

## **Cabinet**

**Date:** Wednesday, 18 December 2019

**Time:** 16:30

**Venue:** Mancroft room, City Hall, St Peters Street, Norwich, NR2 1NH

### **Committee members:**

### **Councillors:**

Waters (chair)  
Harris (vice chair)  
Davis  
Jones  
Kendrick  
Maguire  
Packer  
Stonard

### **For further information please contact:**

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## **Information for members of the public**

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## **Supplementary Agenda**

### **Page nos**

**1     The award of an external wide area network and internet services (WAN)**

**3 - 8**

Purpose - To seek approval to award a contract for an external wide area network and internet services (WAN).

### **EXEMPT ITEMS:**

(During consideration of these items the meeting is not likely to be open to the press and the public.)

To consider whether the press and public should be excluded from the meeting during consideration of an agenda item on the grounds that it involves the likely disclosure of exempt information as specified in Part 1 of Schedule 12 A of the Local Government Act 1972 or it being confidential for the purposes of Section 100A(2) of that Act.

In each case, members are asked to decide whether, in all circumstances, the public interest in maintaining the exemption (and discussing the matter in private) outweighs the public interest in disclosing the information.

### **Page nos**

Date of publication: **Wednesday, 11 December 2019**

<b>Report to</b>	Cabinet	<b>Item</b>
	18 December 2019	
<b>Report of</b>	Strategic director of policy, communication and culture	<b>1</b>
<b>Subject</b>	The award of contract for an external wide area network and internet services (WAN)	

## KEY DECISION

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### Purpose

To seek approval to award a contract for an external wide area network and internet services (WAN).

### Recommendation

To award the contract for an external wide area network and internet services (WAN) to Udata Infrastructure UK Limited for the four year period 1 April 2020 to 31 March 2024.

### Corporate and service priorities

The report helps to meet the corporate priority a healthy organisation.

### Financial implications

The total awarded value is £260,000 for the full four year contract. This is within existing budgets.

**Ward/s:** All Wards

**Cabinet member:** Councillor Kendrick - Resources

### Contact officers

Nikki Rotsos, strategic director of policy, communications and culture 01603 212211

Jane Allen, service improvement manager 01603 212497

### Background documents

None

# Report

## Background

1. The council requires a wide area network (WAN) to cover all council buildings in respect of external network and internet services
2. The WAN is the telecommunications network that supports all of our external communications structure.
3. The council is currently in contract with Udata Infrastructure UK Limited.
4. This contract was awarded under a Norfolk County Council framework and expires on the 31 March 2020.
5. A new contract is required for continuity of service. Therefore the new contract is required to start on 1 April 2020 and will expire on 31 March 2024.

## Procurement Process

6. The Norfolk County Council framework has been confirmed to continue for a further four year period.
7. Use of a framework ensures the procurement is compliant with the Public Contract Regulations 2015. The supplier offering these services are accredited to the framework and have already been vetted and overall capability proven.
8. Udata Infrastructure UK Limited, the incumbent, is the only supplier on this framework
9. No issues have been identified with the service provided by the incumbent and an award under the framework will satisfy the both the legislation and the council's contract procedures.

## Recommendation

10. To award the contract to Udata Infrastructure UK Limited
11. The total awarded value is £260,000 for the full four year contract

## Integrated impact assessment



**NORWICH**  
City Council

The IIA should assess **the impact of the recommendation** being made by the report  
Detailed guidance to help with the completion of the assessment can be found [here](#). Delete this row after completion

### Report author to complete

<b>Committee:</b>	Cabinet
<b>Committee date:</b>	18 December 2019
<b>Director / Head of service</b>	Nikki Rotsos, strategic director of policy, communications and culture
<b>Report subject:</b>	For the procurement of external wide area network and internet services (WAN)
<b>Date assessed:</b>	11 December 2019

	Impact			
Economic (please add an 'x' as appropriate)	Neutral	Positive	Negative	Comments
Finance (value for money)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Funding is covered via existing ICT development budgets. VFM achieved using Framework
Other departments and services e.g. office facilities, customer contact	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Continued service
ICT services	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Economic development	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Financial inclusion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Social (please add an 'x' as appropriate)	Neutral	Positive	Negative	Comments
Safeguarding children and adults	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<u>S17 crime and disorder act 1998</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Human Rights Act 1998	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Health and well being	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

	Impact			
<b>Equality and diversity (please add an 'x' as appropriate)</b>	<b>Neutral</b>	<b>Positive</b>	<b>Negative</b>	<b>Comments</b>
Relations between groups (cohesion)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Eliminating discrimination & harassment	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Advancing equality of opportunity	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>Environmental (please add an 'x' as appropriate)</b>	<b>Neutral</b>	<b>Positive</b>	<b>Negative</b>	<b>Comments</b>
Transportation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Natural and built environment	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Waste minimisation & resource use	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Pollution	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Sustainable procurement	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Energy and climate change	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>(Please add an 'x' as appropriate)</b>	<b>Neutral</b>	<b>Positive</b>	<b>Negative</b>	<b>Comments</b>
Risk management	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Continued service

Recommendations from impact assessment
<b>Positive</b>
Continued external network and internet services
<b>Negative</b>
<b>Neutral</b>
<b>Issues</b>