0
2018	Pension Deficit Recovery	15,809	15,743	15,743	(66)
2090	Employee/Public Liability Insurance	474	0	474	0
2103	Grounds General Maintenance	15,000	2,300	15,000	0
2207	Contract Cleaning	10,131	6,776	9,035	(1,096)
2216	Electricity	1,554	(1,259)	1,554	0
2231	Grounds General Mtce & Upkeep	2,204	0	2,204	0
2239	Recharge from GMO main contract	66,151	46,324	61,765	(4,386)
2240	Tree works	8,731	6,150	8,200	(531)
2255	Fire Insurance Buildings/Contents	35	0	35	0
2285	Water Charges Metered	81	0	81	0
2400	Car and Cycle Allowances	800	289	800	0
2600	Clothing and Uniforms General	500	424	500	0
2658	Equipment - Purchase	450	430	450	0
2659	Equip-Repairs/ Maintenance	650	527	650	0
2663	Other Equipment and Tools	550	504	550	0
2682	Refreshments	745	199	745	0
2684	Staff Conference & Course Fees	500	0	500	0
2710	Specialist Supplies	445	150	445	0
2832	Projects	4,046	3,100	4,046	0
2849	Other Contractual Services	7,110	3,915	7,110	0
4015	Recharge from AHOs	5,000	0	5,000	0
1061	Football	(1,404)	0	(1,404)	0
1135	Sponsorship - External Orgs	0	(329)	(329)	(329)
1146	Other Rents	(15,000)	(11,250)	(15,000)	0
1148	C Catering Concession Pitch & Putt	(1,800)	(3,197)	(4,000)	(2,200)
1412	Government Grants - Specific	(2,204)	0	(2,204)	0
	Corporate Recharges	35,645	0	35,645	0
		246,082	139,563	239,228	(6,854)